

Newstead Town Board Meeting- January 22, 2018

The Board entered executive session at 7:54pm to discuss a personnel and contractual matter on a motion from Councilman Dugan, seconded by Councilman Burke. Carried Unanimously

The Board exited executive session on a motion by Councilman Jendrowski, seconded by Councilwoman Morlacci at 8:15pm, having taken no action. Carried Unanimously

A regular meeting was called to order by the Newstead Town Board on Monday, January 22, 2018 at 8:21pm at the Newstead Town Hall.

Present: David Cummings- Supervisor
John Jendrowski- Councilman
Joseph Dugan- Councilman
Edmund Burke- Councilman
Jeannine Morlacci- Councilwoman
Mike Bassanello- Highway Supt
Nathan Neill- Town Attorney
Brendan Neill- Deputy Town Attorney
Scott Rybarczyk- Wendel/Town Engineer
Jennifer Herberger- Deputy Town Clerk

Roll Call was taken with all board members present.

Councilman Burke led the pledge to the flag.

Minutes from the organizational meeting held on January 8, 2018 were presented for approval. A motion was made by Councilman Burke, seconded by Councilman Dugan to approve as presented. Carried Unanimously

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Agenda Changes – a motion was made by Councilman Jendrowski, seconded by Councilwoman Morlacci to make the following agenda changes:

E. Approve Wendel Duchscherer to oversee grant work for water lines
Carried Unanimously

Communications – The Deputy Clerk presented the following correspondence:

A letter from Charter Communications regarding a change in service effective 12/31/2017.

A request by Betty Bergman for a beer/wine permit at Skyline Park July 29th for a family reunion.

A request by Elizabeth Wulf for a beer/wine permit at the Cultural Center Sunday, May 6th for a bridal shower.

A letter from NYS Dept. of State acknowledging receipt and filing of Local Laws #7, 8, 9 & 10 for 2017 on December 19, 2017.

A notice from the Erie County Industrial Development Agency regarding a public hearing to be held January 30th at 9:00am at the Newstead Town Hall to hear comments concerning a project at 11342 Main Rd owned by Group V Real Estate Inc.

A notice from the Wyoming Erie Regional EMS Council regarding a public hearing to be held on January 24th at 6:00pm at the Erie County Division of Fire Safety Dept. of Emergency Services Training & Operation Center to hear comments concerning a new service.

A certified resolution passed by the Erie County Legislature listing parcels throughout Erie County that have requested to be either included into or excluded out of the Erie County Agricultural District and have been approved by the Legislature.

A letter was received from Erie County Clerk Michael Kearns announcing a training session January 26th from 11:00am-1:00pm at his office on Zombie Prevention, which will focus on making banks accountable in preventing foreclosures from becoming zombie properties.

A motion was made by Councilman Jendrowski, seconded by Councilman Dugan to accept and file the presented correspondence. Carried Unanimously

Work Session: The Supervisor reported that no work session was held last week due to the holiday but the following items were discussed prior to tonight’s meeting: Adam Burg appeared to present the 2018 insurance package, resolutions and motions, building projects, water & sewer projects, planning items, contracts and any other items brought before the Board. It was also announced there will be a joint Town/Village meeting held on January 29th and the final master plan meeting will be held on January 24th at 7pm.

Agenda Items Question Period: no one spoke

Budget transfers: a motion was made by Councilman Burke, seconded by Councilman Jendrowski to approve the budget transfers as presented in a memo from Bookkeeper Colleen Salmon dated 1/22/18. Carried Unanimously

Approval of Bills – Councilman Jendrowski reported that the Abstract(s) from Batch(es) #1786 for 2017 and #1787 and wire for bond payment for 2018 have been reviewed with the previously un-audited vouchers and everything was found in order. He presented Abstract Batch(es) #1791 for 2017 and #1792 for 2018 for payment. Vouchers on this abstract(s) numbered from 1473-1505 for 2017 and 15-44 for 2018, totaling \$112,865.71. Councilwoman Morlacci seconded to approve payment as follows:

Abstract Batch(es) #1791 for 2017 and #1792 for 2018:
General Fund (A) -\$42,043.35, General Fund- Outside Village (B) \$1,511.08, Highway (DA) -\$0, Highway: Outside Village (DB) \$66,322.73, CAP- Water-Scotland- (HS) \$0, CAP-Sewer Dist. 3(HNL) \$486.75, CAP- Trail Grant (HTG)- \$89.54, CAP- Water Improvement (HW)- \$0, CAP Water-Downey (HW01)- \$0, CAP- Water- Cedar (HW02)- \$777.00, Drainage (SD)- \$0, Fire Protection (SF) \$0, Refuse (SR) \$0, Sewer #1 Fund (SS) \$938.35, Sewer District #2 (SS02)- \$649.37, Trust & Agency(TA)- \$0 and Water Districts: Consolidated (SW00) \$43.16, (SW1) \$0, (SW2) \$0, (SW3) \$0, (SW4) \$0, (SW5) \$0, (SW6) \$0, (SW7) \$0, (SW7A) \$1.20, (SW8) \$0, (SW9) \$3.18, (SW10) \$0; Total: \$112,865.71 Carried Unanimously

COMMITTEE AND DEPARTMENT HEAD REPORTS:

Highway – Mike reported the guys have been out plowing and sanding many times, they have plowed parking lots, turnarounds and pushed back certain areas with the loader. They checked roads for flooding and scraped ice off of Cedar Street, Koepsel Road, Brunning Road, Fletcher Road and Kelkenberg Road, they fixed several mailboxes and replaced a cable on truck #7 and a cutting edge on the wing of truck #8.

Assessor – Tina submitted a report regarding sales, new construction valuation and exemptions.

Building Office –the following building report was presented by Christine Falkowski of the Planning & Building Department:

JM Deluxe Inc	4870 N Millgrove	Temp Special Use renewal
Outdoor Pleasures	7463 Maple	Temp Special Use renewal
Earthworks	6453 Utlej	Temp Special Use renewal
Triple G Small Engine Repair	12056 Buckwheat	Temp Special Use renewal
Gary’s Turf Care	6505 Draper	Temp Special Use renewal
William D Lorenz Construction	4231 Billo	Temp Special Use renewal

The Town Board accepted the report as presented.

Town Clerk- Nothing at this time

Attorney for the Town – Nothing at this time

COUNCILPERSONS:

Jendrowski- on Saturday he and the Supervisor met with the CEO prospect to answer questions he had regarding the position, he spoke to a McNeeley Road resident regarding a home based business, he and Christine called Tom Pacenzia regarding his public hearing , he attended a library board meeting and met with Mike Bassanello regarding equipment he is purchasing.

Dugan – he was in communication with Mike Bassanello and Dan Kowalik regarding the ice and flooding in the town, he spoke to Judge Campbell who had no concerns with the court and scheduled his court audit for February, he attended the fire chiefs meeting and submitted a copy of Twin City Ambulances insurance certificate to the town.

Burke – he spoke to Mike Bassanello regarding the highway equipment he is purchasing, he spoke to the building department regarding local laws, he attended the School for Newly Elected Officials in Rochester and met with village highway employees regarding mutual interests.

Morlacci- Nothing to report

Supervisor- He attended Assemblyman Norris’ round table discussion, attended a joint facility meeting this morning, met with the CEO candidate and spoke to the Mayor regarding a joint meeting with the village.

UNFINISHED BUSINESS:

Buildings- pressure test is scheduled for the library.

Planning- nothing new

Water/Sewer – will address grant work under new business.

Grants- bids are out for the railway’s grant with a due date of Feb.6th.

NEW BUSINESS:

Resolution – Approve Amendment to Site Lease with SBA

A motion was made by Councilman Dugan, seconded by Councilwoman Morlacci to approve the extension of the lease between the Town and SBA Monarch Towers I, LLC (SBA) to include eleven (11) additional five year renewal terms which will commence on June 21, 2030.

(Resolution Attached) Cummings-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Morlacci-Aye
Carried Unanimously

Public Hearing - v/l McNeeley Rd:

A motion was made by Councilman Burke, seconded by Councilwoman Morlacci approving the calling of a public hearing on the proposed site plan for a 1,900 sq ft custom woodworking shop home-based business in the RA zone on McNeeley Rd owned by Thomas Pacenzia, to be held on February 12, 2018 at 7:45pm and authorizing the Clerk to publish notice in the official paper.

(Resolution Attached) Cummings-Aye, Dugan -Aye, Burke-Aye, Jendrowski- Aye, Morlacci-Aye
Carried Unanimously

Approval – Waterline Grant Work Overseen by Wendel Duchscherer:

A motion was made by Councilman Dugan, seconded by Councilwoman Morlacci approving Wendel Duchscher to oversee grant work for the waterlines on Knapp, Indian Falls and Kirby Roads.

Cummings-Aye, Dugan -Aye, Burke-Aye, Jendrowski- Aye, Morlacci-Aye

Carried Unanimously

Privilege of the Floor/Question Period: Councilman Burke thanked the town for sending him to the schooling in Rochester.

There being no further business to come before the board for the regular meeting a motion was made by Councilman Burke, seconded by Councilman Dugan to adjourn the regular meeting at 8:44pm.

Carried Unanimously

Respectfully Submitted,
Jennifer Herberger, Deputy Town Clerk