

Newstead Town Board Meeting- January 23, 2023

The Board entered executive session at 7:29pm to discuss personnel and contractual issues on a motion from Councilman Jendrowski, seconded by Councilman Dugan. Carried

The Board exited executive session on a motion by Councilman Dugan, seconded by Councilman Jendrowski at 7:43pm, having taken no action. Carried

A regular meeting was called to order by the Newstead Town Board on Monday, January 23, 2023 at 7:45pm at the Newstead Town Hall.

Present:

Joseph Dugan- Councilman
John Jendrowski - Councilman
Edmund Burke- Councilman/ Deputy Supervisor
Emily Janicz - Town Attorney
Michael Coutu – Assistant Town Attorney
Scott Rybarczyk- Town Engineer
Dawn Izydorczak – Town Clerk

Roll Call was taken with all board members present except Supervisor Cummings and Councilwoman Pope.

Deputy Supervisor Burke led the pledge to the flag.

Minutes from the regular meeting held on January 9, 2022 were presented for approval. A motion was made by Councilman Dugan, seconded by Councilman Jendrowski to approve as presented. Carried

Agenda Changes – a motion was made by Councilman Jendrowski, seconded by Councilman Dugan to add the following item to the agenda: add a motion to approve a beer/wine permit for Veteran’s Park on June 25th and a motion to approve a lateral restriction application for 11750 Clarence Center Rd and add a resolution to bid for 3 new sanders Carried

Communications – The Town Clerk presented the following correspondence:

A letter was received from the Akron Soccer League requesting use of both the town park facilities for their 2023 soccer season beginning on April 1st - October 15th, 2023 and the annual Kick-it First Soccer Tournament on May 12th thru 14th.

A request for a beer/wine permit was received from Greg Stone for Veterans Park for a graduation party on June 25th.

Notification was received from the Association of Towns regarding their upcoming annual training sessions in New York City on February 19th thru the 21st.

The annual information packet was received from Erie County Soil & Water Conservation District regarding their annual tree and shrub seedling program. Order deadline is March 3, 2023 with pickup of orders scheduled for April 22nd.

A motion was made by Councilman Dugan, seconded by Councilman Jendrowski to accept and file the presented correspondence. Carried

Work Session: The Deputy Supervisor reported that no work session was held last week but the following the items were discussed prior to tonight’s meeting: water/sewer updates, planning items, building issues updates, grant updates, plus any other items brought before the Board.

Agenda Items Question Period: no one spoke

Budget Transfers: a motion was made by Councilman Dugan, seconded by Councilman Jendrowski to approve the budget transfer(s) as presented in a memo from Bookkeeper Colleen Salmon dated 1/23/2023. Carried

Approval of Bills – Councilman Jendrowski reported that the Abstract(s) from Batch(es) #2305 & 2306 have been reviewed with the previously un-audited vouchers and everything was found in order. Abstract Batch(es) #2310 & 2311 (2022) & 2312 (2023) were presented for payment. Vouchers on this abstract(s) numbered 1432-1478 (2022) & 19-48 (2023), totaling \$76,979.37. Councilman Dugan seconded to approve payment as follows:

Abstract Batch(es) #2310, 2311 & 2312:
General Fund (A)-\$20,222.25, General Fund- Outside Village (B)-\$982.83, Highway (DA) -\$0, Highway: Outside Village (DB)-\$50,197.98, CAP-Multicultural Ctr (HMCC)- \$0, CAP-Water-Scotland (HS)-\$0, CAP-Water-Koepsel (HW)-\$0, CAP-Water-Draper (HW01)-\$0, CAP-Water-Cedar (HW02)-\$0, CAP-Water-Knapp (HW03)- \$5,298.60, CAP-Bike Path (HTG)-\$0, Drainage (SD)-\$36.11, Fire Protection (SF)-\$0, Refuse (SR)-\$16.36, Sewer #1 Fund (SS)-\$30.18, Sewer District #2 (SS02)-\$90.14, Sewer District #3 (SS03)-\$0, Trust & Agency(TA)-\$0 and Consolidated Water (SW00)-\$104.92, WD1(SW1)- \$0, WD2(SW2)- \$0, WD3(SW3)- \$0, WD4(SW4)- \$0, WD5(SW5)- \$0, WD6(SW6)- \$0, WD7(SW7)- \$0, WD7A(SW7A)- \$0, WD8(SW8)- \$0, WD9(SW9)- \$0, WD10(SW10)- \$0; Total: \$76,979.37 Carried

COMMITTEE AND DEPARTMENT HEAD REPORTS:

Highway – no report

Assessor – no report

Building Office – the following building report was presented by Julie Brady of the Planning & Building Department:

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| No report | | |
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The Town Board accepted the building report as presented.

Town Clerk- Dawn asked for some work session time to discuss the upcoming Bicentennial celebration plans and the kick-off birthday celebration March 27th.

Town Attorney(s) – nothing at this time

COUNCILPERSONS:

Jendrowski – He spoke with Dan Kowalik regarding concerns brought up after the blizzard that need to be addressed. He also reported on updates with the library, Senior Center and Cultural Center buildings.

Dugan – he attended the Emergency Management post blizzard follow-up meeting with Dawn. It was very well attended and good dialogue was exchanged about what went right and what needs to be addressed for the future. There is a list of preparedness items the board needs to discuss.

Burke – he had a conversation with Dawn regarding the ability to update the town website and sign remotely during emergency situations. It is available to both the Town Clerk and Supervisor to access remotely.

Pope – not present

Supervisor – not present

UNFINISHED BUSINESS:

Buildings – John continues to explore the source of the leaks at the library and once weather permits will have a contractor out. He believes a lot of it is just caulking that needs to be redone.

John also talked to Dale about helping out to replace ceiling tiles at the Senior Center and assisting with minor maintenance issues in all the buildings.

Planning – the noise law amendments were discussed and we are almost ready to present them for a hearing.

Water/Sewer – Wendel is working with the Village and DJM to repair a sewer line leak at Knapp and Indian Falls Rd. The dig safe work request was put through the system today so work should start soon.

Grants – nothing new

NEW BUSINESS:

Approval- Bid for 3 new Hydraulic Auger Spreaders/Sanders:

A motion was made by Councilman Jendrowski, seconded by Councilman Dugan approving the Town Clerk to advertise for bids for the purchase of 3 new hydraulic auger spreaders/sanders with bids due on February 8, 2023 at 1:00pm.

(Resolution)Cummings-Absent, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Pope-Absent Carried

Approval- Request for Facilities- Soccer Season & Tournament:

A motion was made by Councilman Dugan, seconded by Councilman Jendrowski approving the request of the Akron Soccer League for use of the town park facilities for their 2023 season as well as their annual Kick-it First Soccer Tournament on the weekend of May 12th-14th, subject to providing the annual required insurance.

Cummings-Absent, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Pope- Absent Carried

Approval- Use of Beer/Wine Permits & Park Use:

A motion was made by Councilman Dugan, seconded by Councilman Jendrowski approving the requests for beer/wine permit and Park Use as follows: Veteran’s Park by Greg Stone for a graduation party on June 25th.

Cummings-Absent, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Pope-Absent Carried

Approval- Lateral Restriction Hardship Application- 11750 Clarence Center Rd:

A motion was made by Councilman Dugan, seconded by Councilman Jendrowski approving the application for a lateral restriction exception hardship at 11750 Clarence Center Rd in water district 5 as submitted by owner(s) Victor Vacanti, based on supporting documentation provided.

Cummings-Absent, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Pope- Absent Carried

Privilege of the Floor/Question Period: no one spoke

There being no further business to come before the board for the regular meeting, a motion was made by Councilman Dugan, seconded by Councilman Jendrowski to adjourn the regular meeting at 8:04pm.

Cummings-Absent, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Pope-Absent Carried

Respectfully Submitted,
Dawn D. Izydorczak, RMC, Town Clerk