

Newstead Town Board Meeting- April 10, 2023

A regular meeting was called to order by the Newstead Town Board on Monday, April 10, 2023 at 7:30pm at the Newstead Town Hall.

Deputy Supervisor Burke acknowledged the resignation of Supervisor David Cummings effective March 31st.

Deputy Supervisor Burke acknowledged the resignation of Town Clerk Dawn Izydorczak effective today April 10th.

A motion was made by Councilman Dugan, seconded by Councilwoman Pope to appoint Jennifer DiChristina as Town Clerk effective immediately and to serve through December 31, 2023.

Burke-Aye, Dugan-Aye, Jendrowski-Aye, Pope-Aye Carried

A moment was taken to swear in new Town Clerk Jennifer DiChristina.

A motion was made by Councilman Dugan, seconded by Councilwoman Pope to appoint Dawn Izydorczak as Supervisor for the Town effective immediately and to serve through December 31, 2023.

Burke-Aye, Dugan-Aye, Jendrowski-Aye, Pope-Aye Carried

A moment was taken to swear in new Supervisor Dawn Izydorczak.

The meeting continued with Roll Call being taken with all board members present.

Present: Dawn Izydorczak-Supervisor
Edmund Burke- Councilman
Joseph Dugan- Councilman
John Jendrowski – Councilman
Patricia Pope- Councilwoman (remotely)
Emily Janicz- Town Attorney
Michael Coutu – Assistant Town Attorney
Scott Rybarczyk- Town Engineer
Michael Bassanello- Highway Supt.
Jennifer DiChristina – Town Clerk

Councilman Jendrowski led the pledge to the flag.

Supervisor Izydorczak announced the reappointment of Colleen Salmon as her Secretary to the Supervisor-Bookkeeper for the remainder of 2023.

Minutes from the regular meeting held on March 27, 2023 were presented for approval. A motion was made by Councilman Dugan, seconded by Councilman Jendrowski to approve as presented. Carried Unanimously

Agenda Changes – none

Communications – The Town Clerk presented the following correspondence:

No correspondence to report

Work Session: The Supervisor reported that at the previous work sessions held, the following items were discussed: water/sewer updates, planning items- Spectrum buildout, building issues updates- library and Town Hall parking lot, grant updates, gas well items, plus any other items brought before the Board.

An executive session was held from 8:05pm-9:00pm, with no decisions made by the Board.

Agenda Items Question Period: no one spoke

Approval of Bills – Councilman Jendrowski reported that the Abstract(s) from Batch(es) #2334 have been reviewed with the previously un-audited vouchers and everything was found in order. Abstract Batch(es) #2337 was presented for payment. Vouchers on this abstract(s) numbered 311-396, totaling \$529,841.31. Councilman Dugan seconded to approve payment as follows:

Abstract Batch(es) #2337:

General Fund (A)-\$40,500.82, General Fund- Outside Village (B)-\$3.24, Highway (DA) - \$5,991.20, Highway: Outside Village (DB)-\$, CAP-Multicultural Ctr (HMCC)- \$0, CAP-Water-Scotland (HS)-\$0, CAP-Water-Koepsel (HW)-\$0, CAP-Water-Draper (HW01)-\$0, CAP-Water-Cedar (HW02)-\$0, CAP-Water-Knapp (HW03)- \$0, CAP-Bike Path (HTG)-\$0, Drainage (SD)-\$0, Fire Protection (SF)-\$336,000.00, Refuse (SR)-\$0, Sewer #1 Fund (SS)-\$467.95, Sewer District #2 (SS02)-\$110.01, Sewer District #3 (SS03)-\$260.47, Trust & Agency(TA)-\$0 and Consolidated Water (SW00)-\$66.62, WD1(SW1)- \$0, WD2(SW2)- \$0, WD3(SW3)- \$0, WD4(SW4)- \$0, WD5(SW5)- \$0, WD6(SW6)- \$0, WD7(SW7)- \$0, WD7A(SW7A)- \$0, WD8(SW8)- \$0, WD9(SW9)- \$0, WD10(SW10)- \$146,441.00; Total: \$529,841.31

Carried Unanimously

COMMITTEE AND DEPARTMENT HEAD REPORTS:

Highway – a report was presented by the Highway Supt. as follows: the crews have repaired yards due to plow damage, cleaned up a down tree on Downey Road, serviced 313 excavator and skidsteer, made repairs on #3 oil pan gasket, boom mowed the bike path, broomed and put up guard rails, filled holes in shoulder of roads w/CR-1, worked with the village on a field ditch on East Avenue, took #7 and #10 plow equipment off the trucks, took #10 to Kenworth of Buffalo for clutch repair, picked up 12 tires on Brunning Road and cut trees up at baseball fields.

Assessor – the Assessor was present at the meeting and spoke about how the re-val was going. Appointments start tomorrow and the state has accepted her values. She believes the system works and it is actually a good thing for the town and village and hopes people will follow the process.

Building Office – the following building report was presented by Julie Brady of the Planning & Building Department: no report presented

Town Clerk- nothing at this time

Town Attorney(s) – nothing at this time

COUNCILPERSONS:

Jendrowski – spoke with David Miller and Tom Northem from the Backlot regarding the noise ordinance and Mr. Northem claims to be willing to comply. He took questions regarding the garbage totes, met with Councilman Dugan, Mike Shilling and Andy Kelkenberg from the Lions Club regarding storage in the Town Barn on Main Rd. He attended a webinar regarding the internet build out for areas that don't have reliable internet access. He met with Laura Consiglio in the court and did the audit. He met with Councilman Dugan, Dan Kowalik and Village trustees and they are moving ahead with replacing emergency supplies. He also took care of a leak at the library which was repaired on the same day.

Dugan – went on the town barn tour with Councilman Jendrowski and members of the Lions Club. Also met with emergency services regarding supplies for the town and village, as well as he met with Mike and the CEO regarding town law changes.

Burke – he met with Mike and Dawn regarding the gas well at the Joint Facility and he thanked Dawn for all of her efforts the last few months during this transition. He wished both of the newly appointed officials good luck in their new roles.

Pope – took several phone calls regarding the new assessments.

Supervisor – has spent the last few weeks preparing for the transition that took place this evening.

UNFINISHED BUSINESS:

Buildings – library roof fixed. Damage due to ice coming off the roof. Councilman Jendrowski would like us to bid out a yearly maintenance contract for the buildings with flat roofs. (Library and Town Hall). Scott and Mike are talking about the Town Hall parking lot with regards to drainage. Scott believes we need better drainage before the lot is paved and he will be looking into any grants that might be available.

Planning – upcoming code amendments regarding the Route 5 overlay are being worked on.

Water/Sewer – currently working on milling and paving and will begin restoration to lawns soon

Grants – no updates

NEW BUSINESS:

Approval- Justice Court Audit for 2022

A motion was made by Councilman Dugan, seconded by Councilman Burke approving the Justice Court Audit for 2022 as completed by Councilman Jendrowski, who reported the court records have been found to be maintained in an exceptionally organized and proper manner. The Town Clerk is directed to send a copy of the resolution along with the Appendix 10 annual Checklist to the Director of Internal Audit at the Office of Court Administration.

(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Pope- Aye

Carried Unanimously

Approval- Town Hall Repairs

A motion was made by Councilman Jendrowski, seconded by Councilman Burke approving the quote for Imperial Door Controls Inc in the amount of \$3,059 and the quote for NuPipe in the amount of \$1,950 for repair work to be done at the Town Hall and authorizing the Supervisor or Town Clerk to ensure all repairs are completed.

(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Pope- Aye

Carried Unanimously

Approval- Refuse Totes Purchase

A motion was made by Councilman Dugan, seconded by Councilman Burke approving the quote from Cascade Engineering in the amount of \$6,285.85 for 100 64-gallon refuse totes and authorizing the Highway Superintendent or Town Clerk to execute necessary paperwork for the purchase.

(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Pope- Aye

Carried Unanimously

Approval- AED units purchase

A motion was made by Councilman Jendrowski, seconded by Councilman Dugan approving the quote from Cardiac Life for the purchase of 6 new AED units in the amount of \$10,275.50 to replace the existing units at all town buildings and parks and authorizing the Supervisor or Town Clerk to execute any necessary paperwork for the purchase.

(Resolution) Izydorczak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Pope- Aye

Carried Unanimously

Privilege of the Floor/Question Period:

Jacob Halleck, Akron Chamber of Commerce President - spoke about what a nice job the Bicentennial Committee is doing and he is looking forward to the celebration.

Tony Brandl, 6320 Hake Road – questioned the proposed development at Clarence Center and Hake Road and how the water will impact his property. Mike looked at his property and found a 2” drain pipe that needs to be larger and there are some ditches that need to be cleaned. The Town will also request a copy of the plans from the village for Scott to review.

The Supervisor thanked former Supervisor David Cummings who dedicated decades of his life in service to the residents of the Town of Newstead. He will be missed by those who have worked with him over the years.

The Supervisor asked for a moment of silence to honor the passing of Ken Kasperek of the Akron Bugle who has served the community and the town for so many years.

There being no further business to come before the board for the regular meeting, a motion was made by Councilman Burke, seconded by Councilwoman Pope to adjourn the regular meeting at 8:07pm.

Izydorzak-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Pope-Aye Carried Unanimously

Respectfully Submitted,
Jennifer DiChristina, Town Clerk