

## Newstead Town Board Meeting- July 24, 2023

A regular meeting was called to order by the Newstead Town Board on Monday, July 24, 2023 at 7:45 pm at the Newstead Town Hall.

Present: John Jendrowski – Councilman  
Joe Dugan – Councilman/Deputy Supervisor  
Edmund Burke - Councilman  
Patricia Pope- Councilwoman  
Emily Janicz- Town Attorney  
Michael Coutu – Assistant Town Attorney  
Scott Rybarczyk- Town Engineer  
Jennifer DiChristina – Town Clerk  
Lisa Kaminski – Deputy Town Clerk

Roll Call was taken with all board members present with the exception of Supervisor Izydorczak.

Councilman Dugan led the pledge to the flag.

Minutes from the regular meeting held on July 10, 2023 were presented for approval. A motion was made by Councilwoman Pope, seconded by Councilman Jendrowski to approve as presented. Carried

**Agenda Changes** – A motion was made by Councilman Jendrowski, seconded by Councilman Burke to approve the following changes: add motion D to cancel the work session for July 31, 2023. Carried

**Communications** – The Town Clerk presented the following correspondence:

A request for a beer/wine permit was received from Julie Brady for a baby shower at the Cultural Center on September 23, 2023.

A copy of the 2023 Annual Report from the Department of Real Property Tax Services was received.

A motion was made by Councilwoman Pope, seconded by Councilman Jendrowski to accept and file the presented correspondence. Carried

**Work Session:** the Deputy Supervisor reported that at the previous work session held last week the following items were discussed: water project in Pembroke, planning updates, highway purchases, drainage issues, proposed bill regarding Justices, building needs, employee training for this year and grant updates. An executive session was held from 8:03pm – 8:53pm on contractual items and potential or threatened litigation, with no action taken. Prior to tonight’s meeting the following was discussed: water updates, planning updates, building needs and grant updates and an executive session was held from 7:22pm – 7:45pm on potential litigation with no action taken.

**Agenda Items Question Period:** No one spoke

**Budget Transfers:** a motion was made by Councilwoman Pope, seconded by Councilman Burke to approve the budget transfer(s) as presented in a memo from Bookkeeper Colleen Salmon dated 7/24/2023. Carried

**Approval of Bills** – Councilwoman Pope reported that the Abstract(s) from Batch(es) #2361 have been reviewed with the previously un-audited vouchers and everything was found in order. Abstract Batch(es) #2366 was presented for payment. Vouchers on this abstract(s) numbered 804-852, totaling \$164,309.56. Councilman Burke seconded to approve payment as follows:

Abstract Batch(es) #2366:

General Fund (A)-\$55,905.92, General Fund- Outside Village (B)-\$4,266.95, Highway (DA)-\$36,158.20, Highway: Outside Village (DB)-\$0, CAP-Multicultural Ctr (HMCC)- \$0, CAP-Water-Scotland (HS)-\$0, CAP-Water-Koepsel (HW)-\$0, CAP-Water-Draper (HW01)-\$0, CAP-

Water-Cedar (HW02)-\$0, CAP-Water-Knapp (HW03)- \$0, CAP-Bike Path (HTG)-\$0, Drainage (SD)-\$525.12, Fire Protection (SF)-\$22,804.00, Refuse (SR)-\$33,307.28, Sewer #1 Fund (SS)-\$29.81, Sewer District #2 (SS02)-\$77.95, Sewer District #3 (SS03)-\$0, Trust & Agency(TA)-\$11,112.23 and Consolidated Water (SW00)-\$122.10, WD1(SW1)- \$0, WD2(SW2)- \$0, WD3(SW3)- \$0, WD4(SW4)- \$0, WD5(SW5)- \$0, WD6(SW6)- \$0, WD7(SW7)- \$0, WD7A(SW7A)- \$0, D8(SW8)- \$0, WD9(SW9)- \$0, WD10(SW10)- \$0; Total: \$164,309.56  
Carried

**COMMITTEE AND DEPARTMENT HEAD REPORTS:**

**Highway** – no report was given

**Assessor** – no report was given

**Building Office** – the following building report was presented by Julie Brady of the Planning & Building Department:

Gary Roth	6505 Draper Rd	Demo of Garage
Daniel Frank	7191 Sandhill Rd	Roof

**Town Clerk** – nothing at this time

**Town Attorney(s)** – nothing at this time

**COUNCILPERSONS:**

**Jendrowski** – attended a joint facility meeting with the Supervisor where they discussed the need to repair part of the parking lot and they are getting a third quote for the entrance project. Also having Kulbacks submit a quote for the gutter on the cold storage building. Still waiting for the quote for the repair of the columns at the Denio and having someone come out tomorrow to inspect the sewer system at the library.

**Dugan** – Nothing at this time

**Burke** – Thanked Mike Bassanello for the work done on the Veterans Park roads.

**Pope** – Nothing at this time

**Supervisor** – Absent

**UNFINISHED BUSINESS:**

**Buildings** – working on quotes for the JMF entrance and gutters and the columns at the Denio. Also having a company out tomorrow to inspect the sewer system at the library downstairs bathroom.

**Planning** – working on a rezoning request and updates to the solar law

**Water/Sewer** – nothing new

**Grants** – nothing new

**NEW BUSINESS:**

**Approval- Standard Workday & Reporting:**

A motion was made by Councilman Jendrowski, seconded by Councilwoman Pope approving the establishment of the standard workdays for elected and appointed officials as reported on RS2417-A to the NYS Local Retirement System and attached here with.

(Resolution) Izydorczak-Absent, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Pope-Aye  
Carried

**Public Hearing- 5-lot Major Subdivision – 13830 Indian Falls Rd.:**

A motion was made by Councilwoman Pope, seconded by Councilman Burke authorizing the calling of a public hearing on the proposed 5-lot major subdivision without public improvement on a 56.97-acre parcel at 13830 Indian Falls Rd by owner Richard Raykowski, with the hearing to be held at the Town Hall on August 14, 2023 at 7:25pm and authorizing the Town Clerk to advertise said hearing in the Akron Bugle.

(Resolution) Izydorzak-Absent, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Pope-Aye  
Carried

**Approval- Beer/Wine Permit:**

A motion was made by Councilman Burke, seconded by Councilwoman Pope approving the request for a beer/wine permit by Julie Brady for a baby shower at the Cultural Center on September 26, 2023.

Izydorzak-Absent, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Pope- Aye Carried

**Approval – Cancel July 31<sup>st</sup> Work Session:**

A motion was made by Councilman Burke, seconded by Councilwoman Pope to cancel the Work Session scheduled for July 31<sup>st</sup>.

Izydorzak-Absent, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Pope-Aye Carried

**Privilege of the Floor/Question Period:** Richard Raykowski, 13830 Indian Falls Road asked how long after the public hearing will his subdivision be voted on. The Town Attorney explained it all depends on when the 30 day comment period is over.

There being no further business to come before the board for the regular meeting, a motion was made by Councilman Burke, seconded by Councilwoman Pope to adjourn the regular meeting at 7:57pm.

Izydorzak-Absent, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Pope-Aye Carried

Respectfully Submitted,  
Jennifer DiChristina, Town Clerk