

Newstead Town Board Meeting – November 11, 2024

The regular meeting was called to order by the Newstead Town Board on November 11, 2024, at 7:39pm at the Newstead Town Hall.

Present: Dawn Izydorczak – Supervisor
Joe Dugan - Councilman
John Jendrowski - Councilman
Mike Mutter - Councilman
Edmund Burke – Councilman
Emily Janicz – Town Attorney
Michael Coutu – Assistant Town Attorney
Justine Seefeldt – Town Engineer
Jennifer DiChristina - Town Clerk

Roll Call was taken with all board members present.

Councilman Dugan led the pledge to the flag.

Minutes from the regular meeting held on October 28, 2024 were presented for approval. A motion was made by Councilman Dugan, seconded by Councilman Burke to approve as presented. Carried Unanimously

Agenda Changes – a motion was made by Councilman Dugan, seconded by Councilman Mutter to add the following items to the agenda:

D. Declaration of surplus inventory to auction

Communications – The Town Clerk presented the following correspondence:

Two notices from Charter Communications were received notifying the Town of upcoming changes to their channel lineup effective on or around November 11, 2024.

A motion was made by Councilman Dugan, seconded by Councilman Mutter to accept and file the presented correspondence. Carried Unanimously

Work Session: no work session was held last week but the following item was discussed tonight: meeting with Niagara Label representative.

Agenda Items Question Period: no one spoke

Budget Transfers: a motion was made by Councilman Dugan, seconded by Councilman Mutter to approve the budget transfer(s) as presented in a memo from Bookkeeper Colleen Salmon dated 11/11/2024. Carried Unanimously

Approval of Bills – Councilman Dugan reported that the Abstract(s) from Batch(es) #2505 have been reviewed with the previously un-audited vouchers and everything was found in order. Abstract Batch(es) #2510 was presented for payment. Vouchers on this abstract(s) numbered 1301-1345, totaling \$21,604.66. Councilman Burke seconded to approve payment as follows:

Abstract Batch(es) #2510:

General Fund (A)-\$14,595.51, General Fund- Outside Village (B)-\$296.16, Highway(DA)-\$5,766.00, Highway: Outside Village (DB)-\$, CAP-Multicultural Ctr (HMCC)- \$, CAP-Water-Scotland (HS)-\$, CAP-Water-Koepsel (HW)-\$, CAP-Water-Draper (HW01)-\$, CAP-Water-Cedar (HW02)-\$, CAP-Water-Knapp (HW03)- \$, CAP-Bike Path (HTG)-\$, Drainage (SD)-\$, Fire Protection (SF)-\$, Refuse (SR)-\$, Sewer #1 Fund (SS)-\$596.53, Sewer District #2 (SS02)-\$126.91, Sewer District #3 (SS03)-\$176.37, Trust & Agency (TA)-\$ and Consolidated Water (SW00)-\$47.18, WD1(SW1)- \$, WD2(SW2)- \$, WD3(SW3)- \$, WD4(SW4)- \$, WD5(SW5)- \$, WD6(SW6)- \$, WD7(SW7)- \$, WD7A(SW7A)- \$, D8(SW8)- \$, WD9(SW9)- \$, WD10(SW10)- \$;

Total: \$21,604.66 Carried Unanimously

COMMITTEE AND DEPARTMENT HEAD REPORTS:

Highway – no report

Assessor – a report was presented by the Assessor and read by the Supervisor as follows: we are still in the process of exemption administration, inspection and valuation of new construction and other various tasks that come up throughout the year. It has been business as usual here in the assessor’s office.

Building Office – – the following building report was presented by Julie Brady of the Planning & Building Department:

CMK Builders of Alden Inc.	5090 Havens Rd	SFH
John Schaf	11071 Howe Rd	Roof
Michael Zekas	7727 Moore Rd	Roof
Charlene Hibbard	214 Golden Pond Est	Roof
Michael Russ	13903 Bloomingdale Rd	Interior Renovations
Wade Bogart	6586 Hake Rd	Generator
SVP Auto Inc	11076 Rapids Rd	Pole Barn
Andrew Hibbard	8044 Maple Rd	Barn Awning
Tammy Mages	6910 Cedar St	Solar Roof Mounted
Patrick Stein	6240 Utley Rd	SFH
Michael & Carol Makarewicz	242 Golden Pond Est	Roof
Linda Aleicho	134 Golden Pond Est	Siding
Anthony Armstrong	11897 Meahl Rd	Windows
Long Irrevocable Trust	11590 Howe Rd	Roof
Carl Carothers	5684 Barnum Rd	Roof

Town Clerk – I will be out of town from Thursday through next week. I will be available by phone or email if needed.

Town Attorney(s) – nothing at this time

COUNCILPERSONS:

Jendrowski – dealt with a sewer issue at the library. Cellino Plumbing came out and cleaned it for no charge. Working on Niagara Label sewer issue, the Town Hall and Library roof and spoke to a resident wanting to know if the shoulders on the bike path were going to be addressed. Some are high since the paving was done.

Dugan – spoke to the Town Attorney and Chris Whitmarsh regarding Niagara Label issue.

Burke – nothing to report

Mutter – nothing to report

Supervisor – had several discussions regarding preparations for the Community Center project meeting.

UNFINISHED BUSINESS:

Buildings – Library & Town Hall roof

Planning – waiting for reply from Village on the JMF agreement

Water/Sewer – nothing to report

Grants – nothing to report

NEW BUSINESS:

Adoption- 2025 Budget:

A motion was made by Councilman Dugan, seconded by Councilman Burke adopting the 2025 Budget as presented in its final form for the Town and issuing a letter of authorization to enforce collection of unpaid accounts. This budget remains under the 2% tax cap.

(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter-Aye
Carried Unanimously

Public Hearing-Local Law #6 – Repeal Local Law #5:

A motion was made by Councilman Burke, seconded by Councilman Mutter approving the calling of a public hearing on November 28, 2024, at 7:25pm to hear comments on Local law No. 6 of the Year 2024 entitled “Local Law to Repeal Local Law No. 5 of the Year 2024 with regards to overriding the 2% tax cap and authorizing the Town Clerk to publish notice of the hearing in the Akron Bugle.

(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye
Carried Unanimously

Approval-Northern Erie Sno-Seekers Request:

A motion was made by Councilman Mutter, seconded by Councilman Burke approving the request by the Northern Erie Sno-seekers snowmobile club to use portions of the west shore bike path, which it has used for over 20 years, for the 2024-25 season subject to required insurance being provided naming the town as additional insured.

(Resolution)Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye
Carried Unanimously

Approval – Authorize Surplus Highway Equipment for Auction:

A motion was made by Councilman Jendrowski, seconded by Councilman Dugan approving the auction of surplus highway equipment through Auctions International.

(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye
Carried Unanimously

Privilege of the Floor/Question Period: no one spoke

The Supervisor thanked all our veterans for their service and especially Councilman Dugan.

There being no further business to come before the board for the regular meeting, a motion was made by Councilman Burke, seconded by Councilman Mutter to adjourn the regular meeting at 8:04pm.

Izydorczak-Aye, Dugan-Aye, Jendrowski-Aye, Burke-Aye, Mutter-Aye Carried Unanimously

Respectfully Submitted,
Jennifer L. DiChristina, Town Clerk