

ORGANIZATIONAL MATTERS - NEWSTEAD TOWN BOARD
JANUARY 2, 2024

Supervisor Izydorczak called the meeting to order at 7:13pm with all Board members present. Supervisor Izydorczak led the pledge to the flag.

1. A motion was made by Supervisor Izydorczak, seconded by Councilman Jendrowski adopting Order of Business for 2024 and the Rules of Order of Town Meetings. (See Attached)
2. A motion was made by Supervisor Izydorczak, seconded by Councilman Jendrowski adopting Schedule of Regular Meetings for 2024. (See attached)
3. Letters requesting appointments (see attached): a motion was made by Supervisor Izydorczak, seconded by Councilman Jendrowski to accept these letters.
4. A motion was made by Supervisor Izydorczak, seconded by Councilman Jendrowski that Supervisor Izydorczak be designated to cast the vote of the Town of Newstead at the Annual Meeting of the Association of Towns, with Town Attorney Janicz designated as an alternate designee.
5. Supervisor Izydorczak announced the appointment of Councilman Dugan as Deputy Supervisor for 2024.
6. Supervisor Izydorczak announced appointments to committees within the Town Board (See attached).
7. A motion was made by Supervisor Izydorczak, seconded by Councilman Jendrowski that the Supervisor be authorized to appoint a Secretary to the Supervisor/Bookkeeper for 2024.
8. Supervisor Izydorczak announced the appointment of Colleen Salmon as Secretary to the Supervisor/Bookkeeper.
9. Supervisor Izydorczak announced the appointment of Beverly Summe as Historian and Bob Andrycha as Assistant Historian for the Town for the year 2024.
10. A motion was made by Supervisor Izydorczak, seconded by Councilman Jendrowski that the Town Clerk be authorized to appoint additional Deputy Town Clerks for the year 2024.
11. Town Clerk Jennifer DiChristina announced the following appointments for the year 2024 - Deputy Town Clerk (FT)- Lisa Kaminski; 2nd Deputy Clerk (PT)- Emily McCoy; Deputy Registrar- Lisa Kaminski & Sub-Registrar- Emily McCoy.
12. A motion was made by Supervisor Izydorczak, seconded by Councilman Jendrowski that Town Clerk Jennifer DiChristina and Deputy Town Clerk Lisa Kaminski be appointed marriage officers for 2024 and 2025.

13. Highway Superintendent Michael Bassanello announced the appointment of Brian Lords as Deputy Highway Superintendent for the year 2024.
14. A motion was made by Councilman Jendrowski, seconded by Councilman Dugan that the Highway Superintendent be authorized to appoint a Clerk to the Highway Superintendent for 2024.
15. Highway Superintendent Bassanello announced the appointment of Rachel Kleparek as Clerk to the Highway Superintendent for 2024.
16. A motion was made by Councilman Jendrowski, seconded by Councilman Dugan to authorize the Town Justices to appoint one court clerk for each justice for 2024.
17. Justice Freeman appoints Laura Consiglio as Court Clerk (FT) to the Town Justice for 2024.
18. Justice Reinecke appoints Joyleen Wagner as Court Clerk (PT) to the Town Justice for 2024.
19. A motion was made by Councilman Jendrowski, seconded by Councilman Dugan that Robert Friedman be appointed as Town Prosecutor for 2024 and Justin Friedman be appointed as Deputy Prosecutor for 2024.
20. A motion was made by Councilman Jendrowski, seconded by Councilman Dugan that the Town Justices be authorized to employ a stenographer for the Justice Court or for Special Sessions Court and that payment be made upon a voucher subject to the approval of the Town Board.
21. A motion was made by Councilman Jendrowski, seconded by Councilman Dugan that Emily Janicz Esq. be appointed Town Attorney for 2024 and that Mike Coutu and Brendan Neill be appointed Deputy Town Attorneys for the year of 2024.
22. A motion was made by Councilman Jendrowski, seconded by Councilman Dugan to appoint Adam Burg to serve as a Zoning Board Member for a five-year term expiring 12/31/2028 and to appoint Christine Falkowski to serve as an alternate member for a five-year term expiring on 12/31/28.
23. A motion was made by Councilman Jendrowski, seconded by Councilman Dugan to appoint John Potera to serve as a Planning Board Member for a seven-year term expiring 12/31/2030.
24. A motion was made by Councilman Jendrowski, seconded by Councilman Dugan that David Andrew DeYoung be appointed Dog Control Officer for 2024.
25. A motion was made by Councilman Jendrowski, seconded by Councilman Dugan that Corissa Decker be appointed Deputy Dog Control Officer for 2024.

26. A motion was made by Councilman Dugan, seconded by Councilman Mutter that Brenda Cerasani and Paul Zebrowski be appointed Senior Van Drivers for the year 2024.
27. A motion was made by Councilman Dugan, seconded by Councilman Mutter to appoint Jim Akin as Sewer/Water Maintenance Assistant (PT) for the year 2024.
28. A motion was made by Councilman Dugan, seconded by Councilman Mutter that Highway Superintendent Mike Bassanello be appointed in charge of building maintenance for the Joint Municipal Facility.
29. A motion was made by Councilman Dugan, seconded by Councilman Mutter that Dale Gooch be appointed assistant in charge of the building maintenance for all town buildings except the Joint Highway Facility.
30. A motion was made by Councilman Dugan, seconded by Councilman Mutter that Heather Cayea and Joe Cena be appointed to the Newstead Recreation Committee representing the Akron Central School Board.
31. A motion was made by Councilman Dugan, seconded by Councilman Mutter that Joel Gregorio be appointed Chairman of the Recreation Board for a term of one-year ending 12/31/2024, subject to the requirements of the job description.
32. A motion was made by Councilman Dugan, seconded by Councilman Mutter to reappoint Michael Schilling, Tim Morgan and Jason Pragle to the Recreation Board for a three-year term to expire 12/31/2026.
33. A motion was made by Councilman Dugan, seconded by Councilman Mutter to appoint Carl Klingenschmitt, Robert Folger and David Stutz to the Conservation Advisory Council for a two-year term expiring 12/31/2025.
34. A motion was made by Councilman Dugan, seconded by Councilman Mutter that Daniel Kowalik be appointed Emergency Management Officer for 2024 at a salary of \$4,000 and Joe Hawes be appointed Assistant Emergency Management Coordinator for 2024 at a yearly salary of \$1,700, with a third EM Coordinator to be appointed at a later date.
35. A motion was made by Councilman Dugan, seconded by Councilman Mutter to appoint Suzanne Sweitzer to serve on the Library Board for a five-year term expiring 12/31/2028.
36. A motion was made by Councilman Dugan, seconded by Councilman Mutter to appoint Keith Hatswell and Martha Parzych-Short to the Ethics Board for a three-year term expiring 12/31/2026.
37. A motion was made by Councilman Dugan, seconded by Councilman Mutter appointing Jaclyn Long as Assistant to the Director and Barb Gaik, Wendy Heberling, Kathy Meyers, and Anthony Abraham as attendants for the Senior Center for 2024.

38. A motion was made by Councilman Mutter, seconded by Councilman Burke that the Town Board designates the Akron Bugle the Official Newspaper of the Town for 2024.
39. A motion was made by Councilman Mutter, seconded by Councilman Burke that Town Officials be paid the per mile rate as set by the IRS (as of 1/1/24 the rate is \$.67) for use of their car on official business. This pertains to Town Officials and employees or to anyone on an official errand for the Town upon proper approval by the Town Board.
40. A motion was made by Councilman Mutter, seconded by Councilman Burke that the Town purchases a blanket bond to cover all Town Officials.
41. A motion was made by Councilman Mutter, seconded by Councilman Burke that the theft insurance coverage be continued at \$1,000,000.00 on all town employees.
42. A motion was made by Councilman Mutter, seconded by Councilman Burke that the Town Clerk be authorized to continue the Clerk cash drawer of \$100.00, the DEC cash drawer of \$100.00, and the Tax cash drawer of \$100.00.
43. A motion was made by Councilman Mutter, seconded by Councilman Burke that the Director of the Senior Center be authorized to continue a petty cash fund of \$100.00.
44. A motion was made by Councilman Mutter, seconded by Councilman Burke that the Highway Superintendent be authorized to continue a petty cash fund of \$100.00.
45. A motion was made by Councilman Mutter, seconded by Councilman Burke that the Recreation Director be authorized to continue a petty cash fund of \$100.00.
46. A motion was made by Councilman Mutter, seconded by Councilman Burke to appoint Supervisor Dawn Izydorczak as Budget Officer for 2024 at no salary.
47. A motion was made by Councilman Mutter, seconded by Councilman Burke that the Bank on Buffalo; JP Morgan Securities; M&T Bank; NY Class; Evans Bank and Alden State Bank be designated as official depositories into which all Town Officials shall deposit all moneys coming into their hands by virtue of their respective offices.
48. A motion was made by Councilman Mutter, seconded by Councilman Burke that all matters to come before the Town Board be in the Supervisor's Town Hall mailbox by 5:00 p.m. on Thursday preceding each meeting to be on the agenda. The agenda will be ready for board members after 3:00 p.m. on Fridays preceding each meeting.
49. A motion was made by Councilman Mutter, seconded by Councilman Burke that "Regular" Town Board Meetings throughout the year 2024 be held at 7:30 p.m. on the 2nd and 4th Mondays of each month unless noted according to the attached schedule (see attached page # 10.) Work Sessions will be at 6:45 p.m. prior to Regular Meetings. When the Regular Meeting falls on a holiday, the Supervisor may postpone or set a new date for said meeting.

Work Sessions may be scheduled the 1st and 3rd Monday of each month at 7:00 p.m. when not conflicting with a Holiday as per schedule. Otherwise, they may be held as determined. All meetings will be held in the Newstead Town Hall and are open to the public except for confidential matters as prescribed by the Open Meetings Law.

50. A motion was made by Councilman Burke, seconded by Supervisor Izydorczak that the vouchers for Town Claims be audited, allowed and paid if certified to be true and correct upon forms heretofore adopted, described and approved by the Town Board and all vouchers will be presented, approved and paid at both Regular Meetings, twice a month. No voucher will be paid prior to monthly reports being submitted. The Supervisor is authorized to pay utility bills as such become due subject to Town Board audit at the next regular meeting. The vouchers to be paid must be in the hands of the Town Clerk no later than the Thursday before a regular meeting.
51. A motion was made by Councilman Burke, seconded by Supervisor Izydorczak that the Town brings within the coverage of Workers' Compensation Law all Town Employees and Town Officials, elective and appointed and all Volunteer Firemen who may be injured, within the Town of Newstead Fire Protection District as now constituted will be covered by the Volunteer Firefighter Benefits Law, while engaged in their duties as firemen.
52. A motion was made by Councilman Burke, seconded by Supervisor Izydorczak that the Town continues Disability Insurance coverage as outlined in the resolution of 12/13/93.
53. A motion was made by Councilman Burke, seconded by Supervisor Izydorczak that all Town Officials be authorized to attend meetings of their respective organizations with all necessary expenses to be paid by the Town of Newstead. Officials and organizations involved are: Town Board - Association of Erie County Governments, Town Clerk - Erie County Town Clerk's & Tax Receiver's Association, Assessor - Erie County Assessor's Association, Highway Superintendent - Erie County Highway Superintendent's Association, Other - New York State Association of Towns and others as deemed necessary.
54. A motion was made by Councilman Burke, seconded by Supervisor Izydorczak to establish the sewer use rate for Sewer District #1 (ADESA) at \$14.50 per 1,000 gallons.
55. A motion was made by Councilman Burke, seconded by Supervisor Izydorczak to establish the sewer rate for Sewer District # 2 (Whiting's) at \$14.50 per 1,000 gallons.
56. A motion was made by Councilman Burke, seconded by Supervisor Izydorczak that the sewer rate for Sewer District # 3 (Niagara label) will be billed as per village rates.
57. The following resolution was moved by Councilman Burke, seconded by Supervisor Izydorczak:

BE IT RESOLVED that salaries and wages are hereby established per annum for the year 2024:

Supervisor	\$45,750.00
Councilperson (4) Dugan, Burke, Jendrowski, Mutter	\$12,650.00 each
Town Justice - Reinecke	\$24,000.00
Town Justice – Freeman	\$24,000.00
Superintendent of Highways	\$73,500.00
Supervisor of Highways (Refuse Tires)	\$400.00
Supervisor of Highways (Cemeteries)	\$1,000.00
Supervisor of Highways (Drainage)	\$2,850.00
Supervisor of Highways (Refuse District)	\$800.00
Supervisor of Highways (Parks)	\$1,750.00
Town Clerk	\$59,829.00
Town Clerk (Registrar)	\$1,000.00
Deputy Town Clerk	\$23.66 per hr.
2 nd Deputy Town Clerk (PT)	\$18.68 per hr.
Recreation Specialist	\$53,016.00
Recreation Attendant/Assistant Specialist (J. Long)	\$20.50 per hr.
Recreation Attendant for Senior Center (B. Gaik)	\$18.47 per hr.
Recreation Attendant for Senior Center (W. Heberling)	\$17.79 per hr.
Recreation Attendant for Senior Center (K. Myers)	\$17.79 per hr.
Recreation Attendant for Senior Center (A. Abraham)	\$17.28 per hr.
Town Attorney	\$51,750.00
Asst. Town Attorney	\$14,500.00
Assessor	\$55,416.00
Code Enforcement Officer/Zoning Officer	\$77,800.00
Town Prosecutor (PT)	\$9,925.00
Deputy Town Prosecutor (PT)	\$208.00 per session
Court Clerk (full time) – L. Consiglio	\$23.53 per hr.
Deputy Court Clerk (PT) J. Wagner	\$19.03 per hr.
Building Dept. Administrator	\$28.42 per hr.
Clerk to the Assessor/Building Dept.	\$22.28 per hr.
Planning Board Chairman	\$3,526.00
Dog Control Officer (PT)	\$10,200.00
Deputy Dog Control Officer (PT)	\$21.03 per hr.
Highway Clerk (PT)	\$20.62 per hr.
Secretary to the Supervisor	\$33.28 per. hr.
Historian (PT)	\$3,200.00
Assistant Historian	\$1,600.00
Sewer/Water Maintenance Ass't (PT) J. Akin	\$30.19 per hr.
Water Plant Asst/Parks Ass't – (PT) -D. Gooch	\$18.68 per hr.
Van Drivers	\$22.14 & 19.28 per hr.
Recreation Director	\$17,000.00
Disaster Coordinator	\$4,000.00
Asst Disaster Coordinator (2)	\$1,500.00
Cleaners	\$20.28 per hr.
<u>Highway Department:</u>	
Full- time staff – as per the union contract	

Deputy: \$1.75 above corresponding MEO rate

58. A motion was made by Supervisor Izydorczak, seconded by Councilman Jendrowski that the Newstead Planning Board members be paid a rate of \$68.00 per meeting attended for all local meetings held. The Chairman of the Planning Board shall receive an annual salary of \$3,390.00 per year.
59. A motion was made by Supervisor Izydorczak, seconded by Councilman Jendrowski that the Zoning Board of Appeals members be paid at the rate of \$40.00 per meeting attended for all local meetings held. The Chairman of the Zoning Board of Appeals shall receive \$48.00 per meeting for said meetings.
60. A motion was made by Supervisor Izydorczak, seconded by Councilman Jendrowski that the Board of Assessment Review members be paid a rate of \$21.21 per hour and the Chairman of the Board of Assessment Review be paid \$26.57 per hour.
61. A motion was made by Supervisor Izydorczak, seconded by Councilman Jendrowski that Drescher & Malecki LLP be retained to provide auditing services at a rate of \$16,930 annually, for assistance for annual update and budgeting services at a rate of \$1,000 for 2024.
62. A motion was made by Supervisor Izydorczak, seconded by Councilman Jendrowski, appointing Wendel Engineering as the town engineer for 2024 at a monthly fee of \$1,575.00.
63. A motion was made by Supervisor Izydorczak, seconded by Councilman Jendrowski that the Highway Superintendent be authorized to post roads, at his discretion, when it is in the best interest of the public.
64. A motion was made by Supervisor Izydorczak, seconded by Councilman Jendrowski that Supervisor Izydorczak be appointed to the NEST Consortium for the year of 2024.
65. A motion was made by Supervisor Izydorczak, seconded by Councilman Jendrowski that Committee Chairpersons be authorized to enlist the expertise of citizen advisors on their respective committees.
66. A motion was made by Supervisor Izydorczak, seconded by Councilman Jendrowski that following annual review of the Town Procurement Policy, the policy shall remain in effect for 2024.
67. A motion was made by Supervisor Izydorczak, seconded by Councilman Jendrowski that all other existing Town policies shall remain in effect for 2024.
68. A motion was made by Supervisor Izydorczak, seconded by Councilman Jendrowski that all other terms and conditions of employment for all classifications of employees, (other

than Highway Employee Full Time), of the Town of Newstead for 2024 are updated and documented in The Terms and Conditions Handbook.

69. A motion was made by Supervisor Izydorczak, seconded by Councilman Jendrowski to approve the 2024 fee schedule as presented to the Board.

70. Attached is the updated list of the Town of Newstead committees for 2024 (pages 14-15).

71. Organizational matters having been completed; a motion was made by Councilman Jendrowski, seconded by Councilman Dugan that the Board close the Organization Meeting for 2024 at 7:30pm.

All motions made as listed 1 – 71 were Carried Unanimously

ORDER OF BUSINESS

RESOLVED, that the order of business for the conduct of the Town of Newstead Town Board meetings for the year 2024 shall be as follows:

- I - Call Meeting to Order
- II - Roll Call
- III - Pledge of Allegiance
- IV - Approval of Minutes
- V - Agenda Changes
- VI - Communications
- VII - Agenda Items Question Period
- VIII - Approval of the Bills
- IX - Supervisor's Reports
- X - Committee and Department Head Reports
- XI - Old Business
- XII - New Business
- XIII - Question Period/Privilege of the Floor
- XIV - Adjournment

RULES OF ORDER

RESOLVED, that in all matters of Parliamentary Procedure; Robert's Rules of Order shall prevail, except where such rules are inconsistent with any local rule or resolution pertaining to the conduct of Town business.

RULES GOVERNING THE CONDUCT OF BUSINESS

RESOLVED, that the following rules will govern the conduct of business for the Town Board meetings:

A - The agenda shall include all correspondence, resolutions, bills and reports. Items received after 5 p.m. on Thursday preceding the Board Meeting shall be placed on the agenda for the next regular Board Meeting. Emergency situations will be excluded from this requirement and the Town Board may waive this requirement for any matter.

B - By 3pm on the Friday preceding the regular Board Meeting, a copy of the agenda will be available to each Board Member, Department Head, and the Attorney for the Town. The copy shall include all resolutions, important correspondence, and the estimates of expenditures for capital improvements.

C - The agenda shall not be departed from, except with a four-fifths vote of the entire Town Board, to be done by motion at the beginning of the meeting.

D - All matters shall be continued on the printed agenda until disposed of. All matters not disposed of shall be tabled and taken from the table only by a majority vote of the entire Town Board.

E - Correspondence shall be disposed of at the time of reading, either by (a) voting to receive and file by majority vote of the entire Town Board (b) resolution (c) referring to a committee (d) tabling. If tabled, the item can be taken from off the table that same meeting or it can be left on the table thereby becoming Old Business to remain on the agenda until disposed.

F – Questions and comments on agenda items only shall be open to all people who wish to speak. General comments will be taken at the end of the meeting. All remarks must be addressed to the Chair unless otherwise directed by the Chair. All comments must be civil. No derogatory comments will be tolerated. Speakers not complying with requirement of civility will not be allowed to continue speaking and may, at the discretion of the Chair, be asked to leave the meeting. Each speaker must limit their comments to a five-minute maximum. The Chair may impose a total time limit for comments on any issue and if it appears that all comments being made are substantially the same, may request other different comments and may close the comment period. The time period for the question/comment period shall be limited to a total of 20 minutes unless extended by the Chair.

G - Monthly committee or department reports must be turned in to the Board prior to any payment for services for that month.

H - When requested by the Town Board, all opinions will be backed by a section of Town Law, and/or Audit and Control opinion, and/or a written opinion from Audit and Control.

I – Privilege of the Floor or Question period. Comments and questions will be made concerning the town at this time. All questions/comments must be made in a civil polite manner and will be addressed to the Chair. No derogatory comments will be tolerated. A speaker not complying with this requirement will be asked to stop speaking and no response will be made to such comment. The Chair may request that a specific representative of the Town respond to a particular question, respond to the question himself or herself, advise the questioner that the Town will look into it and get back to the questioner, or advise the

questioner that their question either cannot be answered or will not be answered. There shall be no right of any questioner to receive a response to any question. The Chair reserves the right to limit each speaker to a five-minute maximum and one question or what is reasonable and is the Chair's sole discretion. The time period for questions from the floor shall be limited to 20 minutes unless extended by the Chair.

SCHEDULE OF MEETINGS FOR 2024

Mon. Jan. 2 - Organizational Mtg/WS
Mon. Jan. 8 - Meeting
Mon. Jan. 15- No Work Session-holiday
Mon. Jan. 22- Meeting
Mon. Jan. 29- Work Session- Optional

Mon. July 1- Work Session
Mon. July 8- Meeting
Mon. July 15- Work Session
Mon. July 22- Meeting
Mon. July 29- Work Session- Optional

Mon. Feb. 5 -Work Session
Mon. Feb. 12- Meeting
Mon. Feb. 19- No Work Session-holiday
Mon. Feb. 26- Meeting

Mon. Aug. 5 - Work Session
Mon. Aug. 12- Meeting
Mon. Aug. 19- Work Session
Mon. Aug. 26- Meeting

Mon. March 4- Work Session
Mon. March 11- Meeting
Mon. March 18- Work session
Mon. March 25- Meeting

Mon. Sept. 2- No Work Session-holiday
Mon. Sept. 9- Meeting
Mon. Sept. 16- Work Session
Mon. Sept. 23- Meeting
Mon. Sept. 30- Work Session- Optional

Mon. April 1 - Work Session
Mon. April 8 - Meeting
Mon. April 15- Work Session
Mon. April 22- Meeting
Mon. April 29- Work Session- Optional

Mon. Oct. 7- Work Session
Mon. Oct. 14- Meeting
Mon. Oct. 21- Work Session
Mon. Oct. 28- Meeting

Mon. May 6 - Work Session
Mon. May 13- Meeting
Mon. May 20- Work Session
Tues. May 28- Meeting due to holiday

Mon. Nov. 4- Work Session
Mon. Nov. 11- Meeting
Mon. Nov. 18- Work Session
Mon. Nov. 25- Meeting

Mon. June 3 - Work Session
Mon. June 10- Meeting
Mon. June 17- Work Session
Mon. June 24- Meeting

Mon. Dec. 2 - Safety Meeting
Mon. Dec. 9 - Meeting
Mon. Dec. 16- Work Session
Mon. Dec. 23- Meeting
Mon. Dec. 30- Work Session-optional

All Meetings will start at 7:30 p.m. unless notified of change. Prior to each Regular Board Meeting we will meet at 6:45 p.m. for work session unless notified of change. All Work Sessions will start at 7:00 p.m. on non-meeting evenings.

This schedule is tentative. We will meet as needed to adequately take care of town business. If meetings are not necessary, they will be canceled with proper notice.

LETTERS REQUESTING APPOINTMENT FOR 2024

NOTE: INCUMBENTS ARE HIGHLIGHTED

Any general positions-

Parks position –

Any committees-

Any Clerical position – Daniel McMahon

Attorney for the Town – **Emily Janicz**

Attorney for the Town- Deputy- **Mike Coutu, Brendan Neill**

Auditor – **Drescher & Malecki**

Conservation Advisory Council (3) – **Carl Klingenschmitt, Robert Folger, David Stutz**

Court Clerk to Town Justice (2) – **Joy Wagner, Laura Consiglio**

Dog Control – **David A.S. DeYoung**

Dog Control Deputy- **Corissa Decker**

Emergency Coordinator (3) – **Dan Kowalik, Joe Hawes**, Brian Murray, Paul Muck, Michael Zekas

Engineer – **Wendel**

Ethics Board – **Martha Parzych-Short, Keith Hatswell**

Grant Writer – **Rotella Management**

Highway Clerk – **Rachel Kleparek**

Historian – **Beverly Summe**

Historian – Assistant – **Bob Andrycha**

Library Board – **Suzanne Sweitzer**

Official Newspaper – **Akron Bugle**

Park and Buildings – **Dale Gooch**

Planning Board (1) – **John Potera**, Christine Falkowski

Recreation Board (3) – **Jason Pragle, Mike Schilling, Tim Morgan**

Recreation Board Chairman – **Joel Gregorio**

Secretary to the Supervisor – **Colleen Salmon**

Sr. Citizen Van Driver (2)–**Brenda Cerasani, Paul Zebrowski**

Sr. Citizen assistants(4) – **Barb Gail, Wendy Heberling, Kathy Meyers, Jaclyn Long and**

Tony Abraham, Tammy Kelley

Town Prosecutor – **Robert Friedman**

Town Prosecutor – Deputy – Jusin Friedman

Water Maintenance Worker – **Jim Akin**

Zoning Board of Appeals– **Adam Burg**, Christine Falkowski, Bob DiChristina, Kristy Pingitore

SUPERVISOR'S COMMITTEE APPOINTMENTS For 2024 -

Assessment, Code Enforcement, Planning, Zoning	Mutter	Dugan
Buildings	Jendrowski	Izydorczak
Capital Projects, Town/Village Co-Op	Izydorczak	Mutter
Celebration, Recreation	Mutter	Burke
Clerical Liaison, GIS	Mutter	Dugan
Conservation Council, Solid Waste	Burke	Izydorczak
Court, Dog Control	Dugan	Jendrowski
Drainage, Highway	Izydorczak	Jendrowski
Finance, Insurance	Izydorczak	Burke
Fire Companies	Dugan	Jendrowski
Library	Jendrowski	Burke
Parks	Burke	Dugan
Public Safety, Am. with Disabilities	Jendrowski	Mutter
Senior Citizens	Dugan	Izydorczak
Water & Sewer Administration	Burke	Mutter

- Names listed first are designated as lead person for 2024.

2024 Town of Newstead Committees

CONSERVATION ADVISORY COUNCIL (Town Board Appointed 2 yr.)

Carl Klingenschmitt*	12-31-2025
Ken Koehler	12-31-2024
Lewis Tandy	12-31-2024
Robert Folger	12-31-2025
David Stutz	12-31-2025
Marc Koopman	12-31-2024
Mike Long	12-31-2024

PLANNING BOARD (Town Board Appointed 7 yr.)

Tom Cowan*	12-31-2024
Donald Hoefler	12-31-2025
Andrew Kelkenberg	12-31-2027
Terry Janicz	12-31-2028
John Potera	12-31-2030
John Olaf	12-31-2026
Erik Polkowski	12-31-2029

ZONING BOARD OF APPEALS (Town Board Appointed - 5 yr.)

William Kaufman	12-31-2024
Adam Burg	12-31-2028
John Klodzinski	12-31-2025
Fred Pask	12-31-2026
Vicki Lombard	12-31-2027
Joshua Kraft (Alternate)	12-31-2025
Christine Falkowski (Alternate)	12-31-2028

RECREATION BOARD (Town Board Appointed - 3 yr.)

Joel Gregorio *	12/31/2024
Robert "Bo" Izydoreczak	12/31/2025
Melissa Polkowski	12/31/2025
Mike Schilling	12/31/2026
Tim Morgan	12/31/2026
Alicia Tomporowski	12/31/2024
Adam Massaro	12/31/2024
Jason Pragle	12/31/2026

LIBRARY BOARD (Town Board Appointed - 5 yr.)

Sue Brown	12/31/2027
Michelle Cositore	12/31/2026
Tara Middaugh	12/31/2025
Mary Mangan	12/31/2024
Suzanne Sweitzer	12/31/2028

BOARD OF ASSESSMENT REVIEW (Town Board Appointed – 5 yr.)

Neal Kreher*	09/30/2027
Fred Pask	09/30/2026
Steve Bedford	09/30/2028
Stan Serwon	09/30/2024
Steve Carlson	09/30/2025

ETHICS BOARD (Town Board Appointed – 3 yr)

Mary Nanni	12/31/2024
Colleen Salmon	12/31/2025
Martha Parzych-Short	12/31/2026
Keith Hatswell	12/31/2026
Allison Massaro	12/31/2024
Wallace Smith	12/31/2025
Bruce Serena	12/31/2025