

Newstead Town Board Meeting- January 11, 2016

A regular meeting was called to order by the Newstead Town Board on Monday, January 11, 2016 at 8:05pm at the Newstead Town Hall.

Present: David Cummings- Supervisor
James Mayrose – Councilman
Donald York- Councilman
John Jendrowski- Councilman
Joseph Dugan- Councilman
Nathan Neill- Attorney for the Town
Scott Rybarczyk- Town Engineer
Dawn Izydorzak- Town Clerk
Jennifer Heberling- Deputy Clerk

Roll Call was taken with all board members present.

Town Attorney Nathan Neill led the pledge to the flag.

Minutes from the previous regular meeting held on December 29, 2015 were presented for approval. A motion was made by Councilman Mayrose, seconded by Councilman Dugan to approve as presented. Carried Unanimously

Minutes from the organizational meeting held on January 4, 2016 were presented for approval. A correction was requested on two salaries that did not reflect the 2% increase and elimination of the summer help section on pg. 5. A motion was made by Councilman Mayrose, seconded by Councilman Jendrowski to approve with those corrections.

Agenda Changes – none

Communications – The Town Clerk presented the following correspondence:

A letter from Time Warner Cable notifying the town of the programmers and service providers they are currently in negotiations with for service.

A letter from the Department of State notifying the town that Local Law #7 of 2015 was received and filed on January 4, 2016.

A letter from Town Historian Nancy Eckerson notifying the town that due to personal reasons she is resigning as Town Historian effective the first of January.

A letter of thanks was received from Royalton Town Clerk Marie Little for the opportunity to swear in the town's officials for 2016 due to Town Clerk Izydorzak's illness.

An emailed report was received from Village Clerk Dan Borchert on the January 9th electronics & Christmas tree drop off. 123 total participants (25 Village/98 Town) dropped off electronics with 8 Christmas trees dropped as well.

A letter from the Erie County Consortium Community Development Block Grant Program notifying the town that their project submission for the Rural Transit Van Service has been approved, however the Downey Rd Rehabilitation project was not chosen for funding.

The December 2015 Operations Report was received from Amherst Central Fire Alarm office reporting 32 calls for Akron Fire Co and 19 calls for Newstead Fire Co.

Information packet was received from Association of Towns for the 2016 Training School in New York City from February 14th – 17th.

A motion was made by Councilman Mayrose, seconded by Councilman York to accept and file the presented correspondence. Carried Unanimously

Work Session: The Supervisor reported that at the last work session the following items were discussed: contract renewals, insurance for 2016, dog kennel, water issues, remaining original

meeting items, buildings projects at town buildings, planning issues, highway ditching easements, grant items, IT services and Asset Management program, the next joint town/village meeting on January 25th, and any other matters brought before the Board.

Agenda Items Question Period: no one spoke

Budget transfers: a motion was made by Councilman Mayrose, seconded by Councilman Jendrowski to approve the budget transfers as requested by Bookkeeper Colleen Salmon in a memo dated January 11, 2016. Carried Unanimously

Approval of Bills – Councilman Jendrowski reported that the Abstract(s) from Batch(es) #1574 have been reviewed with the previously un-audited vouchers and everything was found in order. He presented Abstract Batch(es) #1579 (2016) and 1580 (2015) plus electronic payment for postage and wire for bond for payment. Vouchers on this abstract(s) numbered from 1416- 1447 for 2015 and 11-17 for 2016, totaling \$73,464.09. Councilman Mayrose seconded to approve payment as follows:

Abstract Batch(es) #1579 (2016) & 1580 (2015) & electronic payment for postage and bond wire:
General Fund (A) -\$53,886.79, General Fund- Outside Village (B) \$0, Highway (DA) -\$0, Highway: Outside Village (DB) \$1,135.38, CAP-Murder Creek (HM) \$17,829.50, CAP- Scotland Rd (HS)- \$0, CAP- Water Improvement (HW)- \$0, CAP Water-Downey (HW01)- \$0, CAP- Trail Grant (HTG) \$0, Drainage (SD)- \$79.92, Fire Protection (SF) \$0, Refuse (SR) \$0, Sewer Fund (SS) \$0, Sewer District #2 (SS02)- \$448.50, Trust & Agency(TA)- \$0 and Water Districts: Consolidated (SW00) \$84.00, (SW1) \$0, (SW2) \$0, (SW3) \$0, (SW4) \$0, (SW5) \$0, (SW6) \$0, (SW7) \$0, (SW7A) \$0, (SW8) \$0, (SW9) \$0, (SW10) \$0
Total: \$73,464.09 Carried Unanimously

COMMITTEE AND DEPARTMENT HEAD REPORTS:

Highway – report presented by Supervisor Cummings as follows: crews plowed and sanded 4 times, fixed mail boxes and signs, checked the ditch on Stage Rd for driveway pipe for a new build, checked roads for tires and limbs, worked on sander #3 took link out, serviced tractors and cleaned drains in the shop, moved boxes out of the historians office.

Assessor – no report

Building Office –the building report was presented by Christine Falkowski of the Planning & Building Department:

Joe Burg	11109 Rapids	Permit renewal
County Line Stone	4515 Crittenden	Office addition
Joe Furmanek	12294 Rapids	Garage addn/pole barn
Toby Schrock	8249 Greenbush	Floodplain development
Toby Schrock	8249 Greenbush	Wind turbine
David & Leslie Klein	11856 Rapids	Permit renewal
Matt Brewer	6217 Utley	Repair
T & T Tire & Auto	11720 Main	Special Use Permit Renewal
Dan Aldrich	4195 S Newstead	Pole barn

The Town Board accepted the report as presented.

Town Clerk- nothing at this time

Attorney for the Town – nothing at this time

COUNCILPERSONS:

Mayrose – he met with the Court Clerks to discuss court issues on Wednesday, attended the Joint Facility Committee meeting, and met today with Supervisor Cummings, Jon Cummings & Highway Supt. Bassanello on Joint Facility issues.

York – he met with a Havens Rd resident and discussed the petition process in order to change the speed limit. He spoke to residents unable to attend the electronic recycling drop off and informed them that electronics can be recycled at Best Buy everyday as well.

Jendrowski- he met with Librarian Kristine Sutton regarding the library entryway project, he met with Christine Falkowski on building department issues and met with Dog Control Officer DeYoung regarding the new dog kennel.

Dugan – he spoke with Burdick Road residents regarding the shape of the road and also discussed this with Highway Supt. Bassanello and the County Highway Department. He attended an Association of Towns training session in Rochester, NY for newly elected officials.

Supervisor- he met with Erie County Comptroller Stefan Mychajliw and discussed ways the County and Town can help each other. He attended two Joint Facility Committee meetings. Met with the Librarian Kristine Sutton, met with the old and new Historians to transition the office, he installed the Senior Centers Board of Directors, he met with ADESA representatives regarding the sewer maintenance, and he met with the grant writers. He spoke with County Legislator Ed Rath on the Cummings Road issues and spoke with Joe Capan regarding the town seal restoration. He had several discussions on the vacant town positions, attended the swearing in ceremony of new officials, and met with DCO DeYoung on the new kennel plans.

UNFINISHED BUSINESS:

Buildings- nothing new

Planning- nothing new

Water/Sewer- Wendel is continuing to work on these issues through the winter so we will be ready for spring.

Grants- nothing new- we are starting to look at opportunities for the coming year.

NEW BUSINESS:

Approval- Legal Services Contract 2016:

A motion was made by Councilman Mayrose, seconded by Councilman York approving the contract with Nathan Neill as Attorney for the Town for 2016 and authorizing the Supervisor to execute the contract on behalf of the Town.

(Resolution Attached) Cummings-Aye, Dugan -Aye, Mayrose-Aye, York-Aye, Jendrowski- Aye
Carried Unanimously

Approval- Engineering Services Contract 2016:

A motion was made by Councilman York, seconded by Councilman Mayrose approving the contract with Wendel as Engineering Firm for the Town for 2016 and authorizing the Supervisor to execute the contract on behalf of the Town.

(Resolution Attached) Cummings-Aye, Dugan -Aye, Mayrose-Aye, York-Aye, Jendrowski- Aye
Carried Unanimously

Approval- Auditing Services Contract 2016:

A motion was made by Councilman Dugan, seconded by Councilman Mayrose approving the contract with Drescher & Malecki LLP as Auditors for the Town for 2016 and authorizing the Supervisor to execute the contract on behalf of the Town.

(Resolution Attached) Cummings-Aye, Dugan -Aye, Mayrose-Aye, York-Aye, Jendrowski- Aye
Carried Unanimously

Approval- Highway Fund Expenditures for 2016:

A motion was made by Councilman Jendrowski, seconded by Councilman York approving the agreement to spend highway funds for the Town for 2016 in the amount of \$170,000.00 and authorizing the entire board to execute the contract on behalf of the Town.

(Resolution Attached) Cummings-Aye, Dugan -Aye, Mayrose-Aye, York-Aye, Jendrowski- Aye
Carried Unanimously

Approval- Bond Council Services Contract 2016:

A motion was made by Councilman Mayrose, seconded by Councilman Dugan approving the contract with Hawkins Delafield & Wood LLP as Bond Council for the Town for 2016 and authorizing the Supervisor to execute the contract on behalf of the Town.

(Resolution Attached) Cummings-Aye, Dugan -Aye, Mayrose-Aye, York-Aye, Jendrowski- Aye
Carried Unanimously

Approval- Going Places Senior Van Contract 2016:

A motion was made by Councilman York, seconded by Councilman Mayrose approving the contract with the Town of Clarence for 2016 to share the Going Places Senior Van and authorizing the Supervisor to execute the contract on behalf of the Town.

(Resolution Attached) Cummings-Aye, Dugan -Aye, Mayrose-Aye, York-Aye, Jendrowski- Aye
Carried Unanimously

Demolition Order After Hearing- 13907 Bloomingdale Rd:

A motion was made by Councilman Dugan, seconded by Councilman Mayrose authorizing the demolition of the building and restoration of the site at 13907 Bloomingdale Rd and authorizing the Supervisor to advertise for bids for demolition services.

(Resolution Attached) Cummings-Aye, Dugan -Aye, Mayrose-Aye, York-Aye, Jendrowski- Aye
Carried Unanimously

Approval- 2016 Fee Schedule:

A motion was made by Councilman Mayrose, seconded by Councilman York approving the 2016 fee schedule as presented with no changes from 2015.

(Resolution Attached) Cummings-Aye, Dugan -Aye, Mayrose-Aye, York-Aye, Jendrowski- Aye
Carried Unanimously

Privilege of the Floor/Question Period: no one spoke

The board entered executive session to discuss emergency services personnel at 8:35pm. The board exited executive session at 8:40pm having taken no action.

There being no further business to come before the board a motion was made by Councilman Mayrose, seconded by Councilman Jendrowski to adjourn the regular meeting at 8:40pm.

Carried Unanimously

Respectfully Submitted,
Dawn D. Izydorcak, RMC, Town Clerk