

Newstead Town Board Meeting – April 22, 2024

A public hearing was called to order by the Newstead Town Board on April 22, 2024, at 7:29 pm at the Newstead Town Hall.

Present: Dawn Izydorczak – Supervisor
Joe Dugan – Councilman
Mike Mutter - Councilman
Edmund Burke – Councilman
Emily Janicz – Town Attorney
Michael Coutu – Assistant Town Attorney
Lisa Kaminski – Deputy Town Clerk

Roll Call was taken with all board members present except for Councilman Jendrowski.

The Supervisor called the public hearing to order for a site plan approval from Niagara Mohawk Power to Corporation to construct a 5,400 sq. ft. storage building at 13789 Knapp Road.

The Clerk read proof of publication.

The floor was opened for comments.

Neal Zinsmeyer of Napierala Consulting: Contracted to build the storage structure consisting of three overhead doors, no sewer, no water, no conditioned space, just electric for lights, and for the purpose of only storage.

There being no further comments, a motion was made by Councilman Dugan, seconded by Councilman Mutter to close the public hearing at 7:33 pm. Carried

Councilman Burke led the pledge to the flag.

The regular meeting of the Town Board was called to order at 7:34 pm with the same members present as listed above.

Minutes from the regular meeting held on April 8, 2024 were presented for approval. A motion was made by Councilman Dugan, seconded by Councilman Mutter to approve as presented. Carried

Agenda Changes – none

Communications – The Town Clerk presented the following correspondence:

A beer/wine permit was received from Betty Klawer for a family party at Veterans Park on July 20, 2024.

A notice was received from Charter Communications informing the town of revisions to its channel lineup on or about May 20, 2024.

A motion was made by Councilman Dugan, seconded by Councilman Mutter to accept and file the presented correspondence. Carried

Work Session: at the work session held last week the following items were discussed: planning items: Community Center project designs review, Rotary flag pole project, CAWTILE resolution request, EMS committee formation; Equipment purchases: highway truck mini-bid; Building projects: library, town hall transformer, fence on bike path, swing set for park, park damage by local ATV; Grant updates: JCAP grant implementation; Water/sewer: Buell Street sewer & Niagara Label repair.

Agenda Items Question Period: no one spoke

Budget Transfers: A motion was made by Councilman Dugan seconded by Councilman Mutter to approve the budget transfer(s) as presented in a memo from Bookkeeper Colleen Salmon dated 04/22/2024. Carried

Approval of Bills – Councilman Dugan reported on behalf of Councilman Jendrowski that the Abstract(s) from Batch(es) #2443 have been reviewed with the previously un-audited vouchers and everything was found in order. Abstract Batch(es) #2447-2448 was presented for payment. Vouchers on this abstract(s) numbered 442-481, totaling \$76,356.27. Councilman Burke seconded to approve payment as follows:

Abstract Batch(es) #2447-2448:

General Fund (A)-\$27,262.36, General Fund- Outside Village (B)-\$75.98, Highway(DA)-\$0, Highway: Outside Village (DB)-\$1,532.72, CAP-Multicultural Ctr (HMCC)- \$44,200.00, CAP-Water-Scotland (HS)-\$0, CAP-Water-Koepsel (HW)-\$0, CAP-Water-Draper (HW01)-\$0, CAP-Water-Cedar (HW02)-\$0, CAP-Water-Knapp (HW03)- \$0, CAP-Bike Path (HTG)-\$0, Drainage (SD)-\$1,824.40, Fire Protection (SF)-\$0, Refuse (SR)-\$0, Sewer #1 Fund (SS)-\$30.32, Sewer District #2 (SS02)-\$77.45, Sewer District #3 (SS03)-\$0, Trust & Agency (TA)-\$0 and Consolidated Water (SW00)-\$44.04, WD1(SW1)- \$0, WD2(SW2)- \$0, WD3(SW3)- \$0, WD4(SW4)- \$0, WD5(SW5)- \$0, WD6(SW6)- \$0, WD7(SW7)- \$0, WD7A(SW7A)- \$0, D8(SW8)- \$0, WD9(SW9)- \$0, WD10(SW10)- \$1,309.00; Total: \$76,356.27 Carried

COMMITTEE AND DEPARTMENT HEAD REPORTS:

Highway – no report was provided

Assessor – a report was presented by the Assessor and read by the Supervisor as follows: the tentative assessment roll has been completed and the change of assessment notices have been mailed. We currently have 2 appointments for grievance day. She met with both individuals and was not able to offer a reduction. She will be submitting the completed tentative assessment roll on Thursday the 25th for the May 1st deadline and she currently has no concerns to report.

Building Office – the following building report was presented by Julie Brady of the Planning & Building Department:

Denene Larson	7877 Greenbush Rd	Shed
Lakeshore	8 Quarry Hill Est	Patio Awning
Terry & Annie Janicz	11594 Rapids Rd	Lean-To/Barn Roof
Kelly Schultz	11167 Main Rd	Fireworks on 7/6/2024
Town of Newstead	5929 Buell St	Fireworks on 7/3/2024
Joseph Kubek	12505 Meahl Rd	Addition
Nicholas Perot Smith	12364 Main Rd	Siding
Franklin Powell	13069 Stage Rd	Generator
CCDC 6263 Scotland Rd	6263 Scotland Rd	Addition
Kelly Schultz	11167 Main Rd	Commercial Pole Barn Add
J&R Specialties Inc	13661 Main Rd	Commercial Renovations

Town Clerk – nothing at this time

Town Attorney(s) – nothing at this time

COUNCILPERSONS:

Jendrowski – absent

Dugan – nothing to report

Burke – nothing to report

Mutter – nothing to report

Supervisor – attended the Supervisor’s meeting in East Aurora, had a meeting with the new President of Leisurewood’s Board of Directors, received our deliverables from Wendel on the Community Center design and reviewed with staff, and worked with Colleen on our short- and long-range investments.

UNFINISHED BUSINESS:

Buildings – Town Hall transformer project is ongoing, Library masonry work quotes still pending.

Planning – Community Center, highway truck purchase.

Water/Sewer – Niagara Label in review.

Grants – Justice Court JCAP grant implementation ongoing.

NEW BUSINESS:

Approval-National Grid Building at 13789 Knapp Road:

A motion was made by Councilman Mutter, seconded by Councilman Burke approving the site plan for a 5,400 square foot building located at 13789 Knapp Road and owned by National Grid subject to the terms set forth in the resolution.

(Resolution) Izydorczak-Aye, Dugan-Aye, Jendrowski-Absent, Burke-Aye, Mutter-Aye Carried

Public Hearing-Local Law #1 of 2024 – Amendment to the Zoning Law:

A motion was made by Councilman Burke, seconded by Councilman Dugan approving the calling of a public hearing on May 13, 2024, at 7:25pm to hear comments on the proposed amendment to the Zoning Law of the Town of Newstead and orders the Town Clerk to publish notice of the hearing in the Akron Bugle.

(Resolution) Izydorczak-Aye, Dugan-Aye, Jendrowski-Absent, Burke-Aye, Mutter- Aye Carried

Public Hearing-Site Plan for 11167 Main Rd:

A motion was made by Councilman Dugan, seconded by Councilman Burke approving the calling of a public hearing on May 13, 2024, at 7:20pm to allow the placement of sheds related to a seasonal business, The Haunted Forest owned by Cory Quinn and orders the Town Clerk to publish notice of the hearing in the Akron Bugle.

(Resolution) Izydorczak-Aye, Dugan-Aye, Jendrowski-Absent, Burke-Aye, Mutter- Aye Carried

Approval- Lateral Restriction Hardship Application- 4843 Schutt Road:

A motion was made by Councilman Burke, seconded by Councilman Dugan approving the application for a lateral restriction exception hardship at 4843 Schutt Road in water district 10 as submitted by owner(s) Louise Clutter, based on supporting documentation provided.

Izydorczak-Aye, Dugan-Aye, Jendrowski-Absent, Burke-Aye, Mutter- Aye Carried

Approval- Beer/Wine Permit:

A motion was made by Councilman Burke, seconded by Councilman Dugan approving the request for a beer/wine permit at Veteran’s Park on July 20, 2024 for a family party, as requested by Betty Klawer.

Izydorczak-Aye, Dugan-Aye, Jendrowski-Absent, Burke-Aye, Mutter-Aye Carried

Privilege of the Floor/Question Period:

Andrea Kersten, Akron School Superintendent: School Budget hearing is May 14th at 7:00 pm followed by a regular board meeting. The budget is fiscally responsible with a proposal for a 2% increase.

There being no further business to come before the board for the regular meeting, a motion was made by Councilman Burke seconded by Councilman Dugan to adjourn the regular meeting at 7:52 pm.

Izydorczak-Aye, Dugan-Aye, Jendrowski-Absent, Burke-Aye, Mutter-Aye Carried

Respectfully Submitted,
Lisa Kaminski, Deputy Town Clerk