

Newstead Town Board Meeting – January 13, 2025

The regular meeting was called to order by the Newstead Town Board on January 13, 2025, at 7:36pm at the Newstead Town Hall.

Present: Dawn Izydorzak – Supervisor
Joe Dugan - Councilman
John Jendrowski - Councilman
Mike Mutter - Councilman
Edmund Burke – Councilman
Emily Janicz – Town Attorney
Michael Coutu – Assistant Town Attorney
Justine Seefeldt – Town Engineer
Jennifer DiChristina - Town Clerk

Roll Call was taken with all board members present.

Councilman Burke led the pledge to the flag.

Minutes from the regular meeting held on December 23rd and the organizational meeting held on December 30th, 2024 were presented for approval. A motion was made by Councilman Dugan, seconded by Councilman Mutter to approve as presented.

Carried Unanimously

Agenda Changes - none

Communications – The Town Clerk presented the following correspondence:

A notice from Charter Communications was received notifying the Town of upcoming changes to their channel lineup.

The Association of Towns packet was received.

A notice from the DEC was received regarding the boundary of wetlands within 7970 Fletcher Road.

A motion was made by Councilman Dugan, seconded by Councilman Mutter to accept and file the presented correspondence.

Carried Unanimously

Work Session: at the work session held last week the following items were discussed: met with Dustin Emerling & Matt Krajna on LOSAP program updates, planning updates, project updates, grant updates, and water/sewer updates.

Agenda Items Question Period: no one spoke

Budget Transfers: a motion was made by Councilman Dugan, seconded by Councilman Mutter to approve the budget transfer(s) as presented in a memo from Bookkeeper Colleen Salmon dated 1/13/2025.

Carried Unanimously

Approval of Bills – Councilman Mutter reported that the Abstract(s) from Batch(es) #2520 and #2523 have been reviewed with the previously un-audited vouchers and everything was found in order. Abstract Batch(es) #2527 (2024) and 2528 (2025) were presented for payment. Vouchers on this abstract(s) numbered 1551-1578 (2024) and 1-23 (2025), totaling \$72,746.22. Councilman Burke seconded to approve payment as follows:

Abstract Batch(es) #2527 and 2528:

General Fund (A)-\$32,165.77, General Fund- Outside Village (B)-\$780.56, Highway(DA)-\$, Highway: Outside Village (DB)-\$7,554.97, CAP-Multicultural Ctr (HMCC)- \$, CAP-Water-Scotland (HS)-\$, CAP-Water-Koepsel (HW)-\$, CAP-Water-Draper (HW01)-\$, CAP-Water-Cedar (HW02)-\$, CAP-Water-Knapp (HW03)- \$, CAP-Bike Path (HTG)-\$, Drainage (SD)-\$, Fire Protection (SF)-\$, Refuse (SR)-\$32,042.11, Sewer #1 Fund (SS)-\$, Sewer District #2 (SS02)-\$34.17, Sewer District #3 (SS03)-\$, Trust

& Agency (TA)-\$ and Consolidated Water (SW00)-\$168.64, WD1(SW1)- \$, WD2(SW2)- \$, WD3(SW3)- \$, WD4(SW4)- \$, WD5(SW5)- \$, WD6(SW6)- \$, WD7(SW7)- \$, WD7A(SW7A)- \$, D8(SW8)- \$, WD9(SW9)- \$, WD10(SW10)- \$;

Total: \$72,746.22

Carried Unanimously

COMMITTEE AND DEPARTMENT HEAD REPORTS:

Highway – a report was presented by the Highway Superintendent and read by the Supervisor as follows: plowed roads and parking lots, fixed mailboxes as needed, cutup fallen trees on Bike Path and Brackett Road, took #9 to Penn Diesel, marked out electric line at Vet’s Park and dug 840’ trench, picked up tires on Martin Road, repaired broken cable on #7 and broken apron chain on #3 and #7, put repaired cylinder on #9 hitch, cleaned wood chips at Skyline Park, and helped a man that came to pick up the open cab tractor purchased on Auction International.

Assessor – a report was presented by the Assessor and read by the Supervisor as follows: still working on processing exemptions as they come in, all sales, splits, and mergers are complete. All new construction has been inspected and valued based on level of completeness. We will be going out in March to do a final inspection to prepare for tentative roll. Katie will be sending reminder notices for all exemptions that have not been returned yet the last week of January.

Building Office – no report given

Town Clerk – nothing at this time

Town Attorney(s) – nothing at this time

COUNCILPERSON:

Jendrowski – spoke to several roofing companies regarding the roof at the Senior Center but they are waiting until the weather breaks to get up on the roof. Spoke to a Stage Road resident regarding a drainage issue. Spoke with Chris Whitmarsh regarding the Niagara Label issue. Attended the Library Board meeting. The lights in the front room have been replaced and they will now be working on the lights in the main section. He thanked Bank on Buffalo for sponsoring a reading program at the library. Spoke to Dan Kowalik regarding securing Skyline Dr. for traffic control at events held there. Spoke to Dave Miller regarding the CMK project.

Dugan – met with Colleen, Dawn, and the CEO regarding the Niagara Label issue, spoke with Dave Miller with some questions regarding the proposed CMK subdivision, will be attending a meeting with those involved with the events held at Veteran’s Park to address some of the issues they have.

Burke – nothing to report

Mutter – talked to Dan Roland regarding recreation issues, will be attending an emergency management meeting concerning an upcoming contract, and working on the Vet’s Park issue.

Supervisor – went over auction results and project updates with the Highway Superintendent, installed the Senior Citizens Board, installed the Newstead Historical Society Board, spoke with Jon Cummings and Bob Brady on joint sewer issues, spoke with Chris Whitmarsh on Niagara Label issue, and attended the AOT monthly meeting.

UNFINISHED BUSINESS:

Buildings – playground is finished, flagpole electric line is finished, Senior Center and Library roofing projects pending

Planning – several projects coming from the Planning Board to address, Community Center discussions

Water/Sewer – nothing to report

Grants – RFQ’s on Ag protection plan due January 24th.

NEW BUSINESS:

Resolution – Approve Senior Living Apartments at 13428 Main Rd:

A motion was made by Councilman Burke, seconded by Councilman Mutter approving the site plan application from Lucas James to construct a two-story, 24,040 sq. ft. senior living complex at 13428 Main Road in the C2 zone in the Town of Newstead subject to the terms set forth in the resolution.

(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter-Aye

Carried Unanimously

Public Hearing-4-lot Major Subdivision at Clarence Ctr Road and Barnum Road:

A motion was made by Councilman Mutter, seconded by Councilman Burke approving the calling of a public hearing on January 27, 2025, at 7:20pm to hear comments on the proposed 4-lot subdivision at the southwest corner of Clarence Center Road and Barnum Road, owned by CMK Builders, and authorizing the Town Clerk to publish notice of the hearing in the Akron Bugle.

(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye

Carried Unanimously

Approval-Fire Hydrant at Clarence Ctr Road and Barnum Road subdivision:

A motion was made by Councilman Jendrowski, seconded by Councilman Dugan approving the installation of one fire hydrant to be installed at the proposed subdivision at Clarence Ctr Road and Barnum Road to be paid for by CMK Builders Inc..

(Resolution)Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye

Carried Unanimously

Public Hearing-Change of Use 11342 Main Road, Food Nerds Inc:

A motion was made by Councilman Dugan, seconded by Councilman Burke approving the calling of a public hearing on January 27, 2025, at 7:25pm to hear comments on the proposed site plan/change of use for 11342 Main Road, Food Nerds Inc. and authorizing the Town Clerk to publish notice of the hearing in the Akron Bugle.

(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye

Carried Unanimously

Approval- Justice Court Audit:

A motion was made by Councilman Dugan, seconded by Councilman Mutter approving the Justice Court audit that will be performed on the 2024 records of the Newstead Court.

Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye

Carried Unanimously

Approval- Beer/Wine Permit:

A motion was made by Councilman Burke, seconded by Councilman Mutter approving the requests for beer/wine permits at Veterans Park on 6-29-2025 for a party, requested by Laura Consiglio, the Cultural Center on 4-6-2025 for a bridal shower, requested by Laurie Karaskiewicz, Skyline Park on 7-27-2025 for a party, requested by Peggy Kidder, and Veteran’s Park on 6-28-2025 for a party, requested by Karen Martin.

Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter-Aye

Carried Unanimously

Privilege of the Floor/Question Period: David Faron, 5691 Crittenden Rd. – appeared in front of the board to ask for a speed study on Crittenden Road. The Town Board explained the process and will draft a resolution for an upcoming meeting.

There being no further business to come before the board for the regular meeting, a motion was made by Councilman Burke, seconded by Councilman Mutter to adjourn the regular meeting at 8:02pm.

Izydorczak-Aye, Dugan-Aye, Jendrowski-Aye, Burke-Aye, Mutter-Aye

Carried Unanimously

Respectfully Submitted,
Jennifer L. DiChristina, Town Clerk