

Newstead Town Board Meeting- March 14, 2022

A regular meeting was called to order by the Newstead Town Board on Monday, March 14, 2022 at 7:32pm at the Newstead Town Hall.

Present: David Cummings- Supervisor
John Jendrowski- Councilman
Edmund Burke- Councilman
Patricia Pope- Councilwoman
Emily Janicz - Town Attorney
Michael Coutu- Assistant Town Attorney
Scott Rybarczyk- Town Engineer
Mike Bassanello- Highway Superintendent
Jennifer DiChristina- Deputy Town Clerk

Roll Call was taken with all board members present with the exception of Councilman Dugan.

Highway Superintendent Bassanello led the pledge to the flag.

Minutes from the regular meeting held on February 28, 2022 were presented for approval. A motion was made by Councilman Jendrowski, seconded by Councilwoman Pope to approve as presented.
Carried

Agenda Changes – A motion was made by Councilman Burke, seconded by Councilwoman Pope to approve the following agenda changes: change item A to set public hearing-3 lot major subdivision-Utley Rd.
Carried

Communications – The Deputy Town Clerk presented the following correspondence:

Two notices were received from Charter Communications regarding upcoming changes to Spectrum’s service fees effective April 1st and programming changes dropping Russian programming until further notice.

A letter sent in by John Farrell of West Falls titled “No Fair for Me” which was sent out to all the newspapers and towns.

A request was received for a beer/wine permit for Skyline Park by Jeff Karl for a party on June 18th.

A request was received for a beer/wine permit at Newstead Cultural Center by Lisa Mazur for a family party on March 27th.

Notice was received from National Fuel Gas notifying the town of public improvements planned for 2022 and asking the town to share their planned projects for 2022 with them.

2 notices were received from National Grid on new energy efficient programs for commercial and industrial customers to convert electric systems to LED and energy efficient systems.

A motion was made by Councilwoman Pope, seconded by Councilman Burke to accept and file the presented correspondence.
Carried

Work Session: The Supervisor reported that at work session held last week the following items were discussed: water/sewer updates, planning items, building issue updates, grant updates, gas well, 5G discussion, ECA-SA program, dog control truck, ErieNet, sign for town hall, cemeteries, LOSAP, fire and teamsters’ contracts, park requests, plus any other items brought before the Board.

Agenda Items Question Period: No one spoke.

Budget transfers: a motion was made by Councilwoman Pope, seconded by Councilman Burke to approve the budget transfer(s) as presented in a memo from Bookkeeper Colleen Salmon dated 3/14/22.
Carried

Approval of Bills – Supervisor Cummings reported that the Abstract(s) from Batch(es) #2219 have been reviewed with the previously un-audited vouchers and everything was found in order. Abstract Batch(es) #2222 were presented for payment. Vouchers on this abstract(s) numbered 184- 247, totaling \$389,298.32. Councilman Burke seconded to approve payment as follows:

Abstract Batch(es) #2222:

General Fund (A)-\$125,280.55, General Fund- Outside Village (B)-\$87.24, Highway (DA) -\$0, Highway: Outside Village (DB)-\$8,652.67, CAP-Multicultural Ctr (HMCC)- \$0, CAP-Water-Scotland (HS)-\$0, CAP-Water-Koepsel (HW)-\$0, CAP-Water-Draper (HW01)-\$0, CAP-Water-Cedar (HW02)-\$0, CAP-Water-Knapp (HW03)- \$0, CAP-Bike Path (HTG)-\$0, Drainage (SD)-\$0, Fire Protection (SF)-\$58,513.44, Refuse (SR)-\$25,845.84, Sewer #1 Fund (SS)-\$5,090.75, Sewer District #2 (SS02)-\$99.50, Sewer District #3 (SS03)-\$593.50, Trust & Agency(TA)-\$0 and Consolidated Water (SW00)-\$83,652.66, WD1(SW1)- \$0, WD2(SW2)- \$0, WD3(SW3)- \$0, WD4(SW4)- \$0, WD5(SW5)- \$0, WD6(SW6)- \$0, WD7(SW7)- \$0, WD7A(SW7A)- \$0, WD8(SW8)- \$0, WD9(SW9)- \$0, WD10(SW10)- \$81,482.17; Total:\$389,298.32

Carried

COMMITTEE AND DEPARTMENT HEAD REPORTS:

Highway – a report was presented from the Highway Supt that the crews repaired N. Ayers Road, took sander out of #5 truck, patched a few holes, replaced stop sign at Roll Road & Rt. 93, replaced air dryer on #3 truck, checked roads for limbs and down trees, picked up dead deer on Brunning and Martin Roads, ran for parts and picked up new zero turn mower, plowed, salted and pushed snowbanks back, Dean made cover for Town Hall and had several calls on trees down in field ditches. The Superintendent also stated he will be attending the NY Rural Water Association meeting from May 23 – 25.

Assessor – a report was presented from Tina and read by the Supervisor stating exemptions that have been returned have all been processed, except for one she is still waiting on a soil group worksheet and map for. All sales received have been processed. She will be meeting with Dave Miller sometime next week to go over open building permits to determine level of completion to place full or partial values on the roll. This exemption season was extremely busy as NYS mailed out new applications to qualifying individuals for the Enhanced STAR the first week of February with a March 1st deadline. Between that and the advertisements on the news stations at the beginning of February, it brought a lot more foot traffic and confused phone calls. She also provided sales data from February 1st thru 18th.

Building Office – the following building report was presented by Julie Brady of the Planning & Building Department:

Joseph Gonzales	13028 Dorsch	Pole barn
Arrowhead Timberlodge LLC	12292 Clarence Center	Special Event
Town of Newstead	5929 Buell St	Special Event
Jeffrey Braunscheidel	4848 Schutt	Pole Barn
Skylighters of New York	12292 Clarence Center	Special Event
Newstead Fire Co	5691 Cummings	LED ground sign

The Town Board accepted the building report as presented.

Town Clerk- we are in the last day of tax collection tomorrow so the office has been very busy. After tomorrow Dawn will begin work on the sign proposal and other communication ideas for the public. Dawn was notified the Foster claim has been dismissed.

Town Attorney(s) – Nothing at this time.

COUNCILPERSONS:

Jendrowski – he attended the Library Board meeting. The carpeting is done but there is grant money left over and they are looking into new chairs for the computer stations and a carpet cleaner. Also, Doyle Security is going to update their system to include fire. Councilman Jendrowski is

looking into the availability of a lift gate for the DCO truck and will be meeting with NFC Chief Chris Bower and President Louis Henley in April regarding the fire contract.

Dugan – not present

Burke – he attended a meeting at the JMF regarding the safety of the employees and the public. He also thanked the Town Clerk for the work that was done on the Foster foil request.

Pope – nothing at this time

Supervisor- he attended a NEST meeting, continued working on grants, answered water questions, attended a Supervisor virtual forum, will be meeting with the teamsters in April for the highway contract and attended a virtual Rural Transit meeting.

UNFINISHED BUSINESS:

Buildings- John reported that the carpeting is done in the library and they are looking into using leftover grant money on computer station chairs and a carpet cleaner and Doyle Security will be changing the library system to include fire protection.

Planning – nothing new

Water/Sewer - the Supervisor will be contacting the water contractors to see when they believe work will start up again and is working on the ESP contract.

Grants – nothing new

NEW BUSINESS:

Public Hearing- 3-lot Major Subdivision- Utley Rd project:

A motion was made by Councilwoman Pope, seconded by Councilman Jendrowski authorizing the calling of a public hearing on the proposed 3-lot major subdivision on a 5.1 acre parcel on Utley Rd by owner Nutley Acres. LLC, with the hearing to be held at the Town Hall on March 28, 2022 at 7:25pm and authorizing the Town Clerk to advertise said hearing in the Akron Bugle.

(Resolution) Cummings-Aye, Dugan-Absent, Burke-Aye, Jendrowski-Aye, Pope-Aye

Carried

Public Hearing- 11061 Main Rd project:

A motion was made by Councilman Jendrowski, seconded by Councilman Burke authorizing the calling of a public hearing on the proposed project at 11061 Main Rd by owner Kelly Schultz for a building addition and construction of 5 new storage buildings totaling 21,100 sq. ft. on a 53 acre site in the C-2 and overlay zone district, with the hearing to be held at the Town Hall on March 28, 2022 at 7:20pm and authorizing the Town Clerk to advertise said hearing in the Akron Bugle.

(Resolution) Cummings-Aye, Dugan-Absent, Burke-Aye, Jendrowski-Aye, Pope-Aye

Carried

Amendment- Public Referendum on LOSAP Plan Amendments:

A motion was made by Councilman Burke, seconded by Councilman Jendrowski approving an amendment to the previous resolution regarding proposed amendments to the LOSAP Plan as presented to the town for the Newstead Fire company protection district. A public referendum vote on the plan amendments will be held on May 17, 2022 at the Newstead Town Hall from 10:00am-7:00pm.

(Resolution) Cummings-Aye, Dugan-Absent, Burke-Aye, Jendrowski-Aye, Pope-Aye

Carried

Public Hearing- Newstead Fire Co Equipment Purchases:

A motion was made by Councilman Jendrowski, seconded by Councilman Burke approving the calling of a public hearing on the proposed purchase of certain electronic and ancillary equipment by the Newstead Fire Company, who is requesting partial reimbursement from the Town for said

equipment, with the hearing to be held at the Town Hall on March 28th at 7:15pm and authorizing the Town Clerk to advertise the hearing in the Akron Bugle.

(Resolution) Cummings-Aye, Dugan-Absent, Burke-Aye, Jendrowski-Aye, Pope-Aye
Carried

Approval- Use of Beer/Wine Permits & Park Use:

A motion was made by Councilman Burke, seconded by Councilman Jendrowski approving the requests for beer/wine permits and Park Use as follows: Skyline Park by Jeff Karl for a party on June 18th, the Cultural Center by Lisa Mazur for a family party on March 27th.

Cummings-Aye, Dugan-Absent, Burke-Aye, Jendrowski-Aye, Pope-Aye
Carried

Approval- Atlantic-Inland Inc as Electrical Inspectors within the Town:

A motion was made by Councilman Burke, seconded by Councilwoman Pope approving addition of Atlantic-Inland Inc as authorized electrical inspectors within the Town per recommendation by the Code Enforcement Officer.

Cummings-Aye, Dugan-Absent, Burke-Aye, Jendrowski-Aye, Pope-Aye
Carried

Privilege of the Floor/Question Period: No one spoke

There being no further business to come before the board for the regular meeting, a motion was made by Councilman Burke, seconded by Councilman Jendrowski to adjourn the regular meeting at 8:01pm.
Carried

Respectfully Submitted,
Jennifer DiChristina, Deputy Town Clerk