

## Newstead Town Board Meeting- April 24, 2023

A regular meeting was called to order by the Newstead Town Board on Monday, April 24, 2023 at 7:55pm at the Newstead Town Hall.

Present: Dawn Izydorzak-Supervisor  
Edmund Burke- Councilman  
Joseph Dugan- Councilman  
John Jendrowski – Councilman  
Patricia Pope- Councilwoman (remotely)  
Emily Janicz- Town Attorney  
Michael Coutu – Assistant Town Attorney  
Scott Rybarczyk- Town Engineer  
Jennifer DiChristina – Town Clerk

Roll call was taken with all board members present.

Councilman Burke led the pledge to the flag.

Minutes from the regular meeting held on April 10, 2023 were presented for approval. A motion was made by Councilman Dugan, seconded by Councilman Jendrowski to approve as presented.  
Carried Unanimously

### **Agenda Changes – none**

**Communications** – The Town Clerk presented the following correspondence:

A notice of public hearing was received from the Erie County Legislature regarding a local law providing a 10% property tax exemption for volunteer firefighters and ambulance workers to be held April 20, 2023 at 6:15pm.

A letter was received by Charter Communications notifying the town of a price decrease of \$1.00 for unreturned residential embedded multimedia terminal adapters effective 5/16/2023.

A letter was received from the Village of Akron notifying the Town that the rate for police officers assigned to the Town Court will increase to \$38.50/hour effective August 1, 2023.

A request for a beer/wine permit was received from Kathryn Greiner for a graduation party at Veterans Park on July 15, 2023.

A letter was received from the Department of State notifying the Town that Local Law #1 & #2 of the year 2023 have been filed.

A motion was made by Councilman Dugan, seconded by Councilman Burke to accept and file the presented correspondence.  
Carried Unanimously

**Work Session:** The Supervisor reported that at the previous work sessions held the following items were discussed: multiple highway issues, Muir Woods property, Akron Airport proposal, contracts, building issues, library, Town Hall parking lot, blinds for the Historian office, grants, community funding, the audit plus any other items brought before the Board.

An executive session was held from 7:01pm -7:41pm to discuss contractual and personnel issues, and from 8:49pm – 9:30pm to discuss contracts and potential litigation with no decisions made by the Board. An auditor from Dresser & Malecki attended tonight's work session to go over the 2022 audit with no deficiencies found. The Board also went into executive session from 7:30pm – 7:52pm to discuss personnel & contractual issues with no decisions made.

**Agenda Items Question Period:** no one spoke

**Approval of Bills** – Councilman Jendrowski reported that the Abstract(s) from Batch(es) #2337 have been reviewed with the previously un-audited vouchers and everything was found in order.

Abstract Batch(es) #2341 was presented for payment. Vouchers on this abstract(s) numbered 397-451, totaling \$85,051.61. Councilman Dugan seconded to approve payment as follows:

Abstract Batch(es) #2341:

General Fund (A)-\$32,148.93, General Fund- Outside Village (B)-\$37.87, Highway (DA) - \$19,226.17, Highway: Outside Village (DB)-\$0, CAP-Multicultural Ctr (HMCC)- \$0, CAP-Water-Scotland (HS)-\$0, CAP-Water-Koepsel (HW)-\$0, CAP-Water-Draper (HW01)-\$0, CAP-Water-Cedar (HW02)-\$0, CAP-Water-Knapp (HW03)- \$0, CAP-Bike Path (HTG)-\$0, Drainage (SD)-\$0, Fire Protection (SF)-\$0, Refuse (SR)-\$32,061.07, Sewer #1 Fund (SS)-\$30.37, Sewer District #2 (SS02)-\$125.48, Sewer District #3 (SS03)-\$0, Trust & Agency(TA)-\$0 and Consolidated Water (SW00)-\$41.72, WD1(SW1)- \$0, WD2(SW2)- \$0, WD3(SW3)- \$0, WD4(SW4)- \$0, WD5(SW5)- \$0, WD6(SW6)- \$0, WD7(SW7)- \$0, WD7A(SW7A)- \$0, WD8(SW8)- \$0, WD9(SW9)- \$0, WD10(SW10)- \$1,380.00; Total: \$85,051.61

Carried Unanimously

**COMMITTEE AND DEPARTMENT HEAD REPORTS:**

**Highway** – no report given

**Assessor** – a report was presented by Tina as follows: she is still meeting with individuals for informal hearings and have multiple days of grievance hearings scheduled. Overall she feels everything is running smoothly. Dave Miller, Julie Brady and herself had several interviews on Friday for the Building and Assessor Clerk and currently has no concerns.

**Building Office** – the following building report was presented by Julie Brady of the Planning & Building Department:

Dande Farms Golf Course	13278 Carney Rd	Parking Lot
Anthony Gugino	11205 Hiller Rd	Carport
Dawn Gibson	6840 Maple Rd	SFH
Ryan Forrestel	12391 Rapids Rd	Garage Addition
Andre Sponholz	7836 Moore Rd	Add w/Attached Garage
Charles Spalla	6595 Utley Rd	2-Car Garage
11497 Clarence Center LLC	11497 Clarence Ctr Rd	Remodel SFH
James Ebersole	12459 Clarence Ctr Rd	Siding
5720 Cummings Rd Inc	5720 Cummings Rd	Roof
Mark Kloss	12400 Buckwheat Rd	Roof
CCDC 6263 Scotland Rd LLC	6263 Scotland Rd	Exhaust Hood/Fire Suppress
Faith Fellowship Church	11478 Main Rd	Sensory Room/Stairway
Andrew Smith	5867 Barnum Rd	Shed & Pergola
Warren Wilkes	7800 Mill Rd	Generator
John Olaf	7815 Fletcher Rd	Pole Barn
Andrew & Sue Blasko	12471 Hunts Corners Rd	Front Porch
David Nablo	11246 Rapids Rd	Sump Pump
Lakeshore	66 Quarry Hill Est	Manufactured Home
GP Industrial Plasters LLC	13550 Bloomingdale Rd	Demo Building A
Conrad Ziarniak	7035 Draper Rd	Roof
Adam Chriswell	5149 Crittenden Rd	AG Pool

**Town Clerk**- nothing at this time

**Town Attorney(s)** – nothing at this time

## **COUNCILPERSONS:**

**Jendrowski** – he spoke with numerous residents regarding the re-val. Most people understand the process but are concerned about the effect it will have on their taxes. He attended the Library Board meeting and will be applying for a grant for a fire alarm/suppression system once it is determined that the roof is in good condition. He met Mike Lotz at the Denio building to look into wiring a generator if we were to get the grant. He also spoke to Jon Cummings regarding the partition at the Joint Facility and everyone is in agreement on how to proceed.

**Dugan** – he has had several conversations with residents regarding the reassessments.

**Burke** – nothing to report

**Pope** – nothing to report

**Supervisor** – she has been working on an Emergency Management Office grant submission and building & personnel issues. She thanked Councilman Burke for all of his hard work while Deputy Supervisor and as of tonight is appointing Councilman Dugan as Deputy Supervisor for the remainder of the year. The Supervisor also announced updated committee appointments for the rest of the year.

## **UNFINISHED BUSINESS:**

**Buildings** – Dean Hobbs will be evaluating the two other Town owned buildings with flat roofs and we will be applying for a construction grant for a new fire suppression/alarm system for the Library if all the roofs look ok.

**Planning** – a large scale solar project has been submitted to the building department and we are looking into possible funding for EV chargers.

**Water/Sewer** – restoration of latest water project is almost finished and a final walk through will be scheduled. Wendel is working with the Village and Mike Bassanello repair a sewer line leak at Niagara Label on Lewis Road. It is temporarily fixed but we need to have a section of new pipe put in to fix it long term.

**Grants** – no updates on park or CDGB grants and we are currently working on an Emergency Management grant.

## **NEW BUSINESS:**

### **Approval- Akron Central Tax Collection contract:**

A motion was made by Councilwoman Pope, seconded by Councilman Jendrowski approving the 2023-24 school tax collection contract with Akron Central School District and authorizing the Supervisor to execute the presented contract on behalf of the town.

(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Pope- Aye

Carried Unanimously

### **Approval- Clarence Central Tax Collection contract:**

A motion was made by Councilman Burke, seconded by Councilman Dugan approving the 2023-24 school tax collection contract with Clarence Central School District and authorizing the Supervisor to execute the presented contract on behalf of the town.

(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Pope- Aye

Carried Unanimously

### **Approval – Building Safety Month:**

A motion was made by Councilman Jendrowski, seconded by Councilman Dugan declaring May as Building Safety Month and acknowledging the essential service provided by local and state building departments, fire prevention bureaus and federal agencies in protecting lives and property.

(Resolution)Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Pope-Aye

Carried Unanimously

**Approval- Beer/Wine Permit:**

A motion was made by Councilman Burke, seconded by Councilman Dugan approving the request for a beer/wine permit at Veterans Park on July 15, 2023 by Kathryn Greiner for a graduation party.

Izydorzak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Pope-Aye

Carried Unanimously

**Privilege of the Floor/Question Period:** no one spoke

There being no further business to come before the board for the regular meeting, a motion was made by Councilman Burke, seconded by Councilman Dugan to adjourn the regular meeting at 8:17pm.

Izydorzak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Pope-Aye

Carried Unanimously

Respectfully Submitted,  
Jennifer DiChristina, Town Clerk