

Newstead Town Board Meeting – July 22, 2024

A regular meeting was called to order by the Newstead Town Board on July 22, 2024, at 7:30pm at the Newstead Town Hall.

Present: Dawn Izydorczak – Supervisor
Joe Dugan - Councilman
John Jendrowski - Councilman
Mike Mutter - Councilman
Edmund Burke – Councilman
Michael Coutu – Assistant Town Attorney
Justine Seefeldt – Town Engineer
Jennifer DiChristina - Town Clerk

Roll Call was taken with all board members present.

Town Clerk DiChristina led the pledge to the flag.

Minutes from the regular meeting held on July 8, 2024 were presented for approval. A motion was made by Councilman Dugan, seconded by Councilman Mutter to approve as presented.

Carried Unanimously

Agenda Changes – None

Communications – The Town Clerk presented the following correspondence:

A legal notice was received from the Village of Akron Zoning Board notifying the Town of a public hearing to be held on July 31, 2024 at 7:00pm for a special use permit to develop a Manufactured Housing Community at Clarence Center and Hake Road.

A beer/wine permit was received from Perry Lichtenberger for a celebration of life to be held at Skyline Park on August 24, 2024.

The 2024 annual report was received from the Erie County Department of Real Property Tax Services showing the 2023 equalization rates and tax rates.

A letter was received from Joe Fitch, a resident of California thanking the town clerks office and the highway department for helping him find and reset the grave stone of his great grandfather.

A motion was made by Councilman Dugan, seconded by Councilman Mutter to accept and file the presented correspondence.

Carried Unanimously

Work Session: at the work session held last week the following items were discussed: current planning items updates; building projects updates; grant updates; water/sewer updates.

Agenda Items Question Period: on one spoke

Budget Transfers: a motion was made by Councilman Dugan seconded by Councilman Mutter to approve the budget transfer(s) as presented in a memo from Bookkeeper Colleen Salmon dated 7/22/2024.

Carried Unanimously

Approval of Bills – Councilman Dugan reported that the Abstract(s) from Batch(es) #2471 have been reviewed with the previously un-audited vouchers and everything was found in order.

Abstract Batch(es) #2473 was presented for payment. Vouchers on this abstract(s) numbered 825-870, totaling \$71,096.83. Councilman Mutter seconded to approve payment as follows:

Abstract Batch(es) #2473:

General Fund (A)-\$31,555.69, General Fund- Outside Village (B)-\$164.48, Highway(DA)-\$3,021.24, Highway: Outside Village (DB)-\$, CAP-Multicultural Ctr (HMCC)- \$, CAP-Water-Scotland (HS)-\$, CAP-Water-Koepsel (HW)-\$, CAP-Water-Draper (HW01)-\$, CAP-Water-Cedar (HW02)-\$, CAP-Water-Knapp (HW03)- \$, CAP-Bike Path (HTG)-\$, Drainage (SD)-\$135.50, Fire Protection (SF)-\$1,668.00, Refuse (SR)-\$34,399.70, Sewer #1 Fund (SS)-\$30.77, Sewer District #2 (SS02)-\$79.41, Sewer District #3 (SS03)-\$, Trust & Agency (TA)-\$ and Consolidated Water (SW00)-\$42.04, WD1(SW1)- \$, WD2(SW2)- \$, WD3(SW3)- \$, WD4(SW4)- \$, WD5(SW5)- \$, WD6(SW6)- \$, WD7(SW7)- \$, WD7A(SW7A)- \$, D8(SW8)- \$, WD9(SW9)- \$, WD10(SW10)- \$;
Total: \$71,096.83

Carried Unanimously

COMMITTEE AND DEPARTMENT HEAD REPORTS:

Highway – a report was presented by the Highway Superintendent and read by the Supervisor as follows: the crews have been out and did field ditching on Downey, Fletcher and Miland Road, ditching on the bike path, by I Squared R and behind Ross Funeral Home, cleaned fallen trees in field ditches, mowed the parks, two trucks were sent to Town of Clarence, hauled 1 load of pea gravel for the village, prepared Vets Park for 4th of July celebrations, mowed road sides, dug a pad for dog kennel at JMF, and put new hose reels up in shop.

Assessor – a report was presented by the Assessor and read by the Supervisor as follows: I have been working on reviewing, inspecting and valuing the new construction that has been completed. Just a reminder, I will be on vacation from August 3rd until August 16th. The office will be rather quiet until we send out exemption renewals around October. I will be working on new construction until then. I have no concerns currently, if anyone has any questions or concerns, please feel free to contact me.

Building Office – the following building report was presented by Julie Brady of the Planning & Building Department:

Jacob Kaufman	8121 Fletcher Rd	Pole Barn
Leisurewood	17 Thornwood	Deck
Kelly Schultz	11167 Main Rd	Sign
Paul Kowalski	13424 Stage Rd	IG Pool

Town Clerk – nothing at this time

Town Attorney(s) – nothing at this time

COUNCILPERSONS:

Jendrowski – nothing at this time

Dugan – attended a meeting with Councilman Burke and Superintendent Bassanello regarding a parks project with a walk thru that will be on Friday. Will also be attending an after 4th of July meeting.

Burke – attended the same meeting as Councilman Dugan, attended a meeting with the Supervisor and representatives from Wendel regarding the Community Center and sewer projects, and attended the 7/20 Celebration Committee 4th of July follow up meeting.

Mutter – had several phone calls with the Disaster Coordinators about the trailer and attended an EMS meeting regarding the upcoming ambulance contract.

Supervisor – I attended a meeting with Wendel reps and Councilman Burke on the Community Center and Buell St. sewer projects, attended a monthly zoom meeting for the Supervisor’s across the state hosted by the Association of Towns, met with Sheriff Joe Reeves to learn about a new community outreach program that is being developed by the Sheriff’s department, attended another Verizon zoom meeting with the village and school, Colleen & I met with Evans Bank, and I addressed several residents’ concerns.

UNFINISHED BUSINESS:

Buildings – swing set is finished at Vet’s park, base is prepped for kennel and we are waiting for it to be moved.

Planning – nothing new

Water/Sewer – nothing new

Grants – the ag plan grant was submitted on Friday.

NEW BUSINESS:

Approval – Wendel Proposal for Community Center Design:

A motion was made by Councilman Dugan, seconded by Councilman Mutter approving the proposal presented by Wendel to prepare a conceptual design with cost estimates for the proposed Community Center which is necessary for grant applications, at a cost of \$28,000.

(Resolution) Izydorczak-Aye, Dugan-Aye, Jendrowski-Aye, Burke-Aye, Mutter-Aye

Carried Unanimously

Approval- Speed Study Request- Hake Rd:

A motion was made by Councilman Mutter, seconded by Councilman Burke approving sending a request for a speed study to be conducted by the Erie County DPW & NYS DOT to conduct a speed study on Hake Road between the hours of 5:30am-8:30am and 3:30pm-6:00pm on a weekday and that a counter strip be utilized..

(Resolution) Izydorczak-Aye, Dugan-Aye, Jendrowski-Aye, Burke-Aye, Mutter- Aye

Carried Unanimously

Resolution – Approve Revised Police Services Agreement with the Village of Akron:

A motion was made by Councilman Burke, seconded by Councilman Mutter approving the revision to the Intermunicipal Agreement with the Village of Akron to clarify the rate of payment and the role of the Akron Police in the Town of Newstead related to special events in the Town.

(Resolution)Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter-Aye

Carried Unanimously

Approval- Authorize Bid for Truck Engine Rebuild or Replacement:

A motion was made by Councilman Jendrowski, seconded by Councilman Dugan approving the proposal prepared to go out to bid on a rebuild or replacement of the engine for the Number 10 dump truck and authorizing the Town Clerk to advertise for bids to be received on August 8, 2024 no later than 1:00pm.

(Resolution) Izydorczak-Aye, Dugan-Aye, Jendrowski-Aye, Burke-Aye, Mutter-Aye

Carried Unanimously

Approval – Increase in Salary for Senior Center Attendants:

A motion was made by Councilman Burke, seconded by Councilman Mutter approving the change of salary for the senior center attendants per that attached list for the remainder of the year, effective immediately.

Izydorczak-Aye, Dugan-Aye, Jendrowski-Aye, Burke-Aye. Mutter-Aye Carried Unanimously

Approval- Senior Center Attendant:

A motion was made by Councilman Burke, seconded by Councilman Mutter approving the hiring of Felicia Izydorczak as a Senior Center attendant at \$18.00 per hour effective August 1, 2024.

Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye Carried Unanimously

Approval- Beer/Wine Permit:

A motion was made by Councilman Burke, seconded by Councilman Mutter approving the request for a beer/wine permit at Skyline Park on August 24, 2024 for a celebration of life as requested by Perry Lichtenberger.

Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter-Aye Carried Unanimously

Privilege of the Floor/Question Period: EC Sheriff Deputy Vaccaro introduced himself and spoke about the community outreach program that is being developed.

There being no further business to come before the board for the regular meeting, a motion was made by Councilman Burke, seconded by Councilman Mutter to adjourn the regular meeting at 7:55pm.

Izydorczak-Aye, Dugan-Aye, Jendrowski-Aye, Burke-Aye, Mutter-Aye Carried Unanimously

Respectfully Submitted,
Jennifer L. DiChristina, Town Clerk