

## Newstead Town Board Meeting – April 14, 2025

A public hearing was called to order by the Newstead Town Board on April 14, 2025, at 7:31pm at the Newstead Town Hall.

Present: Joe Dugan – Deputy Supervisor  
John Jendrowski - Councilman  
Mike Mutter - Councilman  
Edmund Burke – Councilman  
Emily Janicz – Town Attorney  
Justine Seefeldt – Town Engineer  
Jennifer DiChristina - Town Clerk

Roll Call was taken with all board members present with the exception of Supervisor Izydorczak who is out of town.

The Deputy Supervisor called the public hearing to order to repeal Local Law #2 of the year 2022 to allow members of the Town Board to participate in meetings via videoconference. Deputy Supervisor Dugan explained why the videoconference policy was put into place in the first place.

There being no comments, a motion was made by Councilman Mutter, seconded by Councilman Burke to close the public hearing at 7:34pm. Carried

Councilman Mutter led the pledge to the flag.

The regular meeting of the Town Board was called to order at 7:34pm with the same members present as listed above.

Minutes from the regular meeting held on March 24, 2025 were presented for approval. A motion was made by Councilman Burke, seconded by Councilman Mutter to approve as presented. Carried

**Agenda Changes** - None

**Communications** – The Town Clerk presented the following correspondence:

Registration packet for the Town Finance & Personnel School held April 22-25 in Saratoga NY.

Notice of Public Hearing for the Town of Lancaster held on April 7, 2025, regarding a change to the Zoning code.

Two notices from Charter Communications regarding upcoming channel changes effective around April 28, 2025.

A letter from Dan Roland rescinding his prior letter of resignation as Recreation Director.

A letter from Joel Gregorio resigning from the Recreation Board.

A letter from Terry Janicz resigning from the Planning Board.

A motion was made by Councilman Mutter, seconded by Councilman Jendrowski to accept and file the presented correspondence. Carried

**Work Session:** at the work session held last week the following items were discussed: met with a resident on drainage issues, met with Drescher & Malecki on the annual audit, discussed planning updates, project updates, grants updates, water/sewer updates, and several personnel items.

**Agenda Items Question Period:** no one spoke

**Budget Transfers:** none

**Approval of Bills** – Councilman Jendrowski reported that the Abstract(s) from Batch(es) #2551 was reviewed with the previously un-audited vouchers and everything was found in order. Abstract Batch(es) #2557 & 2558 was presented for payment. Vouchers on this abstract(s) numbered 325-406, totaling \$391,093.48. Councilman Burke seconded to approve payment as follows:

Abstract Batch(es) #2557 & 2558

General Fund (A)-\$194,811.44, General Fund- Outside Village (B)-\$255.05, Highway(DA)-\$5,590.31, Highway: Outside Village (DB)-\$, CAP-Multicultural Ctr (HMCC)- \$, CAP-Water-Scotland (HS)-\$, CAP-Water-Koepsel (HW)-\$, CAP-Water-Draper (HW01)-\$, CAP-Water-Cedar (HW02)-\$, CAP-Water-Knapp (HW03)- \$, CAP-Bike Path (HTG)-\$, Drainage (SD)-\$789.00, Fire Protection (SF)-\$, Refuse (SR)-\$36,216.85, Sewer #1 Fund (SS)-\$808.69, Sewer District #2 (SS02)-\$93.19, Sewer District #3 (SS03)-\$319.34, Trust & Agency (TA)-\$ and Consolidated Water (SW00)-\$464.61, WD1(SW1)- \$, WD2(SW2)- \$, WD3(SW3)- \$, WD4(SW4)- \$, WD5(SW5)- \$, WD6(SW6)- \$, WD7(SW7)- \$, WD7A(SW7A)- \$, D8(SW8)- \$, WD9(SW9)- \$, WD10(SW10)-\$151,745.00;

Total: \$391,093.48

Carried

**COMMITTEE AND DEPARTMENT HEAD REPORTS:**

**Highway** – no report was presented

**Assessor** - a report was presented by the Assessor and read by the Deputy Supervisor as follows: Katie and I have completed the inspection and valuation of new construction for the tentative roll filing. I will be mailing the change of assessment notices within the next week or so. All sales, splits and merges have been completed if received from the county. I don't anticipate many individuals at grievance this year. The only changes made to the assessment roll are from new construction or other physical changes to properties. I have no concerns to report.

**Building Office** – the following building report was presented by Julie Brady of the Planning & Building Department:

Michael Shields	12666 Main Rd	Roof
Angeline Mattioli	13515 Bloomingdale Rd	Generator
Robert Froese	11701 Clarence Ctr Rd	Shed
Barbara Wurthman	12812 Stage Rd	Water Connection
David Root	12610 Clair Dr	Drainage
Charles Gibson	11920 Rapids Rd	Addition
Leslie Ann Wood	13626 Bloomingdale Rd	Partition/Sink Installation

**Town Clerk** – I attended a meeting with Comp Alliance with Supervisor Izydorczak and Colleen and I attended the Rotary flagpole ceremony. We have collected 97% of the Town/County taxes and will continue to collect until July 1<sup>st</sup>. I will be out of town from April 27<sup>th</sup> – 30<sup>th</sup> at the Town Clerks Conference and will be available by phone or email if necessary.

**Town Attorney(s)** – nothing at this time

**COUNCILPERSONS:**

**Jendrowski** – attended Library meeting last week. Working on a door issue at the Cultural Center and looking into an outside light. Working with Lavocat as the rock wall behind the library is pushing up the caps and need to figure out how to fix it and the 5 year pressure/internal pipe inspection is due. Waiting for information from Buffalo roofing for work needed at the Senior Center. Already received a quote from Grove Roofing and he needs to make sure it is still good. Also spoke to two residents regarding drainage concerns.

**Dugan** – spoke with Don Kreher regarding Dorsch Creek drainage issues. Also met with a Village Trustee and Emergency Manager regarding the stone at Veteran's Park.

**Burke** – attended the Rotary flag raising ceremony and thanked them for the work they did.

**Mutter** – nothing to report

**Supervisor** – not present but submitted written report read by the Deputy Supervisor: conducted interviews for a new Senior Van driver, Emily and I met with a Rec Board member on Rec issues, attended the monthly Supervisor’s meeting in East Aurora, attended the monthly Supervisor’s meeting with Association of Towns,

**UNFINISHED BUSINESS:**

**Buildings** – Vet’s Park shelter renovations almost completed and new rock barrier project underway in both parks.

**Planning** – Ag & Farmland Protection Plan planning committee being chosen.

**Water/Sewer** – nothing to report

**Grants** – Congressional grants submitted. Engineering Planning grant submitted.

**NEW BUSINESS:**

**Resolution - Local Law #1 – Repeal Local Law #2 of the year 2022:**

A motion was made by Councilman Burke, seconded by Councilman Mutter approving Local Law No. 1 of the Year 2025 entitled “Local Law to Repeal Chapter 50 of the Town of Newstead Town Code” to repeal the videoconferencing policy originally adopted in 2022.

(Resolution) Izydorczak-Absent, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye

Carried

**Approval- Akron Central Tax Collection contract:**

A motion was made by Councilman Jendrowski, seconded by Councilman Mutter approving the 2025-26 school tax collection contract with Akron Central School District and authorizing the Supervisor to execute the presented contract on behalf of the town.

(Resolution) Izydorczak-Absent, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter-Aye

Carried

**Approval- Clarence Central Tax Collection contract:**

A motion was made by Councilman Mutter, seconded by Councilman Burke approving the 2025-26 school tax collection contract with Clarence Central School District and authorizing the Supervisor to execute the presented contract on behalf of the town.

(Resolution) Izydorczak-Absent, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye

Carried

**Public Hearing – Proposed Short-Term Rental 12321/9 Main Rd:**

A motion was made by Councilman Burke, seconded by Councilman Mutter approving the calling of a public hearing on April 28, 2025, at 7:25pm to hear comments on the proposed short-term rental at 12321/9 Main Rd., owned by Philip Queeno and orders the Town Clerk to publish notice of the hearing in the Akron Bugle.

(Resolution) Izydorczak-Absent, Dugan-Aye, Jendrowski-Aye, Burke-Aye, Mutter- Aye

Carried

**Motion – Appoint Christin Falkowski to the Planning Board:**

A motion was made by Councilman Mutter, seconded by Councilman Burke to appoint Christine Falkowski as a permanent member to the Planning Board effective immediately.

Izydorczak-Absent, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye

Carried

**Approval- Beer/Wine Permit:**

A motion was made by Councilman Burke, seconded by Councilman Mutter approving the request for a beer/wine permit at Skyline Park on 7/4/2025 as requested by Mark Fogel on behalf of the Akron Lions.

Izydorczak-Absent, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter-Aye

Carried

**Privilege of the Floor/Question Period:**

Kathy Capan, 74 Parkview Dr. – spoke on behalf of the Akron Celebration Committee and how much they appreciate the rock project and there will be additional safety measures. Also thanked the board for their generous donation to the committee for fireworks.

David Wehling, 10 Brooklyn St – spoke on behalf of Mount Olive Cemetery and thanked the board for the help the Town has given both monetarily and the repairs on the driveway.

Sgt. Joseph Reeves, Erie County Sheriff's Office – reported that the calls they have received have been very ordinary but reminded residents to keep their vehicles and garages secured as the Town of Clarence was hit hard last week with stolen vehicles.

Jacob Halleck, Akron-Newstead Rotary Club – thanked the Board on behalf of the Rotary for all their support on the flag project.

There being no further business to come before the board for the regular meeting, a motion was made by Councilman Burke, seconded by Councilman Mutter to adjourn the regular meeting at 8:11pm.

Izydorczak-Absent, Dugan-Aye, Jendrowski-Aye, Burke-Aye, Mutter-Aye Carried

Respectfully Submitted,  
Jennifer L. DiChristina, Town Clerk