

## Newstead Town Board Meeting- January 9, 2023

A regular meeting was called to order by the Newstead Town Board on Monday, January 9, 2023 at 7:30pm at the Newstead Town Hall.

Present: David Cummings- Supervisor  
Joseph Dugan- Councilman  
John Jendrowski - Councilman  
Edmund Burke- Councilman  
Patricia Pope- Councilwoman (remotely)  
Emily Janicz - Town Attorney  
Michael Coutu – Assistant Town Attorney  
Jennifer DiChristina – Deputy Town Clerk

Roll Call was taken with all board members present.

Councilman Dugan led the pledge to the flag.

Minutes from the regular meeting held on December 29, 2022 and the organizational meeting held on January 2, 2023 were presented for approval. A motion was made by Councilman Dugan, seconded by Councilman Jendrowski to approve as presented.

Carried Unanimously

**Agenda Changes** – none

**Communications** – The Town Clerk presented the following correspondence:

A request for a beer/wine permit was received from Rebecca Grand for Veterans Park for a family reunion on July 9th.

A request for a beer/wine permit was received from Betty Bergman for Skyline Park for a family reunion on July 30<sup>th</sup>.

A letter from Erie County Executive Mark Poloncarz informing us that we were awarded a \$25,000 CDBG for a senior van for the Akron/Newstead Senior Center.

A motion was made by Councilman Burke, seconded by Councilwoman Pope to accept and file the presented correspondence.

Carried Unanimously

**Work Session:** The Supervisor reported that at the work session held last week following the organization meeting, the following items were discussed: water/sewer updates, planning items, building issues updates, grant updates, joint town-village meeting, plus any other items brought before the Board.

**Agenda Items Question Period:** no one spoke

**Budget Transfers:** a motion was made by Councilman Dugan, seconded by Councilwoman Pope to approve the budget transfer(s) as presented in a memo from Bookkeeper Colleen Salmon dated 1/9/2023.

Carried Unanimously

**Approval of Bills** – Councilman Burke reported that the Abstract(s) from Batch(es) #2303 have been reviewed with the previously un-audited vouchers and everything was found in order. Abstract Batch(es) #2305 (2022) & 2306 (2023) were presented for payment. Vouchers on this abstract(s) numbered 1403-1431 (2022) & 1-18 (2023), totaling \$353,388.37. Councilwoman Pope seconded to approve payment as follows:

Abstract Batch(es) #2305 & 2306:

General Fund (A)-\$25,006.06, General Fund- Outside Village (B)-\$30.02, Highway (DA) - \$120,226.64, Highway: Outside Village (DB)-\$0, CAP-Multicultural Ctr (HMCC)- \$0, CAP-Water-Scotland (HS)-\$0, CAP-Water-Koepsel (HW)-\$0, CAP-Water-Draper (HW01)-\$0, CAP-Water-Cedar (HW02)-\$0, CAP-Water-Knapp (HW03)- \$179,788.08, CAP-Bike Path (HTG)-\$0, Drainage (SD)-\$0, Fire Protection (SF)-\$0, Refuse (SR)-\$27,016.76, Sewer #1 Fund (SS)- \$544.92, Sewer District #2 (SS02)-\$150.30, Sewer District #3 (SS03)-\$570.47, Trust & Agency(TA)-\$0 and Consolidated Water (SW00)-\$55.12, WD1(SW1)- \$0, WD2(SW2)- \$0, WD3(SW3)- \$0, WD4(SW4)- \$0, WD5(SW5)- \$0, WD6(SW6)- \$0, WD7(SW7)- \$0, WD7A(SW7A)- \$0, WD8(SW8)- \$0, WD9(SW9)- \$0, WD10(SW10)- \$0; Total: \$353,388.37

Carried Unanimously

### **COMMITTEE AND DEPARTMENT HEAD REPORTS:**

**Highway** – a report was presented by Mike and read as follows: the crew did repairs to #3 spinner motor, lights, hydraulic line and took link out of apron chain, replaced cable on #9 and installed new safety lights, did repairs to lights on #10, plowed & salted roads and parking lots, pushed back snow with loader, fixed mailboxes, went to pick up parts – back rack and tire for tractor, fixed potholes on Howe Road and one on Brunning Road, put new benches together, cut up trees in field ditches, fixed window in barn on Marin Road, cold patched a couple of potholes, checked a leak on a fire hydrant on Burdick Road and worked on new #8 to get it ready to put into service. (Put sander in, etc.)

**Assessor** – a report was submitted by Tina and read by the Supervisor as follows: she is still working on the residential portion of the reassessment project and she is hoping to have everything completed and notices mailed by the end of March. This will give her the entire month of April for informal hearings prior to grievance day.

**Building Office** – the following building report was presented by Julie Brady of the Planning & Building Department:

|                 |                      |          |
|-----------------|----------------------|----------|
| Justin Brackett | 12663 McNeeley Rd    | Drainage |
| Joseph Baumier  | 12891-899 Steiner Rd | SFH      |
| Victoria Hazel  | 13611 Carney Rd      | SFH      |

The Town Board accepted the building report as presented.

**Town Clerk**- nothing at this time

**Town Attorney(s)** – nothing at this time

### **COUNCILPERSONS:**

**Jendrowski** – he talked to Chris Bower and Josh Haist and they both thanked the board for the turnout gear. He attended the library board meeting and discussed issues in the building. Hoping to apply for a construction grant to have the library roof replaced. He is also going to get quotes for sealing the bricks when the weather breaks. He had a meeting with a Newstead Fire Company representative regarding supply and snow plowing issues; things are getting resolved. He also reported that some ceiling tiles in the Senior Center came down due to leaking but didn't do any damage.

**Dugan** – nothing to report

**Burke** – nothing to report

**Pope** – nothing to report

**Supervisor** – he attended a phone seminar with Colleen regarding FEMA reimbursement for storm costs. He's been working with Danny Kowalik and it appears the cost to the town is just over \$70,000. He installed the Senior Board of Directors, had a conversation with judges regarding the new court hire, and removed the state of emergency on 1/4/2023.

**UNFINISHED BUSINESS:**

**Buildings** – working on leaks in both the library and senior center.

**Planning** – working on revising the noise law.

**Water/Sewer** – nothing new.

**Grants** – we received a \$25,000 CDBG grant for the senior van.

**NEW BUSINESS:**

**Approval- Use of Beer/Wine Permits & Park Use:**

A motion was made by Councilman Dugan, seconded by Councilman Jendrowski approving the requests for beer/wine permits and Park Use as follows: Skyline Park by Betty Bergman for a family reunion on July 30<sup>th</sup>.

Cummings-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Pope-Aye      Carried Unanimously

**Approval- Use of Beer/Wine Permits & Park Use:**

A motion was made by Councilman Burke, seconded by Councilwoman Pope approving the requests for beer/wine permits and Park Use as follows: Veteran's Park by Rebecca Grant for a family reunion on July 9<sup>th</sup>.

Cummings-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Pope-Aye      Carried Unanimously

**Approval- Appointment of FT Court Clerk:**

A motion was made by Councilman Dugan, seconded by Councilman Burke approving the hire of Tara N. Booth full-time as a clerk in the Court office effective January 10, 2023 at \$22.25/hour and hiring Sandra Pietrowski for training as needed.

Cummings-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Pope-Aye      Carried Unanimously

**Privilege of the Floor/Question Period:** no one spoke

There being no further business to come before the board for the regular meeting, a motion was made by Councilman Burke, seconded by Councilman Dugan to adjourn the regular meeting at 8:02pm.

Cummings-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Pope-Aye      Carried Unanimously

Respectfully Submitted,  
Jennifer DiChristina, Deputy Town Clerk