

Newstead Town Board Meeting- July 25, 2022

The Board entered executive session at 7:36pm to discuss personnel and contracts on a motion from Councilman Burke, seconded by Councilman Jendrowski. Carried Unanimously

The Board exited executive session on a motion by Councilman Dugan, seconded by Councilwoman Pope at 7:45pm, having taken no action. Carried Unanimously

A regular meeting was called to order by the Newstead Town Board on Monday, July 25, 2022 at 7:30pm at the Newstead Town Hall.

Present: David Cummings- Supervisor
John Jendrowski- Councilman
Joseph Dugan- Councilman
Edmund Burke- Councilman
Patricia Pope- Councilwoman (remotely)
Emily Janicz - Town Attorney
Michael Coutu- Assistant Town Attorney
Scott Rybarczyk- Town Engineer
Jennifer DiChristina – Deputy Town Clerk

Roll Call was taken with all board members present.

Michael Coutu led the pledge to the flag.

Minutes from the regular meeting held on July 11, 2022 were presented for approval. A motion was made by Councilman Dugan, seconded by Councilman Burke to approve as presented. Carried Unanimously

Agenda Changes – A motion was made by Councilman Jendrowski, seconded by Councilman Burke to approve the following changes: remove sign resolution, remove landscaping resolution and add salary change for summer help. Carried Unanimously

Communications – The Deputy Town Clerk presented the following correspondence:

A letter from the Village of Akron informing the town of an increase in the rate of pay for part-time police officers assigned to the Court to \$35.00 effective August 1, 2022.

A letter from Erie County Water Authority regarding the upcoming construction season.

A letter from Charter Communications notifying the town of upcoming programming changes taking place on August 16th.

A request for a beer/wine permit was received from Kelley Fedyk for a memorial picnic on August 14th at Skyline Park.

A letter was received from the NYS Department of State notifying the town that Local Law #1 of 2022 was received and filed on July 5, 2022.

A notice was received from the NYS Public Service Commission looking for public comment on the potential for a new area code in the 716 region.

A letter was received from the NYS Department of State notifying the town that Local Law #2 of 2022 was received and filed on July 1, 2022.

A motion was made by Councilwoman Pope, seconded by Councilman Burke to accept and file the presented correspondence. Carried Unanimously

Work Session: The Supervisor reported that at work session held last week the following items were discussed: water/sewer updates, planning items, building issue updates, grant updates, highway issues, plus any other items brought before the Board. An executive session was held from 7:53pm-8:44pm on personnel and contract issues, with no action taken by the Board.

Agenda Items Question Period: no one spoke

Budget Transfers: a motion was made by Councilman Dugan, seconded by Councilwoman Pope to approve the budget transfer(s) as presented in a memo from Bookkeeper Colleen Salmon dated 7/25/22. Carried Unanimously

Approval of Bills – Councilman Dugan reported that the Abstract(s) from Batch(es) #2255 & 2257 have been reviewed with the previously un-audited vouchers and everything was found in order. Abstract Batch(es) #2261 and #2262 were presented for payment. Vouchers on this abstract(s) numbered 737-786, totaling \$67,067.15. Councilman Jendrowski seconded to approve payment as follows:

Abstract Batch(es) #2261 & #2262:
 General Fund (A)-\$22,617.70, General Fund- Outside Village (B)-\$1,726.20, Highway (DA) - \$0, Highway: Outside Village (DB)-\$3,789.25, CAP-Multicultural Ctr (HMCC)- \$0, CAP-Water-Scotland (HS)-\$0, CAP-Water-Koepsel (HW)-\$0, CAP-Water-Draper (HW01)-\$0, CAP-Water-Cedar (HW02)-\$0, CAP-Water-Knapp (HW03)- \$0, CAP-Bike Path (HTG)-\$0, Drainage (SD)-\$2,040.62, Fire Protection (SF)-\$0, Refuse (SR)-\$26,980.90, Sewer #1 Fund (SS)-\$31.34, Sewer District #2 (SS02)-\$73.75, Sewer District #3 (SS03)-\$0, Trust & Agency(TA)-\$9,760.85 and Consolidated Water (SW00)-\$46.54, WD1(SW1)- \$0, WD2(SW2)- \$0, WD3(SW3)- \$0, WD4(SW4)- \$0, WD5(SW5)- \$0, WD6(SW6)- \$0, WD7(SW7)- \$0, WD7A(SW7A)- \$0, WD8(SW8)- \$0, WD9(SW9)- \$0, WD10(SW10)- \$0; Total: \$67,067.15 Carried Unanimously

COMMITTEE AND DEPARTMENT HEAD REPORTS:

Highway – no report

Assessor – a report presented was presented from Tina and read by the Supervisor as follows: she has entered all the sales received from the county so far. The latest sales list is on the reverse side of this report. She will be diving into the inspection of the sold properties to be used for the reassessment and making inventory changes as she goes to ensure that property comparisons are done. This will begin the week of the 25th and she hopes to have this portion completed by mid-August. The beginning stages of the reassessment is slow moving and labor intensive but once she has a solid base to build off, it will run smoothly.

Building Office – the following building report was presented by Julie Brady of the Planning & Building Department:

Arrowhead Timberlodge	12292 Clarence center	Fireworks
Kelly Kuhn	13669 Schurr	Roof
Gordon Wood	5120 Havens	Pole barn
Richard Barnes	6368 Dye	Pole barn
James Mosko	6801 Maple	Demolition
Phillip McKenna	6150 Utley	One Family Home
Heather Robertson	5720 Cummings-#108	Covered Deck
Ross Marranca	4433 Billo	IG Pool
Kimberly Potter	6453 Utley	Renovation
Raymond Braun	11891 Main	Special Event Permit

The Town Board accepted the building report as presented.

Town Clerk- nothing at this time

Town Attorney(s) – nothing at this time

COUNCILPERSONS:

Jendrowski – he and Councilman Dugan met with the NFC president and chief regarding the upcoming fire contract, he is still waiting to hear about the DCO truck, looked at the circulation pump at the library and checked the air conditioner at the Denio.

Dugan – met with Councilman Jendrowski and the NFC president and chief regarding the upcoming fire contract.

Burke – attended the follow up Celebration Committee meeting where they discussed the shortness of the fireworks compared to prior years, attended the July 19th meeting with Quarry Hill residents and the owner of the Backlot and is reviewing the Hickory Tree project.

Pope – spoke with several residents regarding agenda items.

Supervisor – the Supervisor Report for June 2022 is on file with the Town Clerk. The 2023 budget sheets have gone out and are due on 8/8. He met with the town attorney and water contractor regarding the ongoing water project and attended the July 19th meeting with Quarry Hill residents and is very encouraged by the open communication with the owner of the Backlot. He also attended a meeting regarding the union contract and met with department heads regarding the hiring of a senior center attendant and building/assessor clerk.

UNFINISHED BUSINESS:

Buildings – getting a quote from Doyle to convert the library from Johnson Control.

Planning – there are two issues that will be addressed at the next work session.

Water/Sewer – nothing

Grants – currently waiting for the village to reply regarding the CDBG grant for the sidewalks and the HVAC system at the library has been completed. All the required paperwork has been submitted to Erie County.

NEW BUSINESS:

Approval- Lateral Restriction Hardship Application- 6150 Utley Rd:

A motion was made by Councilman Burke, seconded by Councilwoman Pope approving the application for a lateral restriction exception hardship at 6150 Utley Rd in water district 5 as submitted by owners Alyssa & Phillip McKenna, based on supporting letter provided.

Cummings-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Pope- Aye Carried Unanimously

Approval- Beer/Wine Permit:

A motion was made by Councilman Dugan, seconded by Councilman Burke approving the request for a beer/wine permit for Skyline Park by Kelley Fedyk on August 14th.

Cummings-Aye, Dugan-Absent, Burke-Aye, Jendrowski-Aye, Pope- Aye Carried Unanimously

Approval- Hire of new part-time Senior Center staff:

A motion was made by Councilman Dugan, seconded by Councilwoman Pope approving the hire of Anthony Abraham for the part-time senior center position at a rate of \$15.00/hour effective immediately.

Cummings-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Pope- Aye Carried Unanimously

****Councilman Pope was disconnected from the meeting**

Approval- Change of Salary-Senior Clerk:

A motion was made by Councilman Burke, seconded by Supervisor Cummings approving the increase in salary for the Senior Clerk in the Building Department \$3.00 per hour effective immediately..

Cummings-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Pope-Absent Carried

Approval – Change of Salary for Seasonal Laborer:

A motion was made by Councilman Burke, seconded by Councilman Dugan approving the change of salary for seasonal laborers at the highway facility to \$18.25 per hour for the remainder of the year, effective immediately.

Cummings-Aye, Dugan-Aye, Burke-Aye, Jendrowki-Aye. Pope-Absent Carried

Privilege of the Floor/Question Period: no one spoke

There being no further business to come before the board for the regular meeting, a motion was made by Councilman Burke, seconded by Councilman Jendrowski to adjourn the regular meeting at 8:15pm. Carried

Respectfully Submitted,
Jennifer DiChristina, Deputy Town Clerk