

## **Newstead Town Board Meeting – February 26, 2024**

A public hearing was called to order by the Newstead Town Board on February 26, 2024, at 7:31pm at the Newstead Town Hall.

Present: Dawn Izydorczak – Supervisor  
John Jendrowski – Councilman  
Joe Dugan – Councilman  
Mike Mutter - Councilman  
Edmund Burke – Councilman  
Emily Janicz – Town Attorney  
Michael Coutu – Assistant Town Attorney  
Jennifer DiChristina – Town Clerk

Roll Call was taken with all board members present.

The Supervisor called the public hearing to order for public input on the proposed Community Center project at 7:31pm.

The Clerk read proof of publication. The Supervisor gave some general information on the proposed project.

Mary Jane Shonn – 13 Bloomingdale Ave. – asked how the facility would be used to incorporate all ages. The Supervisor explained they would like to be able to offer adult classes like the library does.

Harold Finger – 158 East Ave. – asked if this would change the use of the Cultural Center in any way.

Kristen Warren – 12037 Rapids Rd. – appeared on behalf of the Akron Soccer League and asked how this would affect them if the center was built at Veterans Park. It was explained that it would not be built in the middle of the park but on the south side. She then asked if it would impact parking for their yearly soccer tournament.

Lisa Kaminski – 5659 Cummings Rd. – said it would be nice for the sports organizations to have a meeting room to use and suggested an office with a place for them to keep files.

Kay Green – 68 Wesley Dr. – she is the treasurer of the Senior Center and they have been saving money and have about \$100,000 to contribute towards the project.

Pat Mangan – 22 Colony Place – believes we definitely have a need but is wondering if there is any idea on the tax impact to the residents. The Supervisor stated that the town has authorized a cost estimate not to exceed 7 million.

Cindy Chadsey – 5951 Cummings Rd – asked who will be in charge of scheduling the use of the rooms, will there be a kitchen, and can it be used as a designated shelter in times of emergencies.

Mary Jane Shonn – asked if this will be a “joint facility” with the Village. Also spoke about the lack of sidewalks at the park.

Jackie Long – 6950 Cedar St. – has worked at the Senior Center for 3 years and with it being tucked behind the firehall not as many people know they are there.

Paul Zebrowski – 9950 Harper Rd., Corfu – he doesn’t live in Erie County and there is a larger one in Genesee County with no lunch and no programs offered. Very happy with the center here.

Wendy Heberling – 14 Wesley Dr. – a large facility was just built in Chili NY and suggested the board take a look at it.

Ron Winkelman – 12288 Tonawanda Creek Rd. – he is relatively new to the town and was wondering if there would be a large meeting room and suggested making one of the rooms a smart room.

Pat Pearce – 37 John St. – asked where it would be located if it was here at the Town Hall property. It would potentially be across the back of the parking lot or on the other side of the parking lot.

Carol Borchert – 6833 Cedar St. – thinks it’s a wonderful opportunity for both the young and old.

John Potera – 7654 Maple Rd. – asked if they could email the Supervisor with any further questions.

There being no further comments, a motion was made by Councilman Dugan, seconded by Councilman Jendrowski to close the public hearing at 8:02pm. Carried Unanimously

Supervisor Izydorczak led the pledge to the flag.

The regular meeting of the Town Board was called to order at 8:05pm with the same members present as listed above.

Minutes from the regular meeting held on February 12, 2024 were presented for approval. A motion was made by Councilman Dugan, seconded by Councilman Burke to approve as presented. Carried Unanimously

**Agenda Changes** – none

**Communications** – The Town Clerk presented the following correspondence:

A letter was received from the Newstead Justice Court stating their records and dockets were ready for audit.

A beer/wine permit was received from Lisa Felski for a graduation party at Veterans Park on July 21, 2024.

A notice was received from Charter Communications notifying the Town about revisions to its channel lineup on or about March 25, 2024.

A 30-day waiver request for a Liquor License was received for 11986 Main Road, C.C.'s Heroes LLC.

A letter was received from National Fuel asking us to advise them of any public improvement projects that will be taking place in our jurisdiction.

A motion was made by Councilman Dugan, seconded by Councilman Jendrowski to accept and file the presented correspondence. Carried Unanimously

**Work Session:** no work session was held last week due to the holiday. The following items were discussed prior to tonight's meeting: planning items: Community Center project; Water/sewer updates – Niagara Label & Bedford's; Equipment purchases – street sweeper, highway truck; Building projects: library, town hall transformer; Grant updates.

**Agenda Items Question Period:** no one spoke

**Budget Transfers:** None

**Approval of Bills** – Councilman Burke reported that the Abstract(s) from Batch(es) #2423 & 2428 have been reviewed with the previously un-audited vouchers and everything was found in order.

Abstract Batch(es) #2431 was presented for payment. Vouchers on this abstract(s) numbered 157 - 200, totaling \$35,613.04. Councilman Jendrowski seconded to approve payment as follows:

Abstract Batch(es) #2431:

General Fund (A)-\$30,201.54, General Fund- Outside Village (B)-\$0, Highway(DA)-\$5,238.22, Highway: Outside Village (DB)-\$0, CAP-Multicultural Ctr (HMCC)- \$0, CAP-Water-Scotland (HS)-\$0, CAP-Water-Koepsel (HW)-\$0, CAP-Water-Draper (HW01)-\$0, CAP-Water-Cedar (HW02)-\$0, CAP-Water-Knapp (HW03)- \$0, CAP-Bike Path (HTG)-\$0, Drainage (SD)-\$0, Fire Protection (SF)-\$0, Refuse (SR)-\$0, Sewer #1 Fund (SS)-\$30.25, Sewer District #2 (SS02)-\$100.85, Sewer District #3 (SS03)-\$0, Trust & Agency (TA)-\$0 and Consolidated Water (SW00)-\$42.18, WD1(SW1)- \$0, WD2(SW2)- \$0, WD3(SW3)- \$0, WD4(SW4)- \$0, WD5(SW5)- \$0, WD6(SW6)- \$0, WD7(SW7)- \$0, WD7A(SW7A)- \$0, D8(SW8)- \$0, WD9(SW9)- \$0, WD10(SW10)- \$0; Total: \$35,613.04 Carried Unanimously

**COMMITTEE AND DEPARTMENT HEAD REPORTS:**

**Highway** – a report was presented by Mike and read by the Supervisor as follows: the guys have serviced tractors and put a new muffler on #7 truck, went to Kenworth for parts, plowed and salted roads and parking lots, went to Town of Wales to look at the new Western Star dump truck, checked roads for flooding, put up hydrant markers, repaired washed out driveway at the Serena property on route 93, pushed up 1,000 tons of salt, cut up tree in Skyline park and field ditches, repaired and stained park benches, cleaned cold storage building, fixed mail boxes and saw cut two cross cuts on Brucker Road for replacement.

**Assessor** – a report was presented by the Assessor and read by the Supervisor as follows: exemption season is ending, all exemptions are due by March 1<sup>st</sup>. Katie has called all individuals who have not returned their senior exemptions. She will be calling all agricultural exemption recipients that have not returned on Monday. I have picked up some senior exemption forms from the property owners at their homes as they were not able to make it in due to health conditions. If anyone has any questions please call.

**Building Office** – the following building report was presented by Julie Brady of the Planning & Building Department:

Deborah Hoffman	4349 Billo Rd	Generator
Dominick Selvaggio	5630 Cummings Rd	Generator
John Zielski	268 Golden Pond Est	Generator
Thomas Langiewicz	13626 Bloomingdale Rd	Remodel/Renovation
Katherine Altamura	11770 Stage Rd	Roof
JP Morgan Chase Bank	11674 Rapids Rd	Zoning Compliance
Alice Whiting	13558 Bloomingdale Rd	Zoning Compliance
Myron Prystajko	Billo Rd	Zoning Compliance
Myron Prystajko	Billo Rd	Zoning Compliance
Myron Prystajko	Billo Rd	Zoning Compliance
Richard Muck	11090 Hunts Corners Rd	Zoning Compliance
Joseph Frey	12474 Main Rd	Renovate Barn/New Pole Barn
Brian Schaefer	11325 Crego Rd	Covered Front Porch
Joyce Goodrige	12651 Hunts Corners Rd	Pole Barn
Mark Taylor	6197 Dye Rd	Solar Roof Mounted Panels
David Wolf	11738 Clarence Ctr Rd	Solar Ground Mounted Panels
Dale Fryling	13251 Main Rd	Pole Barn
James Sweeney	11288 Main Rd	Pole Barn
Property Corp Juniors	13710 Main Rd	Zoning Compliance
Town of Newstead	5929 Buell St	Soccer Tournament
Richard Long	6018 Cummings Rd	Remodel/Renovation

**Town Clerk** – nothing at this time

**Town Attorney(s)** – nothing at this time

**COUNCILPERSONS:**

**Jendrowski** – met with a representative from ErieNet and attended a library meeting. He is still working on getting prices for sewer, roof, and masonry repairs. Met with some contractors and should have that wrapped up in a couple of weeks. Also worked on the court audit with Councilman Dugan. They are just waiting for 2 reports, and it will be complete.

**Dugan** – worked with Laura and Councilman Jendrowski on the court audit and spoke to several seniors looking for information on the proposed Community Center project.

**Burke** - spoke to the Supervisor and Colleen with questions on several vouchers.

**Mutter** – nothing to report

**Supervisor** – had a meeting with T-Mobile reps, met with Emily & Colleen on several items, John, Emily, Nick and I met with ErieNet to hear what they can offer the town regarding future fiber broadband, attended the Association of Erie County Governments meeting and Mike and I met with a playground equipment company to get pricing on swing sets for the parks.

**UNFINISHED BUSINESS:**

**Buildings** – covered in Councilman Jendrowski's report

**Planning** – continuing with the Community Center

**Water/Sewer** – nothing new to report

**Grants** – nothing new to report

**NEW BUSINESS:**

**Approval – Proposal from Wendel for Immersion & Design – Community Center Project:**

A motion was made by Councilman Dugan, seconded by Councilman Jendrowski approving the hiring of Wendel to provide engineering services in accordance with the proposal at a cost of \$51,500 lump-sum for Immersion and Concept Design Services as well as approximately \$500 for Reimbursable Expenses to be billed on a time & expense basis.

(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye

Carried Unanimously

**Approval – Proposal from Wendel – Niagara Label Forcemain Repair:**

A motion was made by Councilman Burke, seconded by Councilman Mutter approving the hiring of Wendel to provide engineering services in accordance with the proposal at a proposed cost of \$7,700 for design services and \$2,100 for services during construction for a total cost of \$9,800.

(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter-Aye

Carried Unanimously

**Approval – Agreement with Village – Street Sweeper Joint Purchase:**

A motion was made by Councilman Mutter, seconded by Councilman Burke approving the Intermunicipal Agreement with the Village of Akron for the joint purchase of a street sweeper.

(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter-Aye

Carried Unanimously

**Approval – Transformer Purchase from T&R Electric:**

A motion was made by Councilman Jendrowski, seconded by Councilman Burke approving the purchase of a transformer for the Town Hall from T&R Electric for a cost of \$14,389.00 with an additional 10% fee to ensure the earliest possible production date as recommended by the Town Engineer.

(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter-Aye

Carried Unanimously

**Public Hearing - SUP – Dog Kennel at 12390 Hunts Corners Rd:**

A motion was made by Councilman Dugan, seconded by Councilman Burke approving the calling of a public hearing on March 11, 2024, at 7:25pm to hear comments on a site plan application for a special use permit to re-open a dog kennel at 12390 Hunts Corners Road in the RA district in the Town of Newstead and orders the Town Clerk to publish notice of the hearing in the Akron Bugle.

(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye

Carried Unanimously

**Motion – Increase hours of Anthony Abraham at Senior Center:**

A motion was made by Councilman Burke, seconded by Councilman Dugan increasing the hours of Anthony Abraham to add van driver duties for the Senior Center effective March 1, 2024.

Izydorczak–Aye, Dugan–Aye, Burke-Aye, Jendrowski-Aye, Mutter-Aye Carried Unanimously

**Approval- Beer/Wine Permit:**

A motion was made by Councilman Dugan, seconded by Councilman Jendrowski approving the request for a beer/wine permit at Veteran's Park on July 21, 2024 for a graduation party, as requested by Lisa Felski.

Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter-Aye Carried Unanimously

**Approval – 30-day waiver for Liquor License:**

A motion was made by Councilman Burke, seconded by Councilman Mutter approving the request by C.C.'s Heroes LLC for the establishment located at 11986 Main Road for waiver of the 30-day advance notification for a liquor license.

Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter-Aye Carried Unanimously

**Privilege of the Floor/Question Period:** Erica Tyler, 12667 Roll Road – spoke with regards to the kennel at 12390 Hunts Corners Road. The Board questioned when it was last open as a kennel and Erica said it was about 3 years ago.

There being no further business to come before the board for the regular meeting, a motion was made by Councilman Burke seconded by Councilman Mutter to adjourn the regular meeting at 8:32pm.

Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Pope-Aye Carried Unanimously

Respectfully Submitted,  
Jennifer DiChristina, Town Clerk