

## Newstead Town Board Meeting – April 8, 2024

A regular meeting was called to order by the Newstead Town Board on Monday, April 8, 2024 at 7:25pm at the Newstead Town Hall.

Present: Dawn Izydorczak – Supervisor  
John Jendrowski – Councilman  
Joe Dugan – Councilman  
Mike Mutter - Councilman  
Edmund Burke – Councilman  
Emily Janicz – Town Attorney  
Michael Coutu – Assistant Town Attorney  
Jennifer DiChristina – Town Clerk  
Lisa Kaminski – Deputy Town Clerk

Roll Call was taken with all board members present.

Councilman Jendrowski led the pledge to the flag.

Minutes from the regular meeting held on March 25, 2024 were presented for approval. A motion was made by Councilman Jendrowski, seconded by Councilman Dugan to approve as presented. Carried Unanimously

**Agenda Changes** – none

**Communications** – The Town Clerk presented the following correspondence:

A notice was received from Charter Communications notifying the Town about revisions to its channel lineup effective immediately.

A 2023 year in review report was received from ECIDA.

A motion was made by Councilman Jendrowski, seconded by Councilman Dugan to accept, and file the presented correspondence. Carried Unanimously

**Work Session:** at the work sessions held last week the following items were discussed: planning items: dog kennel application-SEQR review; Community Center project, National Grid site plan, Rotary flag pole project; Equipment purchase – highway truck bid; Building projects: library, town hall transformer, fence on bike path, swing set for park, recap of JMF meeting; Grant updates – JCAP grant implementation, applications for 3 funding sources on Community Center; Water/Sewer – Buell Street sewer & upcoming town training.

**Agenda Items Question Period:** no one spoke

**Budget Transfers:** none

**Approval of Bills** – Councilman Jendrowski reported that the Abstract(s) from Batch(es) #2436 have been reviewed with the previously un-audited vouchers and everything was found in order. Abstract Batch(es) #2443 was presented for payment. Vouchers on this abstract(s) numbered 371-441, totaling \$702,558.45. Councilman Dugan seconded to approve payment as follows:

Abstract Batch(es) #2443:

General Fund (A)-\$40,975.02, General Fund- Outside Village (B)-\$16.86, Highway(DA)-\$32,433.93, Highway: Outside Village (DB)-\$0, CAP-Multicultural Ctr (HMCC)- \$0, CAP-Water-Scotland (HS)-\$0, CAP-Water-Koepsel (HW)-\$0, CAP-Water-Draper (HW01)-\$0, CAP-Water-Cedar (HW02)-\$0, CAP-Water-Knapp (HW03)- \$0, CAP-Bike Path (HTG)-\$0, Drainage (SD)-\$0, Fire Protection (SF)-\$346,080.00, Refuse (SR)-\$32,321.88, Sewer #1 Fund (SS)-\$1,287.72, Sewer District #2 (SS02)-\$84.78, Sewer District #3 (SS03)-\$268.88, Trust & Agency (TA)-\$0 and Consolidated Water (SW00)-\$66.38, WD1(SW1)- \$0, WD2(SW2)- \$0, WD3(SW3)- \$0, WD4(SW4)- \$0, WD5(SW5)- \$100,548.00, WD6(SW6)- \$0, WD7(SW7)- \$0, WD7A(SW7A)- \$0, D8(SW8)- \$0, WD9(SW9)- \$0, WD10(SW10)- \$148,475.00; Total: \$702,558.45

Carried Unanimously

**COMMITTEE AND DEPARTMENT HEAD REPORTS:**

**Highway** – no report was presented.

**Assessor** – a report was presented by Tina and read by the Supervisor as follows: not much to report this month. I have had a few individuals contact me regarding their assessments. Other than that the office has been rather quiet.

**Building Office** – no report was presented.

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**Town Clerk** – I will be out of the office at conference in Albany from April 21-24 and I will be available by phone or email if needed. The 2023 year end and 2024 first quarter Dog Control reports were received and placed in the councilmen’s boxes.

**Town Attorney(s)** – nothing to report.

**COUNCILPERSONS:**

**Jendrowski** – the bathrooms at the library have been repaired and are working, attended a JMF meeting with the Supervisor, and spoke with a Draper Road resident regarding a ditching issue which was referred to the highway department.

**Dugan** – nothing to report.

**Burke** – spoke to the CEO regarding special use permits.

**Mutter** – attended an ambulance committee meeting to discuss the contract, a school board meeting, and an emergency management meeting regarding the eclipse.

**Supervisor** – attended the JMF committee meeting with John & Mike, attended our exit meeting for the annual audit with Colleen & Drescher & Malecki, attended the truck bid opening, worked with our grant writer to submit 3 funding source grants for the Community Center project, and made sure everything in town went smoothly today during the eclipse event.

**UNFINISHED BUSINESS:**

**Buildings** – still working on the town hall transformer and obtaining quotes for the masonry work at the library.

**Planning** – working on the truck bid.

**Water/Sewer** – nothing new to report

**Grants** – JCAP still in process and waiting for responses for several new grant applications.

**NEW BUSINESS:**

**Public Hearing-Site Plan for 13789 Knapp Road:**

A motion was made by Councilman Dugan, seconded by Councilman Jendrowski approving the calling of a public hearing on April 22, 2024, at 7:25pm to hear comments on a proposal submitted by Niagara Mohawk Power Corporation for construction of a 5,400 square foot storage building at 13789 Knapp Road and orders the Town Clerk to publish notice of the hearing in the Akron Bugle. (Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye

Carried Unanimously

**Resolution – Dog Kennel SUP at 12390 Hunts Corners Road:**

A motion was made by Councilman Mutter, seconded by Councilman Burke rejecting the special use permit and site plan request for 12390 Hunts Corners Road due to incomplete applications and subject to the terms set forth in the resolution.

(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter-Aye

Carried Unanimously

**Approval- Akron Central Tax Collection contract:**

A motion was made by Councilman Burke, seconded by Councilman Mutter approving the 2024-25 school tax collection contract with Akron Central School District and authorizing the Supervisor to execute the presented contract on behalf of the town.

(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter-Aye

Carried Unanimously

**Approval- Clarence Central Tax Collection contract:**

A motion was made by Councilman Jendrowski, seconded by Councilman Dugan approving the 2024-25 school tax collection contract with Clarence Central School District and authorizing the Supervisor to execute the presented contract on behalf of the town.

(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye

Carried Unanimously

**Approval – Declare Transformer as Surplus:**

A motion was made by Councilman Jendrowski, seconded by Councilman Dugan approving the declaration of the 300 kVA transformer purchased from T&R Electric in 2023 as surplus and authorizes the Supervisor to negotiate its sale.

(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye

Carried Unanimously

**Hiring- Summer Parks/Mowing Help:**

A motion was made by Councilman Burke, seconded by Councilman Jendrowski approving the hiring of Mike Ceisner and David Borchert as part time summer help for mowing and parks/building maintenance.

Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye Carried Unanimously

**Privilege of the Floor/Question Period:** Erica Tyler, 12667 Roll Road – wondered why no one spoke to her about the missing information on the applications and asked if she could reapply.

Robert Larouere, 12580 Brucker Road – asked the board if they were considering going over the tax cap and urged them not to. He also asked if there was anything that could be done with some of the County roads in Newstead as they are in terrible shape.

Kathy Capan, 74 Parkview Drive – thanked the town for their continued support of the Celebration Committee.

There being no further business to come before the board for the regular meeting, a motion was made by Councilman Burke seconded by Councilman Mutter to adjourn the regular meeting at 7:57pm.

Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter-Aye Carried Unanimously

Respectfully Submitted,  
Jennifer DiChristina, Town Clerk