

Newstead Town Board Meeting – April 28, 2025

A public hearing was called to order by the Newstead Town Board on April 28, 2025, at 7:27 pm at the Newstead Town Hall.

Present: Dawn Izydorczak - Supervisor
Joe Dugan – Deputy Supervisor
John Jendrowski - Councilman
Mike Mutter - Councilman
Edmund Burke – Councilman
Emily Janicz – Town Attorney
Mike Coutu – Assistant Town Attorney
Justine Seefeldt – Town Engineer
Lisa Kaminski – Deputy Town Clerk

Roll Call was taken with all board members present.

The Supervisor called the public hearing for a short-term rental at 12321/9 Main Road and owned by Philip Queeno.

The Deputy Clerk read proof of publication, and the Supervisor opened the floor for public comment.

Philip Queeno presented a brochure to the board, outlining the short-term rental.

There being no comments, a motion was made by Councilman Mutter, seconded by Councilman Burke to close the public hearing at 7:30 pm. Carried Unanimously

Councilman Dugan led the pledge to the flag.

The regular meeting of the Town Board was called to order at 7:30 pm with the same members present as listed above.

Minutes from the regular meeting held on April 14, 2025 were presented for approval. A motion was made by Councilman Dugan, seconded by Councilman Mutter to approve as presented. Carried Unanimously

Agenda Changes - None

Communications – The Deputy Town Clerk presented the following correspondence:

A notice from Charter Communications regarding upcoming channel changes was received.

A letter from Librarian Kristine Sutton was received thanking the Town of Newstead Officials for the donation made to the library in memory of Tara Middaugh.

A motion was made by Councilman Burke, seconded by Councilman Mutter to accept and file the presented correspondence. Carried Unanimously

Work Session: at the work session held last week the following items were discussed: met with Dan Roland & Bo Izydorczak on recreation issues, discussed planning updates, project updates, grants updates, water/sewer updates, personnel items.

Agenda Items Question Period: no one spoke

Budget Transfers: none

Approval of Bills – Councilman Jendrowski reported that the Abstract(s) from Batch(es) #2560 was reviewed with the previously un-audited vouchers and everything was found in order. Abstract Batch(es) #2560 was presented for payment. Vouchers on this abstract(s) numbered 408-435, totaling \$32,295.90. Councilman Mutter seconded to approve payment as follows:

Abstract Batch(es) #2560

General Fund (A)-\$27,216.99, General Fund- Outside Village (B)-\$58.04, Highway(DA)-\$, Highway: Outside Village (DB)-\$4,351.06, CAP-Multicultural Ctr (HMCC)- \$, CAP-Water-Scotland (HS)-\$, CAP-Water-Koepsel (HW)-\$, CAP-Water-Draper (HW01)-\$, CAP-Water-Cedar

(HW02)-\$, CAP-Water-Knapp (HW03)- \$, CAP-Bike Path (HTG)-\$, Drainage (SD)-\$507.22, Fire Protection (SF)-\$, Refuse (SR)-\$, Sewer #1 Fund (SS)-\$34.49, Sewer District #2 (SS02)-\$86.06, Sewer District #3 (SS03)-\$, Trust & Agency (TA)-\$ and Consolidated Water (SW00)-\$42.04, WD1(SW1)- \$, WD2(SW2)- \$, WD3(SW3)- \$, WD4(SW4)- \$, WD5(SW5)- \$, WD6(SW6)- \$, WD7(SW7)- \$, WD7A(SW7A)- \$, D8(SW8)- \$, WD9(SW9)- \$, WD10(SW10)- \$;
Total: \$32,295.90 Carried Unanimously

COMMITTEE AND DEPARTMENT HEAD REPORTS:
Highway – No report.

Assessor - a report was presented by the Assessor and read by the Supervisor as follows: The change of assessment notices have been mailed. I had a few phone calls from that mailing. I have submitted the tentative assessment roll to the county and the legal notice to the paper. I have no concerns to report; it should be a rather quiet grievance day this year. I will be taking some time off from May 5th-9th. If anyone has any questions for me, please feel free to contact me.
March property sales were included in the report.

Building Office – the following building report was presented by Julie Brady of the Planning & Building Department:

Benjamin Schultz	11241 Stage Rd	Inground pool steel vinyl
MPR 12089, LLC (Rothland’s)	12089 Clarence Ctr	Two tents (40x60 & 40x100)
Steven Kinney	11672 Nice Rd	Windows 5+
Jamieson 2019 Family Trust	12577 Brucker Rd	Roof- 2 layers
Gail Kwiatkowski	5373 South Newstead Rd	Roof- 1 layer
Geoffrey Franks	6847 Sandhill Rd	Roof- 2 layers
Randy Wdowka	11301 Crego Rd	Generator (Kohler)
Barbara Wurthman	12812 Stage Rd	Water connection well to county
David Root	12610 Clair Dr	Install 18’ interior drainage
Daniel Dressell	12287 Clarence Ctr Rd	Addition to barn for farm equip.
Michael Borowczyk	13404 Stage Rd	Replace existing front porch/add roof over deck
Christopher Ellis	7309 Maple Rd	Pole Barn 896 sq.ft.
Emily Janicz	11594 Rapids Rd	New single family home at 7600 Moore Rd

Town Clerk – nothing at this time
Town Attorney(s) – nothing at this time

COUNCILPERSONS:
Jendrowski – Had a conversation with a couple contractors on the roof for the Senior Center and another contractor for a 5 year inspection of the sprinkler system at the Library.

Dugan – Had conversations with Newstead Fire president regarding fire contract negotiations.

Burke – Participated in the interview for Assistant Newstead Rec Director and a Celebration Committee meeting preparing for the fireworks & parade for the July 4th celebration.

Mutter – Participated in a rec meeting and interview of a candidate, and in two days will be going to an emergency managers meeting.

Supervisor – addressed an issue with sewer district 1 with Dan Kowalik, met with Chase bank rep., met with the Recreation Board members, addressed issues with the upcoming soccer tournament and July fireworks, met with Village Trustee Schultz on police services and special events issues.

UNFINISHED BUSINESS:

Buildings – Vet’s Park projects completed.

Planning – AG & Farmland Protection Plan planning committee chosen.

Water/Sewer – nothing to report

Grants – application for Congressional funding on Community Center in process. Supervisor Izydorczak received an email from Nick Langworthy’s office requesting that we resubmit paperwork for the community center grant.

NEW BUSINESS:

Resolution – Short-Term Rental 12321/9 Main Rd:

A motion was made by Councilman Dugan, seconded by Councilman Jendrowski approving the proposed short-term rental at 12321/9 Main Rd., in the C-2 zone and owned by Philip Queeno.

(Resolution) Izydorczak-Aye, Dugan-Aye, Jendrowski-Aye, Burke-Aye, Mutter- Aye

Carried Unanimously

Approval- Request for bids for excavator mulching head attachment:

A motion was made by Councilman Jendrowski, seconded by Councilman Dugan approving the proposal prepared to go out to bid on an excavator mulching head attachment and authorizing the Town Clerk to advertise for bids to be received by May 15, 2025, no later than 2:00pm.

(Resolution) Izydorczak-Aye, Dugan-Aye, Jendrowski-Aye, Burke-Aye, Mutter-Aye

Carried Unanimously

Public Hearing-Change of Use 11358 Main Road, Sunshine Solutions:

A motion was made by Councilman Mutter, seconded by Councilman Burke approving the calling of a public hearing on May 12, 2025, at 7:25pm to hear comments on the proposed change of use for 11358 Main Road, Sunshine Solutions and authorizing the Town Clerk to publish notice of the hearing in the Akron Bugle.

(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye

Carried Unanimously

Public Hearing-Change of Use 12264 Main Road, Akron Bloom LLC:

A motion was made by Councilman Burke, seconded by Councilman Mutter approving the calling of a public hearing on May 12, 2025, at 7:20pm to hear comments on the proposed change of use for 12264 Main Road, Akron Bloom LLC and authorizing the Town Clerk to publish notice of the hearing in the Akron Bugle.

(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye

Carried Unanimously

Motion – Approve the referral for Rezoning to Planning Board:

A motion was made by Councilman Jendrowski, seconded by Councilman Mutter to refer the Rezoning request for 5725 Davison Road to the Planning Board upon receipt of outstanding requested documentation.

Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter-Aye Carried Unanimously

Approval- Annual HHW, Electronics & Shred-it Event:

A motion was made by Councilman Burke, seconded by Councilman Mutter approving the HHW, electronics and Shred-it event for this year in conjunction with the Village of Akron, which will be held on May 17st from 9am-12pm.

Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter-Aye Carried Unanimously

Motion- Request for Facilities- Soccer Season & Tournament:

A motion was made by Councilman Dugan, seconded by Councilman Burke approving the request of the Akron Soccer League for use of the town park facilities for their 2025 season as well as their annual Kick-it First Soccer Tournament on the weekend of May 2nd – 4th, pending attorney approval with signed agreement and proper insurance.

Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye Carried Unanimously

Motion- Request for Facilities- Akron Little League Football:

A motion was made by Councilman Dugan, seconded by Councilman Mutter approving the request of the Akron Little League Football for use of the town park facilities for their 2025 season contingent on signing an agreement and providing proof of insurance approved by Town Counsel. Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye Carried Unanimously

Motion – Disband Recreation Board:

A motion was made by Councilman Mutter, seconded by Councilman Dugan to disband the Recreation Board effective immediately and to thank all the members serving through the years for their service to the Town and Recreation program.

Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye Carried Unanimously

Motion – Create Title and Salary for Assistant Recreation Director:

A motion was made by Councilman Dugan, seconded by Councilman Burke to create the title of Assistant Recreation Director with a salary of \$9,780.

Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye Carried Unanimously

Motion – Appoint Robert Izydorczak as Assistant Recreation Director:

A motion was made by Councilman Burke, seconded by Councilman Mutter to appoint Robert Izydorczak as the Assistant Recreation Director effective immediately.

Izydorczak-Abstain, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye Carried

Motion – Appoint Tim Martin to the Planning Board (Alternate):

A motion was made by Councilman Dugan, seconded by Councilman Mutter to appoint Tim Martin as an alternate on the Planning board effective immediately for a term ending 12/31/2028

Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye Carried Unanimously

Approval- Beer/Wine Permit:

A motion was made by Councilman Burke, seconded by Councilman Mutter approving the request for a beer/wine permit at the Cultural Center on 5/4/2025 as requested by J. Sheehan.

Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter-Aye Carried Unanimously

Privilege of the Floor/Question Period:

Akron Central School Superintendent Andrea Kersten along with School Board President Erik Polkowski and Trustee Kristy Pingitore presented a 2025-26 Budget Overview before the Town Board, providing each with an outline of their discussion. Members of the Town Board expressed their appreciation for the school providing information and for the Superintendent attending board meetings so frequently.

Sgt. Joseph Reeves, Erie County Sheriff's Office – Reiterated the importance of keeping cars locked as there has been an increase in break ins, mostly in the Clarence area. Erie County Sheriffs will also be patrolling the bike paths, especially during the summer months, in an effort to make the bike paths more “friendly” again, as there have been numerous complaints of dirt bikes being operated by unruly teens.

There being no further business to come before the board for the regular meeting, a motion was made by Councilman Burke, seconded by Councilman Mutter to adjourn the regular meeting at 8:26pm.

Izydorczak-Aye, Dugan-Aye, Jendrowski-Aye, Burke-Aye, Mutter-Aye Carried Unanimously

Respectfully Submitted,
Lisa Kaminski, Deputy Town Clerk