

Newstead Town Board Meeting – March 10, 2025

The regular meeting of the Town Board was called to order at 7:47pm.

Present: Dawn Izydorczak – Supervisor
Joe Dugan - Councilman
John Jendrowski - Councilman
Mike Mutter - Councilman
Edmund Burke – Councilman
Emily Janicz – Town Attorney
Mike Coutu – Deputy Attorney
Justine Seefeldt – Town Engineer
Jennifer DiChristina - Town Clerk

Roll Call was taken with all board members present.

Councilman Jendrowski led the pledge to the flag.

Minutes from the regular meeting held on February 24, 2025 were presented for approval. A motion was made by Councilman Dugan, seconded by Councilman Mutter to approve as presented. Carried Unanimously

Agenda Changes –None

Communications – The Town Clerk presented the following correspondence:

A notice was received from New York Rural Water Association announcing their annual training and business meeting on May 19-21 in Verona NY.

A letter of resignation was received from Rec Director Dan Roland.

A letter expressing interest in the Town Planning Board was received from Jacob Halleck.

A letter expressing interest in the Recreation Board was received from Jennifer Blood.

A letter from Charter Communication was received notifying the Town of upcoming changes.

A motion was made by Councilman Dugan, seconded by Councilman Jendrowski to accept and file the presented correspondence. Carried Unanimously

Work Session: at the work session held last week the following items were discussed: met with CPL on proposal, planning updates, project updates, grant updates, water/sewer updates, and personnel items.

Agenda Items Question Period: no one spoke

Budget Transfers: none

Approval of Bills – Councilman Dugan reported that the Abstract(s) from Batch(es) #2543 was reviewed with the previously un-audited vouchers and everything was found in order. Abstract Batch(es) #2548 were presented for payment. Vouchers on this abstract(s) numbered 193-242, totaling \$110,058.82. Councilman Burke seconded to approve payment as follows:

Abstract Batch(es) #2548

General Fund (A)-\$23,932.84, General Fund- Outside Village (B)-\$14.32, Highway(DA)-\$51,543.34, Highway: Outside Village (DB)-\$, CAP-Multicultural Ctr (HMCC)- \$, CAP-Water-Scotland (HS)-\$, CAP-Water-Koepsel (HW)-\$, CAP-Water-Draper (HW01)-\$, CAP-Water-Cedar (HW02)-\$, CAP-Water-Knapp (HW03)- \$, CAP-Bike Path (HTG)-\$, Drainage (SD)-\$, Fire Protection (SF)-\$, Refuse (SR)-\$32,190.51, Sewer #1 Fund (SS)-\$947.51, Sewer District #2 (SS02)-\$76.37, Sewer District #3 (SS03)-\$319.34, Trust & Agency (TA)-\$ and Consolidated Water (SW00)-\$1,034.59, WD1(SW1)- \$, WD2(SW2)- \$, WD3(SW3)- \$, WD4(SW4)- \$, WD5(SW5)- \$, WD6(SW6)- \$, WD7(SW7)- \$, WD7A(SW7A)- \$, D8(SW8)- \$, WD9(SW9)- \$, WD10(SW10)- \$;
Total: \$110,058.82 Carried Unanimously

COMMITTEE AND DEPARTMENT HEAD REPORTS:

Highway – a report was presented by the Highway Superintendent and read by the Supervisor as follows: the crews plowed and salted roads and parking lots, went to Lockport and Boston for parts, pushed back snow with the loader on County and Town roads, fixed mailboxes and delivered totes, trimmed trees with the Village, installed 40’ of driveway pipe on Moore Road, and cut up trees on the Bike Path.

Assessor – a report was presented by the Assessor and read by the Supervisor as follows: exemption season has ended. I will now be working on finalizing new construction and preparing for tentative roll. All sales, splits and mergers that we have received from the County are complete.

Building Office – the following building report was presented by Julie Brady of the Planning & Building Department:

Joseph Kubek	12505 Meahl Rd	Siding
Arrowhead Timberlodge	12292 Clarence Ctr Rd	Fireworks
Andy Kelkenberg	12607 Stage Rd	Add to Pole Barn
Andy Kelkenberg	12607 State Rd	Grooms Cabin
Group V Real Estate	11342 Main Rd	Int Renovation

Town Clerk – nothing at this time

Town Attorney(s) – nothing at this time

COUNCILPERSONS:

Jendrowski – will be meeting with Grove Roofing and Rick Rebman for a quote for the Senior Center. Work on Town Hall and Library roofs will be completed in the next week. Going forward they will be checking the roofs yearly.

Dugan – Nothing to report

Burke – talked to Dan Roland regarding an incident at the pool.

Mutter – attended a recreation board meeting.

Supervisor – Mike Bassanello and I met with representatives from Mt. Olive Cemetery. I attended a Rural Transit Committee meeting, attended the Association of Erie County Governments meeting, met with several employees and the Town Attorney on Recreation issues, and met with the Senior Center Director on a grant application for the Center.

UNFINISHED BUSINESS:

Buildings – nothing new to report

Planning – AG & Farmland Protection Plan planning committee

Water/Sewer – nothing to report

Grants – 2 applications are in progress with the County and will be submitted by the end of next week.

NEW BUSINESS:

Approval – Award of Ag & Farmland Protection Plan:

A motion was made by Councilman Jendrowski, seconded by Councilman Burke approving the quote from CPL in the amount of \$30,000 for the Agricultural and Farmland Protection Plan project and authorizes the Town supervisor to take all steps necessary to ensure the project is completed. (Resolution) Izydorczak-Aye, Dugan-Aye, Jendrowski-Aye, Burke-Aye, Mutter- Aye

Carried Unanimously

Councilman Jendrowski thanked Supervisor Izydorczak for all the work she put into this and he thinks it is a very good thing for the Town.

Public Hearing- CMK Subdivision at Clarence Ctr & Barnum:

A motion was made by Councilman Dugan, seconded by Councilman Mutter approving the calling of a public hearing on March 24, 2025 at 7:25pm to hear comments on the proposed 4-lot subdivision at the southwest corner of Clarence Center Road and Barnum Road on a 6.13 acre parcel in the RA zone.

(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye
Carried Unanimously

Approval - Resolution requesting repeal of the HALT Act:

A motion was made by Councilman Mutter, seconded by Councilman Burke call for the full repeal of the New York State HALT Act until it can be researched and revised with input from Correction staff.

(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye
Carried Unanimously

Approval – Resolution Supporting Amendment of the Buy American Salt Act:

A motion was made by Councilman Burke, seconded by Councilman Mutter urging the State Legislature to amend the Buy American Salt Act to a Buy North American Salt Act to ensure a stable and adequate supply of salt.

(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter-Aye
Carried Unanimously

Motion – Appoint Jacob Halleck as an alternate on Planning Board:

A motion was made by Councilman Burke, seconded by Councilman Mutter to appoint Jacob Halleck as an alternate member of the Planning Board effective immediately for a term ending 12/31/2031.

Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye
Carried Unanimously

Motion – Appoint Jennifer Blood to the Recreation Board:

A motion was made by Councilman Dugan, seconded by Councilman Mutter to appoint Jennifer Blood to the Recreation Board effective immediately for a term ending 12/31/2027.

Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye
Carried Unanimously

Approval- Beer/Wine Permit:

A motion was made by Councilman Burke, seconded by Councilman Mutter approving the request for beer/wine permits at the Cultural Center on March 16th for L. Mazur, Cultural Center on May 18th for D. Hyder, Vet’s Park on June 21st for E. Tryka and Skyline Park on July 26th for A. Massaro.

Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter-Aye Carried Unanimously

Privilege of the Floor/Question Period: A Sheriff from the Erie County Community Engagement Team reported there have been 232 incidents in the Town over the last 30 days.

There being no further business to come before the board for the regular meeting, a motion was made by Councilman Burke, seconded by Councilman Mutter to adjourn the regular meeting at 8:12pm.

Izydorczak-Aye, Dugan-Aye, Jendrowski-Aye, Burke-Aye, Mutter-Aye Carried Unanimously

Respectfully Submitted,
Jennifer L. DiChristina, Town Clerk