

Newstead Town Board Meeting – January 22, 2024

A regular meeting was called to order by the Newstead Town Board on Monday, January 22, 2024 at 7:53pm at the Newstead Town Hall.

Present: Dawn Izydorczak – Supervisor
John Jendrowski – Councilman
Joe Dugan – Councilman
Mike Mutter - Councilman
Edmund Burke – Councilman
Emily Janicz – Town Attorney
Michael Coutu – Assistant Town Attorney
Jennifer DiChristina – Town Clerk

Roll Call was taken with all board members present.

Councilman Dugan led the pledge to the flag.

Minutes from the regular meeting held on January 8, 2024 were presented for approval. A motion was made by Councilman Dugan, seconded by Councilman Jendrowski to approve as presented. Carried Unanimously

Agenda Changes – none

Communications – The Town Clerk presented the following correspondence:

A notice was received from Charter Communications advising the town of changes to the channel lineup on or around February 1, 2024.

A notice was received from Buffalo Niagara Partnership releasing their 2024 Advocacy Agenda which details policy priorities at the federal, state, and local levels.

A motion was made by Councilman Dugan, seconded by Councilman Jendrowski to accept and file the presented correspondence. Carried Unanimously

Work Session: the Supervisor reported there was no work session held last week due to the holiday, but the following items were discussed prior to tonight's meeting: meeting with Adam on insurance proposals for 2024, planning items: ACS board meeting & Rotary flagpole request; water/sewer updates; equipment purchases; building projects: library, town hall transformer, JMF HVAC, and grant updates. The Board was in executive session from 7:30pm to 7:50pm on contracts, personnel, and potential or threatened litigation.

Agenda Items Question Period: no one spoke

Budget Transfers: a motion was made by Councilman Jendrowski seconded by Councilman Dugan to approve the budget transfer(s) as presented in a memo from Bookkeeper Colleen Salmon dated 1/22/2024. Carried Unanimously

Approval of Bills – Councilman Mutter reported that the Abstract(s) from Batch(es) #2413 (2023) and #2414 (2024) have been reviewed with the previously un-audited vouchers and everything was found in order.

Abstract Batch(es) #2418 (2023) and #2420 (2024) were presented for payment. Vouchers on this abstract(s) numbered 1535-1556 (2023) and 24-47 (2024), totaling \$60,081.09.

Councilman Burke seconded to approve payment as follows:

Abstract Batch(es) #2418 & #2420:

General Fund (A)-\$57,140.07, General Fund- Outside Village (B)-\$67.62, Highway(DA)-\$0, Highway: Outside Village (DB)-\$1,908.87, CAP-Multicultural Ctr (HMCC)- \$0, CAP-Water-Scotland (HS)-\$0, CAP-Water-Koepsel (HW)-\$0, CAP-Water-Draper (HW01)-\$0, CAP-Water-Cedar (HW02)-\$0, CAP-Water-Knapp (HW03)- \$0, CAP-Bike Path (HTG)-\$0, Drainage (SD)-\$0, Fire Protection (SF)-\$0, Refuse (SR)-\$0, Sewer #1 Fund (SS)-\$743.81 Sewer District #2 (SS02)-

\$109.95, Sewer District #3 (SS03)-\$0, Trust & Agency (TA)-\$0 and Consolidated Water (SW00)-\$110.77, WD1(SW1)- \$0, WD2(SW2)- \$0, WD3(SW3)- \$0, WD4(SW4)- \$0, WD5(SW5)- \$0, WD6(SW6)- \$0, WD7(SW7)- \$0, WD7A(SW7A)- \$0, D8(SW8)- \$0, WD9(SW9)- \$0, WD10(SW10)- \$0; Total: \$60,081.09 Carried Unanimously

COMMITTEE AND DEPARTMENT HEAD REPORTS:

Highway – a report was presented by Mike Bassanello and read by the Supervisor as follows: the crews went out to plow and salt Town roads and plow parking lots, cleaned drains in shop, went to Springville to pick up electric vault, helped load old sander on truck, took Town anniversary banners down, went to school to pick up paper order, fixed mailboxes, checked roads for limbs, branches, etc., and serviced tractors to ensure they are ready for spring.

Assessor – no report

Building Office – no building report but the 2023 Avoidable Alarm report was presented.

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Town Clerk – nothing at this time

Town Attorney(s) – nothing at this time

COUNCILPERSONS:

Jendrowski – attended the library board meeting and met with a plumber from North Willow Plumbing regarding the bathrooms in the lower level of the library.

Dugan – handled situations that occurred during the storm in the absence of the Supervisor.

Burke – asked why the State of Emergency was called and there was a conversation explaining that it would allow the Town to ask for help and/or equipment from government agencies if needed.

Mutter – attended several emergency management meetings.

Supervisor – assisted Sarah and the Senior Center Board with their purchase of a new van and I would like to thank Deputy Supervisor Dugan, Highway Superintendent Bassanello, Deputy Town Clerk Lisa Kaminski, Colleen Salmon, Dan Kowalik, and Mike Mutter for all they did to address our snow events in my absence. They all worked together and did a great job!

UNFINISHED BUSINESS:

Buildings – still working on the Town Hall transformer project and the sewer line at the library.

Planning – will be meeting with representatives from the Rotary regarding their flag pole project, working on the highway truck purchase and the street sweeper purchase.

Water/Sewer – working with representatives from the DOT regarding the Niagara Label project.

Grants – nothing new

NEW BUSINESS:

Public Hearing-Site Plan Application – 6263 Scotland Road:

A motion was made by Councilman Burke, seconded by Councilman Jendrowski approving the calling of a public hearing on February 12, 2024, at 7:20pm to hear comments on the site plan application at 6263 Scotland Road for a 2,800 square foot addition for Child’s Creative Development Center and authorizing the Town Clerk to publish notice of the hearing in the Akron Bugle.

(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye

Carried Unanimously

Public Hearing-Site Plan Application – 11167 Main Road:

A motion was made by Councilman Jendrowski, seconded by Councilman Dugan approving the calling of a public hearing on February 12, 2024, at 7:25pm to hear comments on the site plan application at 11167 Main Road for a 6,000 square foot addition for Kelly Schultz and authorizing the Town Clerk to publish notice of the hearing in the Akron Bugle.

(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye

Carried Unanimously

Approval- Beer/Wine Permit:

A motion was made by Councilman Mutter, seconded by Councilman Dugan approving the request for a beer/wine permit by Shannon Miller on 2/25 at the Cultural Center, Kim Holland on 6/29 at Vet's Park, Stephanie Coffta on 7/6 at Vet's Park and Betty Bergman on July 28th at Skyline Park. Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter- Aye

Carried Unanimously

Privilege of the Floor/Question Period: no one spoke

There being no further business to come before the board for the regular meeting, a motion was made by Councilman Burke seconded by Councilman Mutter to adjourn the regular meeting at 8:09pm.

Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Mutter-Aye

Carried Unanimously

Respectfully Submitted,
Jennifer DiChristina, Town Clerk