

Newstead Town Board Meeting- December 27, 2021

A regular meeting was called to order by the Newstead Town Board on Monday, December 27, 2021 at 7:30pm at the Newstead Town Hall.

Present: David Cummings- Supervisor
John Jendrowski- Councilman
Joseph Dugan- Councilman
Edmund Burke- Councilman
Patricia Pope- Councilwoman
Emily Janicz- Assistant Town Attorney
Mike Bassanello- Highway Superintendent
Jennifer DiChristina- Deputy Town Clerk

Roll Call was taken with all board members present.

Supervisor Cummings led the pledge to the flag.

Minutes from the regular meeting held on December 13, 2021 were presented for approval. A motion was made by Councilman Dugan, seconded by Councilwoman Pope to approve as presented.
Carried Unanimously

Agenda Changes – None

Communications – The Town Clerk presented the following correspondence:

A letter was received from NYS Parks, Recreation & Historic Preservation notifying the town their application for the Newstead Recreational Trails Improvement Project has not been selected for funding for the 2022 grant cycle.

A beer/wine permit request was received from Erik Polkowski for Veterans Park on June 26, 2022 for a graduation party.

An email was received from Emergency Services Manager Dan Kowalik & Senior Center Director Sarah Young announcing a private pharmacy event for booster shots at the Senior Center on January 7, 2022 from 9:00am – 12:00pm. Pre-registration is required by calling the Senior Center. The pharmacy will be giving both Moderna & Pfizer booster shots for Covid.

A new updated advisory was received from the NYS Department of Health regarding updated protocols shortening isolation periods for certain fully vaccinated workers.

A copy of an article in the Buffalo News regarding Governor Hochul's funding of construction for ten new thruway exits including 2 proposed for western New York, including a potential exit in Newstead.

A motion was made by Councilman Jendrowski, seconded by Councilman Burke to accept and file the presented correspondence.
Carried Unanimously

Work Session: The Supervisor reported that at the work session held last week the following items were discussed: a meeting with John Potera on a photo use request, a meeting with Senior Center Director Sarah Young on a potential van purchase for the Center, water/sewer and culvert project updates, planning items, building issue updates, grant updates, gas well, 2022 fee schedule updates, photo use request, senior van request and organizational meeting discussion, plus any other items brought before the Board.

The Board entered an executive session at work session at 8:15pm to discuss fee schedule updates on a motion from Councilman Jendrowski, seconded by Councilman Dugan. The Board exited executive session at 8:26pm having taken no action on a motion by Councilwoman Pope, seconded by Councilman Burke.

Agenda Items Question Period: None

Budget transfers: a motion was made by Councilman Dugan, seconded by Councilman Jendrowski to approve the budget transfer(s) as presented in a memo from Bookkeeper Colleen Salmon dated 12/27/21. Carried Unanimously

Approval of Bills – Councilman Jendrowski reported that the Abstract(s) from Batch(es) #2188 have been reviewed with the previously un-audited vouchers and everything was found in order. Abstract Batch(es) #2190, 2192 & 2194 were presented for payment. Vouchers on this abstract(s) numbered 1328- 1372, 1374-1382 & 1382 totaling \$72,444.99. Councilwoman Pope seconded to approve payment as follows:

Abstract Batch(es) #2190, 2192 & 2194:

General Fund (A)-\$31,636.01, General Fund- Outside Village (B)-\$38.24, Highway (DA) -\$0, Highway: Outside Village (DB)-\$3,007.29, CAP-Multicultural Ctr (HMCC)- \$0, CAP-Water-Scotland (HS)-\$0, CAP-Water-Koepsel (HW)-\$0, CAP-Water-Draper (HW01)-\$0, CAP-Water-Cedar (HW02)-\$0, CAP-Water-Knapp (HW03)- \$16,405.04, CAP-Bike Path (HTG)-\$0, Drainage (SD)-\$21,195.25, Fire Protection (SF)-\$0, Refuse (SR)-\$0, Sewer #1 Fund (SS)-\$31.40, Sewer District #2 (SS02)-\$89.72, Sewer District #3 (SS03)-\$0, Trust & Agency(TA)-\$0 and Consolidated Water (SW00)-\$42.04, WD1(SW1)- \$0, WD2(SW2)- \$0, WD3(SW3)- \$0, WD4(SW4)- \$0, WD5(SW5)- \$0, WD6(SW6)- \$0, WD7(SW7)- \$0, WD7A(SW7A)- \$0, WD8(SW8)- \$0, WD9(SW9)- \$0, WD10(SW10)- \$0; Total:\$72,444.99 Carried Unanimously

COMMITTEE AND DEPARTMENT HEAD REPORTS:

Highway – a report was presented from the Highway Supt that the crew checked roads and bike path for limbs and brush, cleaned fallen trees in Dorsch Road creek on Buckwheat Road, cleaned fallen trees on walking path at Soccer Field, cut trees in Vets Park, worked in shop for repairs to #9 plow shoe and #7 for overheating, cold patched holes on county roads, went out to plow and salt roads and reached out to Town of West Seneca to see if the Town could help.

Assessor – a report was presented by Tina and read by the Supervisor stating the office sent out letters to all residents in the manufactured home communities informing them of a switch by NYS for manufactured homes to a STAR credit instead of a STAR refund for next year. She is planning an informational session for the public sometime in January about exemptions, which will be advertised in the paper and on our website once a date and time are set.

Building Office – the following building report was presented by Christine Falkowski of the Planning & Building Department:

Derek Cattoi	11643 Howe	Generator
Andrew Smith	5867 Barnum	Generator

The Town Board accepted the building report as presented.

Town Clerk- nothing at this time

Town Attorney(s) – nothing at this time

COUNCILPERSONS:

Jendrowski- met with Dave Miller regarding the proposed fee schedule, the new rug is in at the library and they are working on the sprinkler pipes, spoke with Chris Bower regarding the equipment mandate from the state, spoke with Sarah Young regarding the van grant and told Superintendent Bassanello the new cutting edges on the trucks are excellent. They make the trucks much quieter and are better for the roads.

Dugan – nothing

Burke – nothing

Pope- nothing

Supervisor- He attended a 3 + 1 meeting with Colleen Salmon. Everything is in good shape and they will be back in the spring. Also renewed the State of Emergency at the last meeting.

UNFINISHED BUSINESS:

Buildings- nothing new

Planning- nothing new

Water/Sewer- nothing new

Grants- nothing new

NEW BUSINESS:

Resolution - Town of Clarence Senior Van Contract Renewal 2022:

A motion was made by Councilman Dugan, seconded by Councilman Burke approving the proposed contract renewal with the Town of Clarence for the Going Places Senior Van service for 2022, subject to the terms set forth in the resolution and authorizing the Supervisor to execute the agreements.

(Resolution) Cummings-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Pope- Aye
Carried Unanimously

Approval- 2022 Fee Schedule:

A motion was made by Councilman Jendrowski, seconded by Councilman Dugan approving the proposed fee schedule for 2022, as presented.

Cummings-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Pope-Aye Carried Unanimously

Approval- Beer/Wine Permit:

A motion was made by Councilman Dugan, seconded by Councilman Burke approving the request for a beer/wine permit at Veteran's Park on June 26, 2022 for a graduation party, as requested by Erik Polkowski.

Cummings-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Pope-Aye Carried Unanimously

Privilege of the Floor/Question Period: no one spoke

There being no further business to come before the board for the regular meeting, a motion was made by Councilman Dugan, seconded by Councilwoman Pope to adjourn the regular meeting at 7:44pm.
Carried Unanimously

Respectfully Submitted,
Jennifer DiChristina, Deputy Town Clerk