

## Newstead Town Board Meeting- November 26, 2018

The Board entered executive session at 7:55pm to discuss contractual issues on a motion from Councilman Burke, seconded by Councilwoman Morlacci. Carried Unanimously

The Board exited executive session on a motion by Councilman Burke, seconded by Councilman Dugan at 8:06pm, having taken no action. Carried Unanimously

A regular meeting was called to order by the Newstead Town Board on Monday, November 26, 2018 at 8:06pm at the Newstead Town Hall.

Present: David Cummings- Supervisor  
John Jendrowski- Councilman  
Joseph Dugan- Councilman  
Edmund Burke- Councilman  
Jeannine Morlacci- Councilwoman  
Brendan Neill- Town Attorney  
Scott Rybarczyk- Town Engineer  
Dawn Izydorczak- Town Clerk

Roll Call was taken with all board members present.

Councilman Burke led the pledge to the flag.

Minutes from the regular meeting held on November 13, 2018 were presented for approval. A motion was made by Councilman Dugan, seconded by Councilman Burke to approve as presented. Carried Unanimously

**Agenda Changes** – a motion was made by Councilman Jendrowski, seconded by Councilman Burke to make the following agenda changes: add motion regarding comprehensive master plan copy fee. Carried Unanimously

**Communications** – The Town Clerk presented the following correspondence:

Notices of two public hearings held by the Town of Lancaster Board regarding amendments to their Zoning Laws were received.

A letter was received from the Erie County SPCA regarding renewing the annual dog transfers agreement with the Town.

A letter was received from the NYS Environmental Facilities Corp. notifying the town that it has been awarded a \$795,000 WIIA grant to complete the Knapp Rd Water Service Extension project.

A fact sheet was received from NextEra Energy on the Empire State Line project.

A motion was made by Councilman Dugan, seconded by Councilman Jendrowski to accept and file the presented correspondence. Carried Unanimously

**Work Session:** The Supervisor reported that at the work session held last week the following items were discussed: a meeting with the Code Enforcement Officer Dave Miller regarding potential fee schedule increases for 2019, building projects update- library, water & sewer projects, planning items, grant updates, SPCA Services, 2019 reappointments & vacancies, applications for senior center position and any other items brought before the Board.

**Agenda Items Question Period:** no one present to speak

**Budget transfers:** a motion was made by Councilman Dugan, seconded by Councilman Jendrowski to approve the budget transfer as presented in a memo from Bookkeeper Colleen Salmon dated 11/26/18. Carried Unanimously

**Approval of Bills** – Councilman Jendrowski reported that the Abstract(s) from Batch(es) #1874 & 1878 have been reviewed with the previously un-audited vouchers and everything was found in order. He presented Abstract Batch(es) #1880 for payment. Vouchers on this abstract(s) numbered from 1266-1297, totaling \$161,342.30. Councilwoman Morlacci seconded to approve payment as follows:

Abstract Batch(es) #1880:

General Fund (A) -\$78,690.29, General Fund- Outside Village (B) \$16,745.78, Highway (DA) -\$0, Highway: Outside Village (DB) \$53,613.46, CAP- Trail Grant (HTG)- \$0, CAP-Generator(HTI)-\$0, CAP-Water-Scotland (HS)- \$0, CAP- Water Improvement (HW)- \$0, CAP Water-Downey (HW01)- \$0, CAP- Water- Cedar (HW02)- \$0, CAP- Water-Knapp- (HW03) \$0, Drainage (SD)- \$697.52, Fire Protection (SF) \$0, Refuse (SR) \$11,460.14, Sewer #1 Fund (SS) \$28.61, Sewer District #2 (SS02)- \$63.91, Sewer District #3 (SS03)- \$0, Trust & Agency(TA)- \$0 and Water Districts: Consolidated (SW00) \$42.59, (SW1) \$0, (SW2) \$0, (SW3) \$0, (SW4) \$0, (SW5) \$0, (SW6) \$0, (SW7) \$0, (SW7A) \$0, (SW8) \$0, (SW9) \$0, (SW10) \$0; Total:\$161,342.30 Carried Unanimously

**COMMITTEE AND DEPARTMENT HEAD REPORTS:**

**Highway** – no report presented but Supervisor Cummings stated the trucks are ready for snow.

**Assessor** – Tina presented a report read by the Supervisor stating exemptions are still coming in and are being processed as they come in. She and Julie attended a class last week Friday on exemption administration and comptroller audits was also a topic discussed. They are now reviewing older files to ensure all documentation is in order in the event an audit was held.

**Building Office** – the following building report was presented by Christine Falkowski of the Planning & Building Department:

Albert Meister	13649 Carney	Remodel
Troy Rickwalt	13909 Bloomingdale	Repair/replace porch
Jonathan Vilagy	4984 Schutt	Solar panels
NOCO Energy	5482 Crittenden	Demolition
Maria & Domenick Nati	11549 Howe	Ditch fill
St. Teresa's Church	5771 Buell	Generator
Jeannine Morlacci	5176 Crittenden	Generator
Stephen & Eleanor Odell	5436 Crittenden	Roof
Brian Wetzler	12044 Rapids	Pole barn

The Town Board accepted the building report as presented.

**Town Clerk**- Dawn presented the 3<sup>rd</sup> quarter Dog Control Officer's report. This week is the last week of school tax collection. There is a possibility that the town hall may need to be shut down for a day or two in the near future for work related to the generator installation.

**Town Attorney** – nothing at this time

**COUNCILPERSONS:**

**Jendrowski**- he attended a meeting with Scott, Mike, Councilwoman Morlacci and Kalimar Construction regarding the Niagara Label project. He thanked Scott for handling the meeting so well. He also spoke to Andy Kelkenberg regarding inconsistencies in Route 5 planning & zoning codes that he would like the planning board to consider.

**Dugan** – he observed the active fire scene at 83 Main Street and hosted a meeting with Supervisor Cummings, two of the village trustees and the Chief and President of Akron Fire Company and the Assistant Chief of Newstead Fire Company. The meeting went very well and was productive. He also received a call from a resident regarding vans backing out of the group home on Rapids. He has called and discussed this with the group home manager.

**Burke** – he attended last week’s work session, the highway committee meeting and the Perry’s Ice Cream 100<sup>th</sup> Anniversary event.

**Morlacci**- she attended the Niagara Label meeting. She also saw a story on facebook about a Buffalo News photographer who took pictures of Welcome signs for towns throughout Western New York. Newstead’s welcome sign was featured, which was nice, but she noticed it needs a little repainting and updating that we can hopefully schedule next spring.

**Supervisor**- the October Supervisor’s Report is on file with the Town Clerk. He attended the Perry’s Ice Cream 100<sup>th</sup> anniversary event, the joint facility committee meeting, the fire committee meeting, and the Bloomingdale Cemetery Association meeting. He spoke with the Tonawanda Creek Rd resident regarding their cable issues. He spoke with Mr. Pacyon on the ongoing Wahl Road issue and met with Scott & Jim regarding the ADESA pump station project.

**UNFINISHED BUSINESS:**

**Buildings**- nothing to report

**Planning**- nothing to report

**Water/Sewer**- Scott updated the Board on the water grant funding, which is fantastic news for the town and they are continuing work on the ADESA pump station project.

**Grants**- the work on the trail ways is slowing down, the park grant is currently in committee in Albany and the town received notice of a water grant in the amount of \$795,000 for the Knapp Rd extension project. The Supervisor thanked Scott for his hard work on the grant application. This project will give water to all remaining homes in the town with the exception of one.

**NEW BUSINESS:**

**Approval- SPCA Agreement renewal for 2019:**

A motion was made by Councilman Jendrowski, seconded by Councilwoman Morlacci authorizing the Supervisor to execute the agreement with the Erie County SPCA for 2019 for dog transfer services.

(Resolution attached) Cummings-Aye, Dugan -Aye, Burke-Aye, Jendrowski- Aye, Morlacci-Aye  
Carried Unanimously

**Approval- Acceptance of EFC Grant:**

A motion was made by Councilman Dugan, seconded by Councilman Jendrowski approving the acceptance of the \$795,000 WIHA grant from NYSEFC and authorizing the Supervisor to execute the acceptance paperwork.

(Resolution attached) Cummings-Aye, Dugan -Aye, Burke-Aye, Jendrowski- Aye, Morlacci-Aye  
Carried Unanimously

**Approval- Set Fee for Master Plan Copies**

A motion was made by Councilman Dugan, seconded by Councilwoman Morlacci approving a fee of \$50.00 to be charged for any request for a hard copy of the new Comprehensive Master Plan.

Cummings-Aye, Dugan -Aye, Burke-Aye, Jendrowski- Aye, Morlacci-Aye Carried Unanimously

**Privilege of the Floor/Question Period:** no one present to speak

There being no further business to come before the board for the regular meeting a motion was made by Councilman Burke, seconded by Councilman Dugan to adjourn the regular meeting at 8:40pm.

Carried Unanimously

Respectfully Submitted,  
Dawn D. Izydorczak, RMC, Town Clerk