

Newstead Town Board Meeting- October 9, 2018

A regular meeting was called to order by the Newstead Town Board on Monday, October 9, 2018 at 8:10pm at the Newstead Town Hall.

Present: David Cummings- Supervisor
John Jendrowski- Councilman
Joseph Dugan- Councilman
Edmund Burke- Councilman
Jeannine Morlacci- Councilwoman
Brendan Neill- Town Attorney
Scott Rybarczyk- Town Engineer
Jennifer Herberger- Deputy Town Clerk

Roll Call was taken with all board members present.

Councilman Burke led the pledge to the flag.

Minutes from the regular meeting held on September 24, 2018 were presented for approval. A motion was made by Councilman Dugan, seconded by Councilman Jendrowski to approve as presented. Carried Unanimously

Agenda Changes – a motion was made by Councilman Dugan, seconded by Councilman Jendrowski to make the following agenda changes: add resolution for new sexual harassment policy Carried Unanimously

Communications – The Deputy Town Clerk presented the following correspondence:

A notice of pricing increases was received from Charter Communications which will take effect on November 1, 2018.

A letter from National Grid regarding municipal holiday street lighting policies for the coming holiday season.

A letter from Erie Co Executive Mark Poloncarz regarding new HOME program laws.

A copy of the new PILOT mortgage for Aakron Rule Corp.

A motion was made by Councilman Dugan, seconded by Councilwoman Morlacci to accept and file the presented correspondence. Carried Unanimously

Work Session: The Supervisor reported that at the work session held last week the following items were discussed: LED light presentation and meeting with Walt Rosonowski from the C.Deer Wright Center, building projects updates, water & sewer projects, planning items, grant updates, Budget discussion, recreation request, sidewalk to town hall, fire company issues, holiday hours and any other items brought before the Board.

Agenda Items Question Period: no one spoke.

Budget transfers: a motion was made by Councilman Dugan, seconded by Councilwoman Morlacci to approve the budget transfer as presented in a memo from Bookkeeper Colleen Salmon dated 10/9/18. Carried Unanimously

Approval of Bills – Councilman Jendrowski reported that the Abstract(s) from Batch(es) #1866 have been reviewed with the previously un-audited vouchers and everything was found in order. He presented Abstract Batch(es) #1870 for payment. Vouchers on this abstract(s) numbered from 1072-1111, totaling \$163,322.22. Councilman Dugan seconded to approve payment as follows:

Abstract Batch(es) #1870:

General Fund (A) -\$9,498.62, General Fund- Outside Village (B) \$35.96, Highway (DA) -\$0, Highway: Outside Village (DB) \$90,876.89, CAP- Trail Grant (HTG)- \$1,538.35, CAP- Generator(HTI)-\$30,504.00, CAP-Water-Scotland (HS)- \$640.98, CAP- Water Improvement (HW)- \$2,922.87, CAP Water-Downey (HW01)- \$384.59, CAP- Water- Cedar (HW02)- \$346.13, CAP- Water-Knapp- (HW03) \$51.28, Drainage (SD)- \$0, Fire Protection (SF) \$0, Refuse (SR) \$24,891.67, Sewer #1 Fund (SS) \$968.63, Sewer District #2 (SS02)- \$164.50, Sewer District #3 (SS03)- \$493.25, Trust & Agency(TA)- \$0 and Water Districts: Consolidated (SW00) \$4.50, (SW1) \$0, (SW2) \$0, (SW3) \$0, (SW4) \$0, (SW5) \$0, (SW6) \$0, (SW7) \$0, (SW7A) \$0, (SW8) \$0, (SW9) \$0, (SW10) \$0; Total:\$163,322.22 Carried Unanimously

COMMITTEE AND DEPARTMENT HEAD REPORTS:

Highway – not present. The Supervisor read his report as follows: road mowing, boom mowing, field ditch mowing and trimmed trees on S Ayers by the 2 dead end signs, cleaned trees out of Murder Creek, 60’ of road ditching on Brackett Road, hauled soil from Lewis Road to town park, picked up tires on Schutt Road, painted the plows, prepared and sealed the bike path, fog sealed Berghorn Road, 1,310’ ditching completed on Maple, Lewis & Hake Roads, serviced trucks to get ready for winter, put new brakes on the CEO truck, took tables and benches to Vets Park for Tonya’s Trot, sent 2 trucks to Elma for milling and paving, boom mowed and ditching at Akron Water Plant, 500’ ditching completed at Aakron Rule and removed trees from Perry’s ditch.

Assessor – Tina presented a report stating the exemption process is underway in the office. She is still working on sales verification for the model testing and will continue until all sales have been investigated; in total there are 295. She presented the September sales report to the Board.

Building Office – the following building report was presented by Christine Falkowski of the Planning & Building Department:

Joseph Castellani	12220 Nice	Addition
John Schmidt	220 Quarry Hill	Roof & door
Darren Polkowski	6778 Cedar	Roof
St. Teresa’s Church	5771 Buell	Generator
Richmond Smith	8482 Maple	Pole barn
Phil Sperandeo	12440 Meahl	Roof
Neal Kreher	11091 Howe	Shed
Richard Abraham	6767 Cedar	Roof
Gary Betzold	5910 Cummings	Roof
Benjamin Miles	13923 Knapp	Porch, siding, window
John Mussell	7259 Maple	Shed

The Town Board accepted the building report as presented.

Town Clerk- nothing at this time

Town Attorney – nothing at this time

COUNCILPERSONS:

Jendrowski- he met with the building/assessor staff and everything is going smoothly and he thanked them for the job they are doing. The leak in the library roof is still not completely fixed and he stated that Senator Ranzenhofer gave the library a \$12,000 grant to be used for technical equipment. He also spoke to Don Beck regarding concerns he has on Route 5 with flooding that is going to increase the wetlands if not taken care of.

Dugan – he worked at the electronics drop off on Saturday and said it was a huge success. He also spoke to Chief Mutter regarding some fire company issues.

Burke – he worked at the shred-it event and the residents were very thankful the town provides this event. He also spoke to the bookkeeper regarding the budget and attended Indigenous People Day.

Morlacci- she attended Indigenous People day and was presented a picture to hang in the town hall.

Supervisor- the September Supervisor's Report is on file with the Town Clerk. He met with NIMO regarding Buell Street, has been working on grants, attended the electronics drop off and stated the residents were grateful for the event, attended the watershed meeting in Batavia, attended the building/assessor department meeting, spoke to ADESA about needed sewer upgrades and spoke about the passing of Assistant Town Historian Doug Scarborough. He was very knowledgeable about the Cummings family and the Evergreen Cemetery and he will be missed.

UNFINISHED BUSINESS:

Buildings – Councilman Jendrowski received a message from Kristine that the construction grant can be used for a new air conditioner.

Planning – nothing, but will discuss sharing the GIS and Wahl Road. The town board will not be meeting with planning board on the 29th.

Water/Sewer – started discussions with ADESA about the sewer upgrades that are needed and are still waiting for the water line grants.

Grants – the Supervisor is still getting quotes for the park grant and he attended a meeting 2 weeks ago regarding the trail ways grant. At that point we had not received the DOT approval to continue to Buell Street, but we have now. The Supervisor also stated that the Cummings Road crossing point will have caution lights that will be activated by walkers/riders. The DASNY grant is being worked on and we are trying to add a few more things on and the generator will not be in until early December. It appears the recreation department will be receiving a grant to be used for equipment and Carl will be working with an arborist from the village for the tree inventory he is doing.

NEW BUSINESS:

LOSAP award- Steve Richardson:

A motion was made by Councilman Dugan, seconded by Councilwoman Morlacci confirming the determination of eligibility of Steve Richardson to receive a one-time payment from the LOSAP program in the amount as specified in the notice from Penflex, Inc. and authorizing the Supervisor to sign the authorization letter to be sent to the Emerling Agency, LLC in the form as presented by Penflex, Inc.

(Resolution attached) Cummings-Aye, Dugan -Aye, Burke-Aye, Jendrowski- Aye, Morlacci-Aye
Carried Unanimously

Approval- CDBG projects for 2019:

A motion was made by Councilwoman Morlacci, seconded by Councilman Jendrowski authorizing the Supervisor to sign, submit and execute a contract with Erie County Community Development Block Grant program for the following listed project: 1. Rural Transit Van services

(Resolution attached) Cummings-Aye, Dugan -Aye, Burke-Aye, Jendrowski- Aye, Morlacci-Aye
Carried Unanimously

Approval-Training for ZBA member:

A motion was made by Councilman Burke, seconded by Councilman Jendrowski authorizing the request to attend a land use training seminar by Zoning Board of Appeals member Vicki Lombard.

Cummings-Aye, Dugan -Aye, Burke-Aye, Jendrowski- Aye, Morlacci-Aye
Carried Unanimously

Approval- Adoption of NYS model Sexual Harassment Prevention Policy:

A motion was made by Councilman Burke, seconded by Councilman Dugan authorizing the adoption of the New York State model Sexual Harassment Prevention policy and stating said policy shall replace the Town of Newstead's policy Prohibiting Sexual Harassment adopted on 1/1/2011.

(Resolution attached) Cummings-Aye, Dugan -Aye, Burke-Aye, Jendrowski- Aye, Morlacci-Aye
Carried Unanimously

Approval-Holiday hours for offices:

A motion was made by Councilman Jendrowski, seconded by Councilman Dugan authorizing the town offices to be closed for the holidays as follows: December 24th & 25th for Christmas and closed 12:00pm-4:30pm on December 31st and all day January 1, 2019 for the New Years holiday.

Cummings-Aye, Dugan -Aye, Burke-Aye, Jendrowski- Aye, Morlacci-Aye

Carried Unanimously

Privilege of the Floor/Question Period: Marilyn Kasperek of the Akron Bugle spoke and informed the board that the Village Board will be voting at their next meeting to apply for a CDBG grant for a joint project with the town. This project would be to install a sidewalk from the Town Hall to the corner of Buell Street. The Supervisor has had no conversation with the Village regarding this.

There being no further business to come before the board for the regular meeting a motion was made by Councilman Burke, seconded by Councilman Dugan to adjourn the regular meeting at 8:45pm.

Carried Unanimously

Respectfully Submitted,
Jennifer Herberger, Deputy Town Clerk