

**Newstead Town Board**  
**Agenda**  
**January 22, 2024**

**6:45 pm      Work Session**

**7:30 pm      REGULAR MEETING**

1. Call to Order
2. Roll Call
3. Pledge to the Flag
4. Approval of Minutes for Regular Meeting of 1/8/24
5. Agenda Changes
6. Communications-Town Clerk
7. Work Session recap
8. Agenda item questions \* See Note
9. Approval of Bills/ Budget Transfers
10. Committee and Department Head Reports
  - A. Highway
  - B. Assessor
  - C. Code Enforcement / Building Dept.
  - D. Town Clerk
  - E. Town Attorney
  - F. Councilpersons- Jendrowski    Dugan    Burke    Mutter
  - G. Supervisor
11. Unfinished Business
  - A. Buildings
  - B. Planning
  - C. Water/Sewer
  - D. Grants
12. New Business
  - A. Resolution- Public Hearing- addition at 6263 Scotland Rd- Feb 12<sup>th</sup> at 7:20pm
  - B. Resolution- Public Hearing- addition at 11167 Main Rd- Feb 12<sup>th</sup> at 7:25pm
  - C. Motion- Approve beer/wine permits for: Cultural Center on Feb. 25<sup>th</sup> for Shannon Miller, Veteran's Park on June 29<sup>th</sup> for Kim Holland, Veteran's Park on July 6<sup>th</sup> for Stephanie Coffta, Skyline Park on July 28<sup>th</sup> for Betty Bergman
13. Privilege of the Floor or Question Period \* See note
14. Adjournment

**Work Session: 6:45 p.m. –**

1. Meeting with Adam on 2024 insurance policy renewals
2. resolutions and motions
3. Planning updates- ACS Board annexation discussion and Rotary flag request discussion at Jan. 29<sup>th</sup> work session
4. Water /Sewer updates
5. Equipment purchases- street sweeper, highway truck
6. Buildings updates- town hall transformer, library, JMF HVAC
7. Grants updates
8. Other items- Special meeting Jan. 29<sup>th</sup> for town's annual insurance proposals?
9. Executive session, if necessary

**\*Questions and comments on Agenda Items only** shall be open to all people who wish to speak and will remain open to all who have been recognized by the Chair. All remarks must be addressed to the Chair unless otherwise directed by the Chair. All comments must be civil. No derogatory comments will be tolerated. Speakers not complying with the requirement of civility will not be allowed to continue speaking and may, at the discretion of the Chair, be asked to leave the meeting. Each speaker must limit their comments to a five-minute maximum. The Chair may impose a total time limit for comments on any issue and if it appears that all comments being made are substantially the same, may request other different comments and may close the comment period. The time period for privilege of the floor shall be limited to a total of 20 minutes unless extended by the Chair.

**\*The Privilege of the floor or Question Period.** Comments and questions will be made concerning the town at this time. All comments and questions must be made in a civil polite manner and will be addressed to the Chair. No derogatory comments will be tolerated. Speakers not complying with this requirement will be asked to stop speaking and no response will be made to such comments. The Chair may request that a specific representative of the Town respond to a particular question, respond to the question himself or herself, advise the questioner that the Town will look into it and get back to the questioner or advise the questioner that their question either cannot be answered or will not be answered. There shall be no right of any questioner to receive a response to any particular question. The Chair reserves the right to limit each person to one question and to limit the overall question period to a reasonable time period in the Chair's sole discretion. The time period for questions from the floor shall be limited to 20 minutes unless extended by the Chair.