



EMPLOYMENT APPLICATION

APPLICANT INFORMATION			
Last Name	First	M.I.	Date
Current Address		Apartment/Unit #	
City	State	ZIP	
Phone	E-mail Address		
Start Date Available		Desired Hourly Rate	
Position Applying for			
Are you legally authorized to work in the United States?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	
Have you ever worked for Newstead Recreation in the past?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, when & what department?
Have you ever been convicted of a felony?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain
Are you over the age of 16? Yes No Emergency Contact & phone #: If under 18, you will need to provide valid working certificate upon hire.			
EDUCATION			
High School:		Address	
	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
		Degree	
College:		Address	
	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
		Degree	
Other:		Address	
	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
		Degree	
CERTIFICATIONS			
	<i>Issuing Organization</i>	<i>Date Completed</i>	<i>Expiration Date</i>
LIFEGUARDING			
FIRST AID			
AED TRAINING			
CPR TRAINING			
Other:			

PREVIOUS EMPLOYMENT

Company		Phone ()	
Address		Supervisor:	
Job Title	Responsibilities:		
From	To	Reason for Leaving:	
May we contact your previous supervisor for a reference?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
Company		Phone ()	
Address		Supervisor:	
Job Title	Responsibilities:		
From	To	Reason for Leaving:	
May we contact your previous supervisor for a reference?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
Company		Phone ()	
Address		Supervisor:	
Job Title	Responsibilities:		
From	To	Reason for Leaving:	
May we contact your previous supervisor for a reference?		YES <input type="checkbox"/>	NO <input type="checkbox"/>

ACTIVITIES/EXPERIENCE

Rank the group you work best with? 1=Best to 6=Least	Grades: K-1_____ 2-3_____ 4-5_____ 6-8_____ 9-12_____ Adults_____
Please circle all activities you are experienced in and star the ones you can lead.	Arts & Crafts Baseball Basketball Field Hockey/Hockey Gym Activities Lacrosse Soccer Softball Swim Lessons Tennis Track & Field Volleyball
Please list all experiences working with children:	

DISCLAIMER AND SIGNATURE

I certify that my answers on this application are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release. I understand the I or the Newstead Recreation Board may terminate my employment at any time with or without cause. I further understand that neither the policies, rules, regulations of employment, application for employment, nor anything said during the interview process shall be deemed to constitute the terms of any implied employment contract. The Town of Newstead is an Equal Opportunity Employer.

Signature	Date
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Please return applications to: Recreation Director, Newstead Town Hall, 5 Clarence Center Rd, P.O. Box 227, Akron, NY 14001