

Newstead Town Board Meeting – May 27, 2025

The regular meeting was called to order by the Newstead Town Board on May 27, 2025, at 7:31pm at the Newstead Town Hall.

Present: Dawn Izydorczak – Supervisor
Joe Dugan - Councilman
Mike Mutter - Councilman
Edmund Burke – Councilman
Emily Janicz – Town Attorney
Michael Coutu – Assistant Town Attorney
Justine Seefeldt – Town Engineer
Jennifer DiChristina - Town Clerk

Absent: John Jendrowski - Councilman

Roll Call was taken with above listed board members present.

Councilman Dugan led the pledge to the flag.

Minutes from the regular meeting held on May 12, 2025 were presented. A motion was made by Councilman Dugan, seconded by Councilman Mutter to accept as presented.

Carried

Agenda Changes - none

Communications – The Town Clerk presented the following correspondence:

Three notices of public hearing were received from the Town of Alden notifying the Town of public hearings that were held on April 21, 2025.

A motion was made by Councilman Dugan, seconded by Councilman Mutter to accept and file the presented correspondence.

Carried

Work Session: at the work session held last week the following items were discussed: planning updates, project updates, grant updates, drainage update, water/sewer updates, contractual and personnel items.

Agenda Items Question Period: no one spoke

Budget Transfers: none

Approval of Bills – Councilman Mutter reported that the Abstract(s) from Batch(es) #2566 & 2567 was reviewed with the previously un-audited vouchers and everything was found in order. Abstract Batch(es) #2566 & 2567 was presented for payment. Vouchers on this abstract(s) numbered 500-504 & 505-557 totaling \$54,564.54. Councilman Dugan seconded to approve payment as follows:

Abstract Batch(es) #2566 & 2567

General Fund (A)-\$29,845.30, General Fund- Outside Village (B)-\$1,293.88, Highway(DA)-\$22,276.64, Highway: Outside Village (DB)-\$, CAP-Multicultural Ctr (HMCC)- \$, CAP-Water-Scotland (HS)-\$, CAP-Water-Koepsel (HW)-\$, CAP-Water-Draper (HW01)-\$, CAP-Water-Cedar (HW02)-\$, CAP-Water-Knapp (HW03)- \$, CAP-Bike Path (HTG)-\$, Drainage (SD)-\$8.75, Fire Protection (SF)-\$, Refuse (SR)-\$84.99, Sewer #1 Fund (SS)-\$537.59, Sewer District #2 (SS02)-\$172.83, Sewer District #3 (SS03)-\$302.52, Trust & Agency (TA)-\$ and Consolidated Water (SW00)-\$42.04,WD1(SW1)- \$, WD2(SW2)- \$, WD3(SW3)- \$, WD4(SW4)- \$, WD5(SW5)- \$, WD6(SW6)- \$, WD7(SW7)- \$, WD7A(SW7A)- \$, D8(SW8)- \$, WD9(SW9)- \$, WD10(SW10)- \$;
Total: \$54,564.54

Carried

COMMITTEE AND DEPARTMENT HEAD REPORTS:

Highway – No report.

Assessor - a report was presented by the Assessor and read by the Supervisor as follows: It has been quiet in the office; grievance day is Tuesday May 27th from 4-8pm. We currently have no appointments scheduled. We do have one mailed in grievance form and one stipulation agreement. I have no concerns to report.

Building Office – the following building report was presented by Julie Brady of the Planning & Building Department:

5720 Cummings Road Inc	Leisurewood Campground	Roof
Arrowhead Timberlodge	12292 Clarence Ctr Rd	Fireworks 5/22/2025
Arrowhead Timberlodge	12292 Clarence Ctr Rd	Fireworks 6/14/2025
Jaime Nuara	6890 Sandhill Rd	SFH
5720 Cummings Road Inc	Leisurewood Campground	LED Sign
Buffalo Drilling Co Inc	12264 Main Rd	Office/Bathroom Renovation
Town of Newstead	5877 Buell St	Wireless Antennas on Tower
Town of Newstead	5929 Buell St	Kick-It First Soccer Tournament
Jason Schlabach	11187 Crego Rd	Detached Storage Building
Adam Nuwer	12180 Nice Rd	AG Pool

Town Clerk – nothing at this time

Town Attorney(s) – nothing at this time

COUNCILPERSONS:

Jendrowski – Absent

Dugan – nothing to report but wished to thank everyone that expressed condolences on the death of his mother.

Burke – nothing to report

Mutter – attended a school board meeting to discuss the upcoming recreation program.

Supervisor – attended the bid opening for the excavator mulching head, attended the monthly Association of Towns web meeting, addressed issues with the Village at HHW event, spoke with Glenn Joachimiak from ADESA/Carvana, and presented a proclamation at the Senior Center for a 100th birthday celebration for one of our members, Lucille Bornholdt.

UNFINISHED BUSINESS:

Buildings – nothing new

Planning – Ag Plan committee had their first meeting

Water/Sewer – nothing new

Grants – grant was submitted for a municipal planning grant and a new round of congressional funding was applied for, for the community center.

NEW BUSINESS:

Resolution – Award Bid for Excavator Mulching Head:

A motion was made by Councilman Mutter, seconded by Councilman Burke approving the bid from Alta Equipment Co. in the amount of \$38,083.00 for a new excavator mulching head for use by the Highway Department and authorizes the Town supervisor to take all steps necessary to ensure the purchase is completed.

(Resolution) Izydorczak-Aye, Dugan-Aye, Jendrowski-Absent, Burke-Aye, Mutter-Aye
Carried

Approval- Recreation Program hires:

A motion was made by Councilman Dugan, seconded by Councilman Mutter approving the hiring of staff for the 2025 summer recreation program based on recommendation by the Recreation and Deputy Recreation Directors dated 5/22/2025.

Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Absent, Mutter- Aye
Carried

Approval – Recreation Program Fee Increase:

A motion was made by Councilman Dugan, seconded by Councilman Mutter approving the request by the Recreation Director to increase the cost of all summer programs to \$50.

Izydorczyk-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Absent, Mutter-Aye Carried

Approval- Assessment Revaluation Project for 2026:

A motion was made by Councilman Dugan, seconded by Councilman Burke approving & supporting the start of a town wide property revaluation project in 2026.

Izydorczyk-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Absent, Mutter-Aye Carried

Approval – Authorize Laura Consiglio to Attend Training:

A motion was made by Councilman Dugan, seconded by Councilman Burke to approve the request from Court Clerk Laura Consiglio to attend the New York State Association of Court Clerks training in Albany NY from September 28th – October 1st at a cost of \$1,045.00.

Izydorczyk-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Absent, Mutter- Aye Carried

Approval- Lateral Restriction Hardship Applications:

A motion was made by Councilman Dugan, seconded by Councilman Burke approving the application for lateral restriction exception hardships at 12795 Clarence Center Road in water district 10 as submitted by owner(s) Douglas Decker and at 6890 Sandhill Road in water district 10 as submitted by owner(s) Martin Nuara.

Izydorczyk-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Absent, Mutter- Aye Carried

Approval-Declare May 27, 2025, Lucille Bornholdt Day:

A motion was made by Councilman Burke, seconded by Councilman Mutter declaring today, May 27, 2025, as Lucille Bornholdt Day in the Town of Newstead in honor of her 100th birthday.

Izydorczyk-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Absent, Mutter- Aye Carried

Approval- Beer/Wine Permit:

A motion was made by Councilman Burke, seconded by Councilman Dugan approving the requests for a beer/wine permit at Vet's Park on 6/8/2025 for M. Cogovan and at Skyline Park on 7/12/2025 for A. Gullo.

Izydorczyk-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Absent, Mutter-Aye Carried

Privilege of the Floor/Question Period: Caitlin Vandegenachte, 12451 McNeeley Rd. – appeared in front of the Town Board to speak about an issue with loud music at Arrowhead Golf Course. Her statement is attached to these minutes. The Supervisor has advised her to start with CEO Miller. She stated she would send her statement and a recording of the noise to the Town Clerk.

There being no further business to come before the board for the regular meeting, a motion was made by Councilman Burke, seconded by Councilman Mutter to adjourn the regular meeting at 7:57pm.

Izydorczyk-Aye, Dugan-Aye, Jendrowski-Absent, Burke-Aye, Mutter-Aye Carried Unanimously

Respectfully Submitted,
Jennifer DiChristina, Town Clerk