

Town of Newstead  
5 Clarence Ctr Rd.  
Akron, NY 14001  
Tel: (716) 542-4574

Fax: (716) 542-3702  
E-mail:

[dmiller@townofnewstead.com](mailto:dmiller@townofnewstead.com)

Web Site: [www.erie.gov/newstead](http://www.erie.gov/newstead)

## ZONING COMPLIANCE REQUEST



SBL#

for office use only

**PERMIT NUMBER**

- Survey
- Is this property in the
- Wetlands
- or
- Floodplains

PARCEL LOCATION: \_\_\_\_\_

NAME OF OWNER: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

Zoning District: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

NAME OF APPLICANT: \_\_\_\_\_ PHONE #: \_\_\_\_\_

APPLICANT'S MAILING ADDRESS: \_\_\_\_\_

Describe in sufficient detail the current use of the property & proposed project:

- A. Zoning Compliance Certificate:** Identifies the Zoning District in which a property is located, gives a general description of that Zoning District, and provides a determination as to whether the proposed use is permitted  
**Required for Zoning Compliance Certificate** (i.e. shed < 144 sf)
- Completed Zoning Compliance Request
  - Survey (A boundary and topographical survey, sealed by an Engineer or Surveyor)
  - Additional information determined to be necessary by the CEO
  - Application Fee as established by the Town of Newstead

- B. Compliance Certificate Letter:** The information for the basic Zoning Compliance Certificate, plus the property's compliance with the applicable development standards and any current Zoning violations and non-conforming uses.
- Required for Zoning Compliance Letter**
- Zoning Compliance Certificate Application with Additional information determined necessary by the CEO
  - Application Fee as established by the Town of Newstead

**\*NOTE:** The Town does not inform the primary point of contact or property owner about any changes affecting the development potential or status of the subject property after a zoning compliance certificate is issue

RECEIVED BY:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_

**PERMIT FEE**

**\$50**

DATE: \_\_\_\_\_

Cash \_\_\_ Check # \_\_\_ Credit

DATE COMPLIANCE REQUEST WAS FULFILLED: \_\_\_\_\_ COPY OF ZONING CODE \_\_\_\_\_

MAILED  EMAILED  FAXED  HAND DELIVERED SIGNATURE: \_\_\_\_\_