

**2025 ORGANIZATIONAL MATTERS - NEWSTEAD TOWN BOARD
DECEMBER 30, 2024**

Supervisor Izydorczak called the meeting to order at 7:00pm with all Board members present. Supervisor Izydorczak led the pledge to the flag.

1. A motion was made by Supervisor Izydorczak, seconded by Councilman Jendrowski adopting Order of Business for 2025 and the Rules of Order of Town Meetings. (See Attached)
2. A motion was made by Supervisor Izydorczak, seconded by Councilman Jendrowski adopting Schedule of Regular Meetings for 2025. (See attached)
3. Letters requesting appointments (see attached): a motion was made by Supervisor Izydorczak, seconded by Councilman Jendrowski to accept these letters.
4. A motion was made by Supervisor Izydorczak, seconded by Councilman Jendrowski that Supervisor Izydorczak be designated to cast the vote of the Town of Newstead at the Annual Meeting of the Association of Towns.
5. Supervisor Izydorczak announced the appointment of Councilman Joe Dugan as Deputy Supervisor for 2025.
6. Supervisor Izydorczak announced appointments to committees within the Town Board (See attached).
7. A motion was made by Supervisor Izydorczak, seconded by Councilman Jendrowski that the Supervisor be authorized to appoint a Secretary to the Supervisor/Bookkeeper for 2025.
8. Supervisor Izydorczak announced the appointment of Colleen Salmon as Secretary to the Supervisor/Bookkeeper.
9. Supervisor Izydorczak announced the appointment of Beverly Summe as Historian and Bob Andrycha as Assistant Historian for the Town for the year 2025.
10. A motion was made by Supervisor Izydorczak, seconded by Councilman Jendrowski that the Town Clerk be authorized to appoint additional Deputy Town Clerks for the year 2025.
11. Town Clerk Jennifer DiChristina announced the following appointments for the year 2025 - Deputy Town Clerk(FT)/Deputy Registrar- Lisa Kaminski.
12. A motion was made by Supervisor Izydorczak, seconded by Councilman Jendrowski that Town Clerk Jennifer DiChristina and Deputy Town Clerk Lisa Kaminski be appointed marriage officers for 2025.

13. Highway Superintendent Michael Bassanello announced the appointment of Brian Lords as Deputy Highway Superintendent for the year 2025.
14. A motion was made by Councilman Jendrowski, seconded by Councilman Dugan that the Highway Superintendent be authorized to appoint a Clerk to the Highway Superintendent for 2025.
15. Highway Superintendent Bassanello announced the appointment of Rachel Kleparek as Clerk to the Highway Superintendent for 2025.
16. A motion was made by Councilman Jendrowski, seconded by Councilman Dugan to authorize the Town Justices to appoint one court clerk for each justice for 2025.
17. Justice Freeman appoints Laura Consiglio as Court Clerk (FT) to the Town Justice for 2025.
18. Justice Reinecke appoints Joyleen Wagner as Court Clerk (PT) to the Town Justice for 2025.
19. A motion was made by Councilman Jendrowski, seconded by Councilman Dugan that Robert Friedman be appointed as Town Prosecutor and Justin Friedman be appointed as Deputy Prosecutor for 2025.
20. A motion was made by Councilman Jendrowski, seconded by Councilman Dugan that the Town Justices be authorized to employ a stenographer for the Justice Court or for Special Sessions Court and that payment be made upon a voucher subject to the approval of the Town Board.
21. A motion was made by Councilman Jendrowski, seconded by Councilman Dugan that Emily Janicz be appointed Town Attorney, Mike Coutu be appointed Deputy Town Attorney and Brendan Neill be appointed assistant Town Attorney as needed for the year 2025.
22. A motion was made by Councilman Jendrowski, seconded by Councilman Dugan to appoint William Kaufman to serve as a Zoning Board Member for a five-year term expiring 12/31/2029.
23. A motion was made by Councilman Jendrowski, seconded by Councilman Dugan to appoint Tom Cowan to serve as a Planning Board Member for a seven-year term expiring 12/31/2031 and to appoint Christine Falkowski to serve as an alternate member for a seven-year term expiring on 12/31/2031.
24. A motion was made by Councilman Jendrowski, seconded by Councilman Dugan that David Andrew DeYoung be appointed Dog Control Officer for 2025.
25. A motion was made by Councilman Jendrowski, seconded by Councilman Dugan that Dale Gooch be appointed Deputy Dog Control Officer for 2025.

26. A motion was made by Councilman Jendrowski, seconded by Councilman Dugan that Brenda Cerasani be appointed Senior Van Driver for the year 2025.
27. A motion was made by Councilman Jendrowski, seconded by Councilman Dugan to appoint Jim_Akin as Sewer/Water Maintenance Assistant (PT) for the year 2025.
28. A motion was made by Councilman Dugan, seconded by Councilman Mutter that Highway Superintendent Mike Bassanello be appointed in charge of building maintenance for the Joint Municipal Facility.
29. A motion was made by Councilman Dugan, seconded by Councilman Mutter that Dale Gooch be appointed assistant in charge of the building maintenance for all town buildings except the Joint Highway Facility.
30. A motion was made by Councilman Dugan, seconded by Councilman Mutter that Heather Cayea and Joe Cena be appointed as liaisons to the Newstead Recreation Committee representing the Akron Central School Board.
31. A motion was made by Councilman Dugan, seconded by Councilman Mutter that Joel Gregorio be appointed as Chairman of the Recreation Board for a term of one-year ending 12/31/2025, subject to the requirements of the job description.
32. A motion was made by Councilman Dugan, seconded by Councilman Mutter to appoint Joel Gregorio, Alicia Tomporowski and Adam Massaro to the Recreation Board for a three-year term to expire 12/31/2027.
33. A motion was made by Councilman Dugan, seconded by Councilman Mutter to appoint Ken Koehler, Lewis Tandy, and Marc Koopman to the Conservation Advisory Council for a two-year term expiring 12/31/2026.
34. A motion was made by Councilman Dugan, seconded by Councilman Mutter that Daniel Kowalik be appointed Emergency Management Officer for 2025 at a salary of \$4,500 and Joe Hawes and Brian Murray be appointed Assistant Emergency Management Coordinators for 2025 at a yearly salary of \$2,000.
35. A motion was made by Councilman Dugan, seconded by Councilman Mutter to appoint Mary Mangan to serve on the Library Board for a five-year term expiring 12/31/2029.
36. A motion was made by Councilman Dugan, seconded by Councilman Mutter to appoint Allison Massaro and Mary Nanni to the Ethics Board for a three-year term expiring 12/31/2027.
37. A motion was made by Councilman Dugan, seconded by Councilman Mutter appointing Jaclyn Long as Assistant to the Senior Center Director and Barb Gaik, Wendy Heberling, Anthony Abraham and Felicia Izydorczak as attendants for the Senior Center for 2025.

38. A motion was made by Councilman Dugan, seconded by Councilman Mutter that the Town Board designates the Akron Bugle the Official Newspaper of the Town for 2025.
39. A motion was made by Councilman Dugan, seconded by Councilman Mutter that Town Officials be paid the per mile rate as set by the IRS as of 1/1/25 for use of their car on official business. This pertains to Town Officials and employees or to anyone on an official errand for the Town upon proper approval by the Town Board.
40. A motion was made by Councilman Mutter, seconded by Councilman Burke that the Town purchases a blanket bond to cover all Town Officials.
41. A motion was made by Councilman Mutter, seconded by Councilman Burke that the theft insurance coverage be continued at \$1,000,000.00 on all town employees.
42. A motion was made by Councilman Mutter, seconded by Councilman Burke that the Town Clerk be authorized to continue the Clerk cash drawer of \$100.00, the DEC cash drawer of \$100.00, and the Tax cash drawer of \$100.00.
43. A motion was made by Councilman Mutter, seconded by Councilman Burke that the Director of the Senior Center be authorized to continue a petty cash fund of \$100.00.
44. A motion was made by Councilman Mutter, seconded by Councilman Burke that the Highway Superintendent be authorized to continue a petty cash fund of \$100.00.
45. A motion was made by Councilman Mutter, seconded by Councilman Burke that the Recreation Director be authorized to continue a petty cash fund of \$100.00.
46. A motion was made by Councilman Mutter, seconded by Councilman Burke to appoint Supervisor Dawn Izydorczak as Budget Officer for 2025 at no salary.
47. A motion was made by Councilman Mutter, seconded by Councilman Burke that the Bank on Buffalo; JP Morgan Securities; M&T Bank; NY Class; Evans Bank, Alden State Bank, Key Bank and Five Star Bank be designated as official depositories into which all Town Officials shall deposit all moneys coming into their hands by virtue of their respective offices.
48. A motion was made by Councilman Mutter, seconded by Councilman Burke that all matters to come before the Town Board be in the Supervisor's Town Hall mailbox by 5:00 p.m. on Thursday preceding each meeting to be on the agenda. The agenda will be ready for board members after 3:00 p.m. on Fridays preceding each meeting.
49. A motion was made by Councilman Mutter, seconded by Councilman Burke that "Regular" Town Board Meetings throughout the year are to be held at 7:30 p.m. on the 2nd and 4th Mondays of each month unless noted according to the attached schedule (see attached page # 10.) Work Sessions will be at 6:45 p.m. prior to Regular Meetings. When the Regular Meeting falls on a holiday, the Supervisor may postpone or set a new date for said meeting.

Work Sessions may be scheduled the 1st and 3rd Monday of each month at 7:00 p.m. when not conflicting with a Holiday as per schedule. Otherwise, they may be held as determined. All meetings will be held in the Newstead Town Hall and are open to the public except for confidential matters as prescribed by the Open Meetings Law.

50. A motion was made by Councilman Burke, seconded by Supervisor Izydorczak that the vouchers for Town Claims be audited, allowed and paid if certified to be true and correct upon forms heretofore adopted, described and approved by the Town Board and all vouchers will be presented, approved and paid at both Regular Meetings, twice a month. No voucher will be paid prior to monthly reports being submitted. The Supervisor is authorized to pay utility bills as such become due subject to Town Board audit at the next regular meeting. The vouchers to be paid must be in the hands of the Town Clerk no later than the Thursday before a regular meeting.
51. A motion was made by Councilman Burke, seconded by Supervisor Izydorczak that the Town brings within the coverage of Workers' Compensation Law all Town Employees and Town Officials, elective and appointed and all Volunteer Firemen who may be injured, within the Town of Newstead Fire Protection District as now constituted will be covered by the Volunteer Firefighter Benefits Law, while engaged in their duties as firemen.
52. A motion was made by Councilman Burke, seconded by Supervisor Izydorczak that the Town continues Disability Insurance coverage as outlined in the resolution of 12/13/93.
53. A motion was made by Councilman Burke, seconded by Supervisor Izydorczak that all Town Officials be authorized to attend meetings of their respective local, County and State organizations with all necessary expenses to be paid by the Town of Newstead.
54. A motion was made by Councilman Burke, seconded by Supervisor Izydorczak to establish the sewer use rate for Sewer District #1 (ADESA) at \$15.50 per 1,000 gallons.
55. A motion was made by Councilman Burke, seconded by Supervisor Izydorczak to establish the sewer rate for Sewer District # 2 (Whiting's) at \$14.50 per 1,000 gallons.
56. A motion was made by Councilman Burke, seconded by Supervisor Izydorczak that the sewer rate for Sewer District # 3 (Niagara label) will be billed as per village rates.
57. The following resolution was moved by Councilman Burke, seconded by Supervisor Izydorczak:

BE IT RESOLVED that salaries and wages are hereby established per annum for the year 2025:

| | |
|--|------------------|
| Supervisor | \$47,000.00 |
| Councilperson (4) Dugan, Burke, Jendrowski, Mutter | \$12,950.00 each |
| Town Justice - Reinecke | \$24,500.00 |
| Town Justice – Freeman | \$24,500.00 |
| Superintendent of Highways | \$75,000.00 |

| | |
|--|-------------------------|
| Supervisor of Highways (Refuse Tires) | \$400.00 |
| Supervisor of Highways (Cemeteries) | \$1,000.00 |
| Supervisor of Highways (Drainage) | \$2,850.00 |
| Supervisor of Highways (Refuse District) | \$800.00 |
| Supervisor of Highways (Parks) | \$1,800.00 |
| Town Clerk | \$61,025.00 |
| Town Clerk (Registrar) | \$1,000.00 |
| Deputy Town Clerk | \$24.13 per hr. |
| 2 nd Deputy Town Clerk (PT) | \$19.05 per hr. |
| Recreation Specialist | \$57,200.00 |
| Recreation Attendant/Assistant Specialist (J. Long) | \$23.50 per hr. |
| Recreation Attendant for Senior Center (B. Gaik) | \$21.47 per hr. |
| Recreation Attendant for Senior Center (W. Heberling) | \$20.79 per hr. |
| Recreation Attendant for Senior Center (F. Izydorczyk) | \$20.00 per hr. |
| Recreation Attendant for Senior Center (A. Abraham) | \$20.28 per hr. |
| Town Attorney | \$53,500.00 |
| Asst. Town Attorney | \$15,000.00 |
| Assessor | \$55,404.00 |
| Code Enforcement Officer/Zoning Officer | \$80,500.00 |
| Town Prosecutor (PT) | \$9,925.00 |
| Deputy Town Prosecutor (PT) | \$208.00 per session |
| Court Clerk (full time) – L. Consiglio | \$24.23 per hr. |
| Deputy Court Clerk (PT) J. Wagner | \$19.60 per hr. |
| Building Dept. Administrator | \$29.55 per hr. |
| Clerk to the Assessor/Building Dept. | \$23.17 per hr. |
| Planning Board Chairman | \$3,597.00 |
| Dog Control Officer (PT) | \$10,608.00 |
| Deputy Dog Control Officer (PT) | \$21.66 per hr. |
| Highway Clerk (PT) | \$21.44 per hr. |
| Secretary to the Supervisor | \$40.00 per hr. |
| Historian (PT) | \$3,520.00 |
| Assistant Historian | \$1,760.00 |
| Sewer/Water Maintenance Ass't (PT) J. Akin | \$30.19 per hr. |
| Parks Assistant – (PT) -D. Gooch | \$19.24 per hr. |
| Van Drivers | \$22.80 & 19.85 per hr. |
| Recreation Director | \$17,750.00 |
| Disaster Coordinator | \$4,500.00 |
| Asst Disaster Coordinator (2) | \$2,000.00 |
| Cleaners | \$20.88 per hr. |
| <u>Highway Department:</u> | |
| Full- time staff – as per the union contract | |
| Deputy: \$1.75 above corresponding MEO rate | |

58. A motion was made by Supervisor Izydorczyk, seconded by Councilman Jendrowski that the Newstead Planning Board members be paid a rate of \$69.00 per meeting attended for all

local meetings held. The Chairman of the Planning Board shall receive an annual salary of \$3,597.00 per year.

59. A motion was made by Supervisor Izydorzak, seconded by Councilman Jendrowski that the Zoning Board of Appeals members be paid at the rate of \$41.00 per meeting attended for all local meetings held. The Chairman of the Zoning Board of Appeals shall receive \$49.00 per meeting for said meetings.
60. A motion was made by Supervisor Izydorzak, seconded by Councilman Jendrowski that the Board of Assessment Review members be paid a rate of \$21.21 per hour and the Chairman of the Board of Assessment Review be paid \$26.57 per hour.
61. A motion was made by Supervisor Izydorzak, seconded by Councilman Jendrowski that Drescher & Malecki LLP be retained to provide auditing services at a rate of \$15,675 annually, for assistance for annual update and budgeting services at a rate of \$2,110 for 2025.
62. A motion was made by Supervisor Izydorzak, seconded by Councilman Jendrowski, appointing Wendel Engineering as the town engineer for 2025 at a monthly fee of \$1,635.00.
63. A motion was made by Councilman Jendrowski, seconded by Councilman Burke that the Highway Superintendent be authorized to post roads, at his discretion, when it is in the best interest of the public.
64. A motion was made by Councilman Jendrowski, seconded by Councilman Burke that Supervisor Izydorzak be appointed to the NEST Consortium for the year of 2025.
65. A motion was made by Councilman Jendrowski, seconded by Councilman Burke that Committee Chairpersons be authorized to enlist the expertise of citizen advisors on their respective committees.
66. A motion was made by Councilman Jendrowski, seconded by Councilman Burke that following annual review of the Town Procurement Policy, the amended Procurement Policy, a copy of which is attached hereto and made a part hereof, is hereby adopted effective January 1, 2025.
67. A motion was made by Councilman Jendrowski, seconded by Councilman Burke that all other existing Town policies shall remain in effect for 2025.
68. A motion was made by Councilman Jendrowski, seconded by Councilman Burke that all other Terms and Conditions of Employment for all classifications of employees, (other than Highway Employee Full Time), of the Town of Newstead for 2025 are updated and documented in The Terms and Conditions Handbook.
69. A motion was made by Councilman Jendrowski, seconded by Councilman Burke to approve the 2025 fee schedule as presented to the Board.

70. Attached is the updated list of the Town of Newstead committees for 2025 (page 12).

Approval of Bills – Councilman Dugan presented abstract batch #2523 for payment. Vouchers on this abstract(s) numbered 1538-1550, totaling \$4,977.39. Councilman Burke seconded to approve payment as follows:

Abstract Batch #2523:

General Fund (A)-\$3,990.60, General Fund- Outside Village (B)-\$, Highway(DA)-\$, Highway: Outside Village (DB)-\$39.96, CAP-Multicultural Ctr (HMCC)- \$, CAP-Water-Scotland (HS)-\$, CAP-Water-Koepsel (HW)-\$, CAP-Water-Draper (HW01)-\$, CAP-Water-Cedar (HW02)-\$, CAP-Water-Knapp (HW03)- \$, CAP-Bike Path (HTG)-\$, Drainage (SD)-\$, Fire Protection (SF)-\$, Refuse (SR)-\$, Sewer #1 Fund (SS)-\$508.90, Sewer District #2 (SS02)-\$152.24, Sewer District #3 (SS03)-\$243.65, Trust & Agency (TA)-\$ and Consolidated Water (SW00)-\$42.04, WD1(SW1)- \$, WD2(SW2)- \$, WD3(SW3)- \$, WD4(SW4)- \$, WD5(SW5)- \$, WD6(SW6)- \$, WD7(SW7)- \$, WD7A(SW7A)- \$, D8(SW8)- \$, WD9(SW9)- \$, WD10(SW10)- \$; Total: \$4,977.39 Carried Unanimously

71. Organizational matters having been completed; a motion was made by Councilman Jendrowski, seconded by Councilman Dugan that the Board close the Organization Meeting for 2025 at 7:18pm.

All motions made as listed 1 – 71 were Carried Unanimously.

ORDER OF BUSINESS

RESOLVED, that the order of business for the conduct of the Town of Newstead Town Board meetings for the year 2024 shall be as follows:

- I - Call Meeting to Order
- II - Roll Call
- III - Pledge of Allegiance
- IV - Approval of Minutes
- V - Agenda Changes
- VI - Communications
- VII - Agenda Items Question Period
- VIII - Approval of the Bills
- IX - Supervisor's Reports
- X - Committee and Department Head Reports
- XI - Old Business
- XII - New Business
- XIII - Question Period/Privilege of the Floor
- XIV - Adjournment

RULES OF ORDER

RESOLVED, that in all matters of Parliamentary Procedure; Robert's Rules of Order shall prevail, except where such rules are inconsistent with any local rule or resolution pertaining to the conduct of Town business.

RULES GOVERNING THE CONDUCT OF BUSINESS

RESOLVED, that the following rules will govern the conduct of business for the Town Board meetings:

A - The agenda shall include all correspondence, resolutions, bills and reports. Items received after 5 p.m. on Thursday preceding the Board Meeting shall be placed on the agenda for the next regular Board Meeting. Emergency situations will be excluded from this requirement and the Town Board may waive this requirement for any matter.

B - By 3pm on the Friday preceding the regular Board Meeting, a copy of the agenda will be available to each Board Member, Department Head, and the Attorney for the Town. The copy shall include all resolutions, important correspondence, and the estimates of expenditures for capital improvements.

C - The agenda shall not be departed from, except with a four-fifths vote of the entire Town Board, to be done by motion at the beginning of the meeting.

D - All matters shall be continued on the printed agenda until disposed of. All matters not disposed of shall be tabled and taken from the table only by a majority vote of the entire Town Board.

E - Correspondence shall be disposed of at the time of reading, either by (a) voting to receive and file by majority vote of the entire Town Board (b) resolution (c) referring to a committee (d) tabling. If tabled, the item can be taken from off the table that same meeting or it can be left on the table thereby becoming Old Business to remain on the agenda until disposed.

F - Questions and comments on agenda items only shall be open to all people who wish to speak. General comments will be taken at the end of the meeting. All remarks must be addressed to the Chair unless otherwise directed by the Chair. All comments must be civil. No derogatory comments will be tolerated. Speakers not complying with the requirement of civility will not be allowed to continue speaking and may, at the discretion of the Chair, be asked to leave the meeting. Each speaker must limit their comments to a five-minute maximum. The Chair may impose a total time limit for comments on any issue and if it appears that all comments being made are substantially the same, may request other different comments and may close the comment period. The time period for the question/comment period shall be limited to a total of 20 minutes unless extended by the Chair.

G - Monthly committee or department reports must be turned in to the Board prior to any payment for services for that month.

H - When requested by the Town Board, all opinions will be backed by a section of Town Law, and/or Audit and Control opinion, and/or a written opinion from Audit and Control.

I – Privilege of the Floor or Question period. Comments and questions will be made concerning the town at this time. All questions/comments must be made in a civil polite manner and will be addressed to the Chair. No derogatory comments will be tolerated. A speaker not complying with this requirement will be asked to stop speaking and no response will be made to such comment. The Chair may request that a specific representative of the Town respond to a particular question, respond to the question himself or herself, advise the questioner that the Town will look into it and get back to the questioner, or advise the questioner that their question either cannot be answered or will not be answered. There shall be no right of any questioner to receive a response to any question. The Chair reserves the right to limit each speaker to a five-minute maximum and one question or what is reasonable and is the Chair's sole discretion. The time period for questions from the floor shall be limited to 20 minutes unless extended by the Chair.

SCHEDULE OF MEETINGS FOR 2025

Mon. Jan. 6- Organizational Mtg/WS
Mon. Jan. 13- Meeting
Mon. Jan. 20- No Work Session-holiday
Mon. Jan. 27- Meeting

Mon. Feb. 3- Work Session
Mon. Feb. 10- Meeting
Mon. Feb. 17- No Work Session-holiday
Mon. Feb. 24- Meeting

Mon. March 3- Work Session
Mon. March 10- Meeting
Mon. March 17- Work session
Mon. March 24- Meeting
Mon. March 31- Work session-optional

Mon. April 7- Work Session
Mon. April 14- Meeting
Mon. April 21- Work Session
Mon. April 28- Meeting

Mon. May 5- Work Session
Mon. May 12- Meeting
Mon. May 19- Work Session
Tues. May 27- Meeting due to holiday

Mon. June 2- Work Session
Mon. June 9- Meeting
Mon. June 16- Work Session
Mon. June 23- Meeting
Mon. June 30- work session-optional

Mon. July 7- Work Session
Mon. July 14- Meeting
Mon. July 21- Work Session
Mon. July 28- Meeting

Mon. Aug. 4- Work Session
Mon. Aug. 11- Meeting
Mon. Aug. 18- Work Session
Mon. Aug. 25- Meeting

Mon. Sept. 1- No Work Session-holiday
Mon. Sept. 8- Meeting
Mon. Sept. 15- Work Session
Mon. Sept. 22- Meeting
Mon. Sept. 29- Work Session- Optional

Mon. Oct. 6- Work Session
Mon. Oct. 13- Meeting
Mon. Oct. 20- Work Session
Mon. Oct. 27- Meeting

Mon. Nov. 3- Work Session
Mon. Nov. 10- Meeting
Mon. Nov. 17- Work Session
Mon. Nov. 24- Meeting

Mon. Dec. 1- Safety Meeting
Mon. Dec. 8- Meeting
Mon. Dec. 15- Work Session
Mon. Dec. 22- Meeting
Mon. Dec. 29- Work Session/Organizational Mtg.

All Meetings will start at 7:30 p.m. unless notified of change. Prior to each Regular Board Meeting we will meet at 6:45 p.m. for work session unless notified of change. All Work Sessions will start at 7:00 p.m. on non-meeting evenings.

This schedule is tentative. We will meet as needed to adequately take care of town business. If meetings are not necessary, they will be canceled with proper notice.

LETTERS REQUESTING APPOINTMENT FOR 2025

NOTE: INCUMBENTS ARE HIGHLIGHTED

Any general positions-

Parks position –

Any committees-

Any Clerical position – Kevin Dolan

Attorney for the Town – **Emily Janicz**

Attorney for the Town- Deputy- **Mike Coutu, Brendan Neill**

Auditor – **Drescher & Malecki**

Cleaners- **Dale Gooch, Mike Schifferle**

Conservation Advisory Council (4) – **Ken Koehler, Lewis Tandy, Marc Koopman**

Court Clerk to Town Justice (2) –**Joy Wagner, Laura Consiglio**

Dog Control – **David A.S. DeYoung**

Dog Control Deputy- **Dale Gooch**

Emergency Coordinator (3) – **Dan Kowalik, Joe Hawes, Brian Murray**

Engineer –**Wendel**

Ethics Board – **Allison Massaro, Mary Nanni, Kevin Dolan**

Grant Writer – **Rotella Management**

Highway Clerk – **Rachel Kleparek**

Historian – **Beverly Summe**

Historian – Assistant – **Bob Andrycha**

Library Board – **Mary Mangan**

Official Newspaper – **Akron Bugle**

Park and Buildings – **Dale Gooch**

Planning Board – **Tom Cowan**

Planning Board Alternates (3)- Christine Falkowski

Recreation Board – **Adam Massaro, Alicia Tomporowski**

Recreation Board Chairman – **Joel Gregorio**

Secretary to the Supervisor – **Colleen Salmon**

Sr. Citizen Van Driver –**Brenda Cerasani**

Sr. Citizen Director- **Sarah Young**

Sr. Citizen assistants – **Jackie Long, Barb Gaik, Wendy Heberling, Tony Abraham, and Felicia Izydorczak**

Town Prosecutor – **Robert Friedman**

Town Prosecutor Deputy – **Justin Friedman**

Water Maintenance Worker – **Jim Akin**

Zoning Board of Appeals– **William Kaufman**

SUPERVISOR'S COMMITTEE APPOINTMENTS For 2025 -

| | | |
|---|------------|------------|
| Assessment, Code Enforcement, Planning, Zoning | Mutter | Dugan |
| Buildings | Jendrowski | Izydorczak |
| Capital Projects, Town/Village Co-Op | Izydorczak | Mutter |
| Celebration, Recreation | Mutter | Burke |
| Clerical Liaison, GIS | Mutter | Dugan |
| Conservation Council, Solid Waste | Burke | Izydorczak |
| Court, Dog Control | Dugan | Jendrowski |
| Drainage, Highway | Izydorczak | Jendrowski |
| Finance, Insurance | Izydorczak | Burke |
| Fire Companies | Dugan | Jendrowski |
| Library | Jendrowski | Burke |
| Parks | Burke | Dugan |
| Public Safety, Am. with Disabilities | Dugan | Mutter |
| Senior Citizens | Burke | Mutter |
| Water & Sewer Administration | Jendrowski | Izydorczak |

- Names listed first are designated as lead person for 2025.

2025 Town of Newstead Committees

PLANNING BOARD (Town Board Appointed 7 yr.)

| | |
|---------------------------------|------------|
| Tom Cowan* | 12-31-2031 |
| Donald Hoefler | 12-31-2025 |
| Andrew Kelkenberg | 12-31-2027 |
| Terry Janicz | 12-31-2028 |
| John Potera | 12-31-2030 |
| John Olaf | 12-31-2026 |
| Erik Polkowski | 12-31-2029 |
| Christine Falkowski (Alternate) | 12-31-2031 |

ZONING BOARD OF APPEALS (Town Board Appointed - 5 yr.)

| | |
|---------------------------|------------|
| William Kaufman* | 12-31-2029 |
| Adam Burg | 12-31-2028 |
| Joshua Kraft | 12-31-2025 |
| Fred Pask | 12-31-2026 |
| Vicki Lombard | 12-31-2027 |
| Rebecca Baker (Alternate) | 12-31-2025 |
| vacant (Alternate) | 12-31-2028 |

BOARD OF ASSESSMENT REVIEW (Town Board Appointed – 5 yr.)

| | |
|---------------|------------|
| Neal Kreher* | 09/30/2027 |
| Fred Pask | 09/30/2026 |
| Steve Bedford | 09/30/2028 |
| Stan Serwon | 09/30/2029 |
| Steve Carlson | 09/30/2025 |

RECREATION BOARD (Town Board Appointed - 3 yr.)

| | |
|------------------------|------------|
| Joel Gregorio * | 12/31/2027 |
| Robert “Bo” Izydorczak | 12/31/2025 |
| Melissa Polkowski | 12/31/2025 |
| Mike Schilling | 12/31/2026 |
| Tim Morgan | 12/31/2026 |
| Alicia Tomporowski | 12/31/2027 |
| Adam Massaro | 12/31/2027 |
| Jason Pragle | 12/31/2026 |

CONSERVATION ADVISORY COUNCIL (Town Board Appointed 2 yr.)

| | |
|----------------------|------------|
| Carl Klingenschmitt* | 12-31-2025 |
| Ken Koehler | 12-31-2026 |
| Lewis Tandy | 12-31-2026 |
| Robert Folger | 12-31-2025 |
| David Stutz | 12-31-2025 |
| Marc Koopman | 12-31-2026 |
| Vacant | 12-31-2026 |

LIBRARY BOARD (Town Board Appointed - 5 yr.)

| | |
|-------------------|------------|
| Sue Brown | 12/31/2027 |
| Michelle Cositore | 12/31/2026 |
| Tara Middaugh | 12/31/2025 |
| Mary Mangan | 12/31/2029 |
| Suzanne Sweitzer | 12/31/2028 |

ETHICS BOARD (Town Board Appointed – 3 yr)

| | |
|----------------------|------------|
| Allison Massaro* | 12/31/2027 |
| Mary Nanni | 12/31/2027 |
| Colleen Salmon | 12/31/2025 |
| Wallace Smith | 12/31/2025 |
| Bruce Serena | 12/31/2025 |
| Martha Parzych-Short | 12/31/2026 |
| Keith Hatswell | 12/31/2026 |