

## Newstead Town Board Meeting – August 26, 2024

A regular meeting was called to order by the Newstead Town Board on August 26, 2024, at 7:26 pm at the Newstead Town Hall.

Present: Dawn Izydorczak – Supervisor  
Joe Dugan - Councilman  
Mike Mutter - Councilman  
Edmund Burke – Councilman  
Emily Janicz -Town Attorney  
Mike Coutu – Assistant Town Attorney  
Justine Seefeldt – Town Engineer  
Jennifer DiChristina - Town Clerk

Roll Call was taken with all board members present except for Councilman Jendrowski.

Councilman Dugan led the pledge to the flag.

Minutes from the regular meeting held on August 12, 2024 were presented for approval. A motion was made by Councilman Dugan, seconded by Councilman Mutter to approve as amended per Town Attorney Janicz. Carried

**Agenda Changes** – None

**Communications** – None

**Work Session:** at the work session held last week the following items were discussed: meeting with Rotary Club on flagpole project and department head meetings on 2025 budget requests, planning items – Community Center design, parks planning; Building projects – dog kennel, Main Road barn, Library; Grants – CDBG; Water/sewer – Niagara Label project, Buell Street sewer; 2025 budget, Sandhill DEC wells, and financial items.

**Agenda Items Question Period:** no one spoke

**Budget Transfers:** a motion was made by Councilman Dugan seconded by Councilman Mutter to approve the budget transfer(s) as presented in a memo from Bookkeeper Colleen Salmon dated 8/26/2024. Carried

**Approval of Bills** – Councilman Dugan reported that the Abstract(s) from Batch(es) #2480 have been reviewed with the previously un-audited vouchers and everything was found in order. Abstract Batch(es) #2485 was presented for payment. Vouchers on this abstract(s) numbered 968-1009 totaling \$69,040.32. Councilman Burke seconded to approve payment as follows:

Abstract Batch(es) #2485:

General Fund (A)-\$23,643.21, General Fund- Outside Village (B)-\$2,725.38, Highway(DA, Highway: Outside Village (DB)-\$3,316.51, CAP-Multicultural Ctr (HMCC)- \$4,200.00, CAP-Water-Scotland (HS)-\$, CAP-Water-Koepsel (HW)-\$, CAP-Water-Draper (HW01)-\$, CAP-Water-Cedar (HW02)-\$, CAP-Water-Knapp (HW03)- \$, CAP-Bike Path (HTG)-\$, Drainage (SD)-\$771.69, Fire Protection (SF)-\$, Refuse (SR,-)\$32,447.49 Sewer #1 Fund (SS)-\$4.44, Sewer District #2 (SS02)-\$, Sewer District #3 (SS03)-\$1,931.60, Trust & Agency (TA)-\$ and Consolidated Water (SW00)-\$, WD1(SW1)- \$, WD2(SW2)- \$, WD3(SW3)- \$, WD4(SW4)- \$, WD5(SW5)- \$, WD6(SW6)- \$, WD7(SW7)- \$, WD7A(SW7A)- \$, D8(SW8)- \$, WD9(SW9)- \$, WD10(SW10)- \$;  
Total: \$69,040.32 Carried

### **COMMITTEE AND DEPARTMENT HEAD REPORTS:**

**Highway** – No report

**Assessor** – a report was presented by the Assessor and read by the Supervisor as follows: Hello everyone, I am back to work after vacation. The next few months will be spent working on inspection and valuation of new construction as well as exemption renewal preparations. We had

one small claim case filed this year, I have reached out to the attorney, and we have reached a settlement agreement. I will forward the final settlement agreement documents to the appropriate parties once they arrive. All sales, splits and mergers are up to date. If anyone has any questions for me, please feel free to contact me.

**Building Office** – No report

**Town Clerk** – nothing at this time

**Town Attorney(s)** – nothing at this time

**COUNCILPERSONS:**

**Jendrowski** – absent

**Dugan** – nothing at this time

**Burke** – spoke to Councilman Dugan and Superintendent Bassanello regarding the updates needed at Veterans Park.

**Mutter** – nothing at this time

**Supervisor** – Colleen and I met with Evans Bank representatives, I met with Brian Murray on the proposed manufactured housing community at Hake and Clarence Center Roads and future Village zoning review, met with Senior Director on Community Center designs, and attended the Association of Towns monthly Supervisor’s web meeting.

**UNFINISHED BUSINESS:**

**Buildings** – dog kennel electric will be hooked up by this Friday and the inspector will be out to inspect it.

**Planning** – September 1 begins the annual 30-day period for ag district enrollment.

**Water/Sewer** – nothing new

**Grants** – working on CDBG and as of now will only be applying for the Rural Transit van funding.

**NEW BUSINESS:**

**Public Hearing – Rotary Flagpole Project:**

A motion was made by Councilman Dugan, seconded by Councilman Burke approving the calling of a public hearing on September 9, 2024, at 7:20pm to hear comments on the proposed Akron-Newstead Rotary Club flagpole project, and orders the Town Clerk to publish notice of the hearing in the Akron Bugle.

(Resolution) Izydorczak-Aye, Dugan-Aye, Jendrowski-Absent, Burke-Aye, Mutter- Aye  
Carried

**Motion – Add Evans Bank & Five Star Bank as Designated Banks:**

A motion was made by Councilman Burke, seconded by Councilman Mutter authorizing the amendment of the organizational meeting resolution and minutes to add Evans Bank and Five Star Bank as designated banks.

Izydorczak-Aye, Dugan-Aye, Jendrowski-Absent, Burke-Aye, Mutter-Aye  
Carried

**Approval – Authorize Laura Consiglio to Attend Training:**

A motion was made by Councilman Dugan, seconded by Councilman Mutter to approve the request from Court Clerk Laura Consiglio to attend the New York State Association of Court Clerks training in Niagara Falls NY from September 29th – October 2nd at a cost of \$997.00.

Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Absent, Mutter- Aye  
Carried

**Privilege of the Floor/Question Period:**

Sergeant Joseph Reeves from the Erie County Sheriff's Community Engagement Team spoke to the board about the purpose of this new team and gave out contact information for himself.

CEO Miller informed the board he has obtained his last estimate for renovations to the building/assessor's office to increase security.

There being no further business to come before the board for the regular meeting, a motion was made by Councilman Burke, seconded by Councilman Mutter to adjourn the regular meeting at 7:45 pm.

Izydorczak-Aye, Dugan-Aye, Jendrowski-Absent, Burke-Aye, Mutter-Aye                      Carried

Respectfully Submitted,  
Jennifer L. DiChristina, Town Clerk