

**Newstead Town Board
Agenda
December 29, 2011**

7:15 p.m. Work Session

7:50 p.m. Public Hearing – HBB – 11734 Meahl Road

7:55 p.m. Public Hearing – HBB – 4870 N Millgrove Rd

8 p.m. REGULAR MEETING

1. Call to Order
2. Roll Call
3. Pledge to the Flag
4. Approval of Minutes for Regular Meeting December 12, 2011
5. Communications -
6. Privilege of the Floor * See Note
7. Approval of Bills – Budget Transfers
8. Committee and Department Head Reports-
9. Unfinished Business
 - A. Water District
 - B. Shared Public Works Facility
10. New Business
 - A. Resolution – Approve HHB - 11734 Meahl Road
 - B. Resolution – Approve HBB- 4870 N Millgrove Road
 - C. Resolution – Set Public Hearing – HBB - 6500 Draper Road
 - D. Resolution – Set Public hearing – HBB – 11198 Hunts Corners Road
 - E. Resolution – Set Public Hearing – HBB – 4231 Billo Road
 - F. Motion – Approve Postage lease
 - G. Motion- Approve assistant to Sr Center effective 1-3-2012
11. Question Period * See note
12. Adjournment

Work Session:

1. resolutions and motions -
2. Water district issues
3. Building Projects-
4. Planning issues –
5. Organizational meeting matters -
6. Other

Swearing in of new officials – Monday, January 2, 2012 – 11 am

Organizational Meeting – Monday, January 9, 2012 – 8 pm, regular meeting to follow.

***The privilege of the floor** shall be open to all people who wish to speak and will remain open to all who have been recognized by the Chair. All remarks must be addressed to the Chair unless otherwise directed by the Chair. All comments must be civil. No derogatory comments will be tolerated. Speakers not complying with requirement of civility will not be allowed to continue speaking and may, at the discretion of the Chair, be asked to leave the meeting. Each speaker must limit their comments to a five minute maximum. The Chair may impose a total time limit for comments on any issue and if it appears that all comments being made are substantially the same, may request other different comments and may close the comment period. The time period for privilege of the floor shall be limited to a total of 20 minutes unless extended by the Chair.

***The Question Period** will be open to specific questions pertaining to any matters discussed at the current meeting. It may not be used as a time for statements that can be presented under privilege of the floor or by requesting placement on the agenda. All questions must be made in a civil polite manner and will be addressed to the Chair. No derogatory comments will be tolerated. Speaker not complying with this requirement will be asked to stop speaking and no response will be made so such comment. The Chair may request that a specific representative of the Town respond to a particular question, respond to the question himself or herself, advise the questioner that the Town will look into it and get back to the questioner or advise the questioner that their question either cannot be answered or will not be answered. There shall be no right of any questioner to receive a response to any particular question. The Chair reserves the right to limit each person to one question and to limit the overall question period to a reasonable time period in the Chair's sole discretion. The time period for questions from the floor shall be limited to 20 minutes unless extended by the Chair.