

THE ABOVE LOCAL LAW NO. 2 OF 2022 WAS OFFERED BY
COUNCILMAN _____, WHO MOVED ITS ADOPTION,
SECONDED BY COUNCILMAN _____, TO WIT:

To approve and adopt Local Law No. 2 for 2022 entitled “2022 Local Law Authorizing
Members of the Town Board to Participate in Meetings via Videoconference”, as presented.

The question of the adoption of the foregoing Local Law No. 2 of 2022 was duly put to a roll call
vote at a regular meeting of the Town Board on July 11, 2022 the results of which were as
follows:

Councilwoman	Pope	Voted
Councilman	Burke	Voted
Councilman	Dugan	Voted
Councilman	Jendrowski	Voted
Supervisor	Cummings	Voted

THE FOLLOWING RESOLUTION WAS OFFERED BY
COUNCIL _____, WHO MOVED ITS ADOPTION,
SECONDED BY _____

WHEREAS, a recent amendment to Public Officers Law §103-a expressly authorizes the Town Board to adopt a local law giving the Town Board the authority to participate in meetings via videoconference from locations not accessible to the public so long as a quorum of the Board participates from a location where the public may be physically present and other conditions are met; and

WHEREAS, in conjunction with the adoption of the local law a videoconferencing policy must be developed and adopted; and

WHEREAS, the Town Board believes that it is in the interest of the Town of Newstead to adopt a videoconferencing policy for the Town Board in contemplation of adoption of the local law.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

1. The Town Board hereby adopts a videoconferencing policy, a copy of which is annexed hereto and made a part hereof.
2. This resolution shall take effect upon adoption of the associated local law known as 2022 Local Law Authorizing Members of the Town Board to Participate in Meetings via Videoconference.

The above resolution was duly put to a roll call vote at a regular meeting of the Town Board held on July 11, 2022, the results of which were as follows:

Councilwoman Pope	_____
Councilman Burke	_____
Councilman Jendrowski	_____
Councilman Dugan	_____
Supervisor Cummings	_____

THE FOLLOWING RESOLUTION WAS OFFERED BY
COUNCILMAN _____, WHO MOVED ITS
ADOPTION, SECONDED BY COUNCILMAN _____

WHEREAS, the Town Board of the Town of Newstead in consultation with the Joint Facility Committee as well as the Village and Town Highway Superintendents has determined that it is necessary to upgrade the HVAC controls system at the Joint Facility; and

WHEREAS, quotations were received from 3 companies which are annexed hereto and made a part hereof, summarized below as follows:

- Stark Tech, Integration in the amount of \$38,270;
- Quackenbush Co., Inc. in the amount of \$31,829; and
- Johnson Controls in the amount of \$11,424.64; and

WHEREAS, the quoted price from Johnson Controls differs from the other quotes obtained as the current system utilizes proprietary Johnson Controls equipment, meaning that if Johnson Controls is selected an upgrade to existing equipment would be necessary, rather than replacement of the equipment; however, Johnson Controls would also require an annual maintenance contract at an anticipated cost in excess of \$6,000; and

WHEREAS, pursuant to the Joint Facility Intermunicipal Agreement, operating costs associated with the Joint Facility are to be split equally between the Town of Newstead and the Village of Akron; and

WHEREAS, in consultation with the Town Highway Superintendent, the Village of Akron Highway Superintendent, and the Joint Facility Committee, the Town Board has determined that the controls upgrade from Quackenbush Co., Inc. would best meet the Town's needs.

NOW, THEREFORE, be it resolved by the Town Board as follows:

1. The Town Board does hereby authorize the Town Supervisor to execute a contract with Quackenbush Co., Inc. to upgrade the HVAC controls system at the Joint Facility at a cost to the Town of Newstead of \$15,914.50.
2. This resolution shall take effect immediately.

The above resolution was duly put to a roll call vote at a meeting of the Town Board on July 11, 2022, the results of which were as follows:

Councilman Dugan	_____
Councilman Burke	_____
Councilman Jendrowski	_____
Councilwoman Pope	_____
Supervisor Cummings	_____

THE FOLLOWING RESOLUTION WAS OFFERED BY
COUNCILMAN _____, WHO MOVED ITS ADOPTION,
SECONDED BY COUNCILMAN _____

WHEREAS, the Town Clerk of the Town of Newstead has previously acted as School Tax Collector for the Clarence Central School Districts Newstead parcels since 2002 and has committed to do so for the 2022-2023 tax year provided the Clarence Central School District does not “opt in” to the Charitable Reserve Funds provision as passed by New York State; and

WHEREAS, the Clarence Central School District has indicated that it is interested in having the Town of Newstead, through the Town Clerk, collect school taxes for Clarence Central School District for those tax parcels located in the Town of Newstead and to compensate the Town of Newstead for such services.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

1. That the Town Board approves the agreement between the Town of Newstead and the Clarence Central School District to allow the Town Clerk to collect school taxes for the school district for the sum equal to 1% of the school tax warrant plus all other related expenses for the 2022-23 tax collection.
2. The Supervisor is hereby authorized to sign the agreement with the Clarence Central School District.
3. If after the contracts execution, the Clarence Central School District makes a decision to “opt in” to the Charitable Reserve Funds provision as passed by New York State, the contract will be considered null and void.
4. This resolution shall take effect immediately.

The above resolution was duly put to a roll call vote at a regular meeting of the Town Board held on July 11, 2022, the results of which were as follows:

Supervisor Cummings-
Councilman Burke-
Councilwoman Pope-
Councilman Jendrowski-
Councilman Dugan-

THE FOLLOWING RESOLUTION WAS OFFERED BY
COUNCILMAN _____, WHO MOVED ITS ADOPTION,
SECONDED BY COUNCILMAN _____

WHEREAS, the Town Clerk of the Town of Newstead has acted as School Tax Collector for the Akron Central School District since the tax year 2000; and

WHEREAS, Akron Central School District has indicated that it is interested in continuing that arrangement with a 1-year contract covering the 2022-23 tax collection year; and

WHEREAS, Akron Central School has agreed to pay the sum of \$11,000.00 for the compensation for said service this year; and

WHEREAS, the Town of Newstead is in agreement to provide services on the condition that the Akron Central School District does not "opt in" to the Charitable Reserve Funds provision as passed by New York State;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

1. That the Town Board approves the agreement between the Town of Newstead and the Akron Central School District to allow the Town Clerk to collect school taxes for the school district for the sum of \$11,000 plus all other related expenses for the 2022-23 school tax collection.
2. If after the contracts execution, the Akron Central School District makes a decision to "opt in" to the Charitable Reserve Funds provision as passed by New York State, the contract will be considered null and void.
3. The Supervisor is hereby authorized to sign the agreement with the Akron Central School District.
4. This resolution shall take effect immediately.

The above resolution was duly put to a roll call vote at a regular meeting of the Town Board held on July 11, 2022, the results of which were as follows:

Supervisor Cummings-
Councilman Dugan-
Councilman Burke-
Councilman Jendrowski-
Councilwoman Pope-

THE FOLLOWING RESOLUTION WAS OFFERED BY
COUNCILMAN _____, WHO MOVED ITS ADOPTION,
SECONDED BY COUNCILMAN _____

WHEREAS, the Town Board (the "Board") of the Town of Newstead (the "Town") had previously requested the Town Clerk to obtain quotes to replace the copy machine located in the Building & Assessor's office; and

WHEREAS, the Town Clerk has received proposals from three vendors for the replacement of said copy machine which were as follows:

Lineage:	\$5,043.91	
Copier Fax:	\$5,140.02	
Toshiba Business Solutions:	\$5,895.00	; and

WHEREAS, after taking into account the associated maintenance costs for each proposal, the Town Clerk, has determined that it is in the best interest of the Town to select the bid from Copier Fax Inc. at \$5,140.02.

NOW, THEREFORE, be it resolved by the Board as follows:

- 1.) The Board hereby determines that the quote submitted by Copier Fax Inc. represents the best value to the Town.
- 2.) The Board does hereby authorize the Town Clerk to enter into a purchase agreement with Copier Fax Inc. at a cost of \$5,140.02 for the new copy machine.
- 3.) This resolution shall take effect immediately.

The above resolution was duly put to a roll call vote at a regular meeting of the Board, held on July 11, 2022 the results of which were as follows:

Councilman Dugan
Councilman Burke
Councilman Jendrowski
Councilwoman Pope
Supervisor Cummings

THE FOLLOWING RESOLUTION
WAS OFFERED BY COUNCILPERSON _____, WHO MOVED
ITS ADOPTION, SECONDED BY _____

WHEREAS, the Town Board of the Town of Newstead has determined that it is in the best interest of the Town of Newstead to purchase and install a communication sign to be placed in front of the Town Hall; and

WHEREAS, the Town Clerk has completed a review of potential options for a communication sign and made a recommendation to the Town Board to obtain a sign that meets certain criteria as set forth in the attached specifications sheet, a copy of which is annexed hereto and made a part hereof; and

WHEREAS, bids now need to be collected for the purchase and installation of the sign.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD, AS FOLLOWS:

1. The Town Board does hereby authorize and direct the Town Clerk to advertise for bids for the purchase and installation of a communication sign in front of the Town Hall, in accordance with the attached bid specifications, with bids to be received by July 25, 2022 at the Town Clerk's Office no later than 1:00 p.m.
2. This Resolution shall take effect immediately.

The above resolution was duly put to a roll call vote at a regular meeting of the Town Board held on July 11, 2022, the results of which were as follows:

Councilman Dugan	_____
Councilman Burke	_____
Councilman Jendrowski	_____
Councilwoman Pope	_____
Supervisor Cummings	_____

TOWN OF NEWSTEAD, NY
NOTICE TO BIDDERS
CONSTRUCTION OF A SIGN DISPLAY

Sealed bids for the construction/purchase of a sign display for the Newstead Town Hall located at 5 Clarence Center Rd, Akron, NY 14001 will be received by the Town of Newstead, New York at 1:00 p.m., local time, on July 25, 2022 at the office of the Town Clerk of the Town of Newstead, 5 Clarence Center Road, Akron, New York 14001.

All bids shall be made in full on forms furnished and shall be enclosed in a sealed envelope marked "Newstead Town Hall Sign Display" and directed to the attention of the Town Clerk of the Town of Newstead, 5 Clarence Center Road, P.O Box 227, Akron, New York 14001.

Each bidder's attention is called to General Municipal Law, which requires a bidder's Certificate of Non-Collusion and Waiver of Immunity. Copies of such certificates are part of the Proposal Form and, unless complied with, this bid will not be accepted. Specifications, Bid Forms, and other Contract Documents may be obtained from the office of the Town Clerk at the Town Hall or may also be obtained on the town's website at: www.erie.gov/newstead on the legal notices page.

No bidder may withdraw their bid before the expiration of 45 calendar days after the actual date of the opening thereof. The Town of Newstead reserves the right to reject any and all bids and to waive any informality.

July 11, 2022

Dawn Izydorcak, Town Clerk
Town of Newstead, NY