

Newstead Town Board Meeting – January 8, 2024

A public hearing was called to order by the Newstead Town Board on January 8, 2024, at 7:24pm at the Newstead Town Hall.

Present: Dawn Izydorczak – Supervisor
John Jendrowski – Councilman
Joe Dugan – Councilman
Mike Mutter - Councilman
Edmund Burke – Councilman
Emily Janicz – Town Attorney
Michael Coutu – Assistant Town Attorney
Jennifer DiChristina – Town Clerk

Roll Call was taken with all board members present.

The Supervisor called the public hearing to order for the proposed site plan application from Bedford's Greenhouse and located at 5675 Buell Street at 7:24pm.

The Clerk read proof of publication. The Supervisor explained this project has been thoroughly reviewed by the Planning Board and since we are still in the 30-day comment period there will be no decision made tonight.

Eileen Kasperek, 12646 Hunts Corners Rd. – hasn't seen the sight plan but is questioning what kind of market will be put in and will it be in competition with Pixley's. Steven Bedford explained that it will be a Niagara Produce type of store open year-round and the square footage will be significantly less than Pixley's.

Councilman Burke questioned the site plan he received as it only showed entrance/exit from Buell Street. Asked if there were any on Main Rd. and yes there will be.

Matt Hall, 134 Main St. – approached the board to show them the site plan on our website and that it shows the entrances and exits on Buell St and Main Rd.

There being no further comments, a motion was made by Councilman Dugan, seconded by Councilman Jendrowski to close the public hearing at 7:33pm. Carried Unanimously

Councilman Jendrowski led the pledge to the flag.

The regular meeting of the Town Board was called to order at 7:33pm with the same members present as listed above.

Minutes from the regular meeting held on December 28, 2023, and organizational meeting on January 2, 2024, were presented for approval. A motion was made by Councilman Dugan, seconded by Councilman Jendrowski to approve as presented. Carried Unanimously

Agenda Changes – none

Communications – The Town Clerk presented the following correspondence:

A packet of information regarding the Association of Towns training on February 18-21, 2024 was received.

A motion was made by Councilman Dugan, seconded by Councilman Jendrowski to accept and file the presented correspondence. Carried Unanimously

Work Session: the Supervisor reported there was no work session held last week, but the following items were discussed prior to tonight's meeting: Planning items: EMO bid opening, Rotary flagpole request; Building projects: library, town hall transformer, JMF HVAC; Grant updates; water/sewer/culvert updates.

Agenda Items Question Period: no one spoke

Budget Transfers: a motion was made by Councilman Dugan seconded by Councilman Mutter to approve the budget transfer(s) as presented in a memo from Bookkeeper Colleen Salmon dated 1/8/2024. Carried Unanimously

Approval of Bills – Councilman Mutter reported that the Abstract(s) from Batch(es) #2410 have been reviewed with the previously un-audited vouchers and everything was found in order. Abstract Batch(es) #2413 (2023) and #2414 (2024) were presented for payment. Vouchers on this abstract(s) numbered 1517-1534 (2023) and 1-23 (2024), totaling \$22,821.19. Councilman Burke seconded to approve payment as follows:

Abstract Batch(es) #2413 & #2414:

General Fund (A)-\$20,711.74, General Fund- Outside Village (B)-\$295.00, Highway(DA)-\$0, Highway: Outside Village (DB)-\$1,089.57, CAP-Multicultural Ctr (HMCC)- \$0, CAP-Water-Scotland (HS)-\$0, CAP-Water-Koepsel (HW)-\$0, CAP-Water-Draper (HW01)-\$0, CAP-Water-Cedar (HW02)-\$0, CAP-Water-Knapp (HW03)- \$0, CAP-Bike Path (HTG)-\$0, Drainage (SD)-\$0, Fire Protection (SF)-\$0, Refuse (SR)-\$0, Sewer #1 Fund (SS)-\$430.09 Sewer District #2 (SS02)-\$67.96, Sewer District #3 (SS03)-\$226.83, Trust & Agency (TA)-\$0 and Consolidated Water (SW00)-\$66.19, WD1(SW1)- \$0, WD2(SW2)- \$0, WD3(SW3)- \$0, WD4(SW4)- \$0, WD5(SW5)- \$0, WD6(SW6)- \$0, WD7(SW7)- \$0, WD7A(SW7A)- \$0, D8(SW8)- \$0, WD9(SW9)- \$0, WD10(SW10)- \$0; Total: \$22,821.19 Carried Unanimously

COMMITTEE AND DEPARTMENT HEAD REPORTS:

Highway – no report

Assessor – no report

Building Office – the following building report was presented by Julie Brady of the Planning & Building Department:

Gregory Papke	4977 Ayers Rd	Roof over Deck
John Schaf	11071 Howe Rd	Generator
Deborah Hoffman	4349 Billo Rd	Generator
Darryl Cummings	13742 Main Rd	Generator
Thomas Langiewicz	13626 Bloomingdale Rd	Remodel/Renovation

Town Clerk – will be out of town from 1/10 until 1/17 but will be available by email or phone.

Town Attorney(s) – nothing at this time

COUNCILPERSONS:

Jendrowski – he is waiting on quotes for the sewer issue in the Library basement, contacted the Association of Towns regarding the difference between Towns of the 1st Class and Towns of the 2nd Class and will be participating in the interviews for the third Disaster Coordinator.

Dugan – he received a phone call from a resident regarding the foliage at the corner of McNeeley and Hake needing to be trimmed and a resident regarding a drainage issue.

Burke – he spoke to the CEO regarding the entrances and exits at the Bedford project on Buell Street and he swore in the newly elected Town Clerk at the Organizational Meeting on 1/2/2024.

Mutter – he spent some time here Saturday morning learning how to audit the bills and thanked his fellow board members for their help.

Supervisor – discussed highway equipment purchases & needs with Mike, addressed issues with the transformer installation and administered the swearing in of officers for the Senior Center Board of Directors and the Newstead Historical Society Board of Directors.

UNFINISHED BUSINESS:

Buildings – transformer project at the Town Hall

Planning – Rotary flag and highway truck purchase

Water/Sewer – nothing new

Grants – nothing new

NEW BUSINESS:

Approval- Award Bid for :

A motion was made by Councilman Dugan, seconded by Councilman Jendrowski approving the award of bid for the purchase of an emergency management trailer and equipment to ProPac, Inc., who was the only bidder, with a bid of \$45,951.70 authorizing the Town Supervisor to execute the necessary paperwork for the transaction.

(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye
Carried Unanimously

Approval- Sale of Auctions International items:

A motion was made by Councilman Burke, seconded by Councilman Jendrowski approving the sale of items the town placed on Auctions International for the high bids received and authorizing the Highway Superintendent to execute the transactions on behalf of the town.

(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter-Aye
Carried Unanimously

Approval- Justice Court Audit:

A motion was made by Councilman Burke, seconded by Councilman Mutter approving the Justice Court audit that will be performed on the 2023 records of the Newstead Court.

Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye
Carried Unanimously

Approval- Recreation Program hires:

A motion was made by Councilman Dugan, seconded by Councilman Burke approving the hiring of additional substitute staff for the fall-winter recreation program based on recommendation by Director Dan Roland.

Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye
Carried Unanimously

Approval- Beer/Wine Permit:

A motion was made by Councilman Burke, seconded by Councilman Mutter approving the request for a beer/wine permit by Heather Stone for a party at Veterans Park on June 28, 2024.

Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye Carried Unanimously

Privilege of the Floor/Question Period: no one spoke

There being no further business to come before the board for the regular meeting, a motion was made by Councilman Burke seconded by Councilman Mutter to adjourn the regular meeting at 7:47pm.

Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Pope-Aye Carried Unanimously

Respectfully Submitted,
Jennifer DiChristina, Town Clerk