

Newstead Town Board Meeting- December 10, 2018

A regular meeting was called to order by the Newstead Town Board on Monday, December 10, 2018 at 8:00pm at the Newstead Town Hall.

Present: David Cummings- Supervisor
John Jendrowski- Councilman
Edmund Burke- Councilman
Jeannine Morlacci- Councilwoman
Brendan Neill- Town Attorney
Mike Bassanello – Highway Superintendent
Dawn Izydorczak- Town Clerk

Roll Call was taken with all board members present except Councilman Dugan who has a work commitment.

Brendan Neill led the pledge to the flag.

Minutes from the regular meeting held on November 26, 2018 were presented for approval. A motion was made by Councilman Burke, seconded by Councilman Jendrowski to approve as presented. Carried

Agenda Changes – a motion was made by Councilman Jendrowski, seconded by Councilman Burke to make the following agenda changes: add motion to approve 3 senior center assistant hires effective 12/14/2018. Carried

Communications – The Town Clerk presented the following correspondence:

A letter was received from Charter Communications notifying the town that effective January 4, 2019 the Star India channels 1550, 1552 and 1553 will cease providing programming.

A thank you letter was received from Gretchen Moore of the Food Drive Committee thanking the town for allowing a food drop off barrel to be placed at the town hall.

A notice was received from the Erie County Clerk's office announcing a training session on Zombie Home Prevention.

A notice was received from NYS Department of State announcing their winter webinar series from December 6th thru January 17th.

A thank you note was received from Wally & Cindy Smith for the safety dinner.

A motion was made by Councilman Jendrowski, seconded by Councilwoman Morlacci to accept and file the presented correspondence. Carried

Work Session: The Supervisor reported that no work session held last week due to the safety dinner but the following items were discussed prior to tonight's meeting: building issues-Senior Center & Town Hall, water & sewer projects, planning items- 2019 fee schedule, Niagara Label & ADESA, grant updates, highway agreements, fire company meeting & insurance comments from Joe Floss, senior center assistant interview results, organizational meeting for 2019, 2019 appointments, cemetery issues and any other items brought before the Board.

Agenda Items Question Period: no one spoke

Budget transfers: a motion was made by Councilman Burke, seconded by Councilwoman Morlacci to approve the budget transfer as presented in a memo from Bookkeeper Colleen Salmon dated 12/10/18. Carried

Approval of Bills – Councilman Jendrowski reported that the Abstract(s) from Batch(es) #1880 have been reviewed with the previously un-audited vouchers and everything was found in order. He presented Abstract Batch(es) #1884, 1886 & 1887 for payment. Vouchers on this abstract(s)

numbered from 1318-1371, totaling \$155,080.53. Councilwoman Morlacci seconded to approve payment as follows:

Abstract Batch(es) #1884, 1886 & 1887:

General Fund (A) -\$17,605.73, General Fund- Outside Village (B) \$35.76, Highway (DA) -\$0, Highway: Outside Village (DB) \$3,832.92, CAP- Trail Grant (HTG)- \$105,480.46, CAP- Generator(HTD)-\$0, CAP-Water-Scotland (HS)- \$0, CAP- Water Improvement (HW)- \$0, CAP Water-Downey (HW01)- \$0, CAP- Water- Cedar (HW02)- \$0, CAP- Water-Knapp- (HW03) \$0, Drainage (SD)- \$0, Fire Protection (SF) \$0, Refuse (SR) \$26,264.29, Sewer #1 Fund (SS) \$1,136.62, Sewer District #2 (SS02)- \$202.00, Sewer District #3 (SS03)- \$518.25, Trust & Agency(TA)- \$0 and Water Districts: Consolidated (SW00) \$4.50, (SW1) \$0, (SW2) \$0, (SW3) \$0, (SW4) \$0, (SW5) \$0, (SW6) \$0, (SW7) \$0, (SW7A) \$0, (SW8) \$0, (SW9) \$0, (SW10) \$0; Total:\$155,080.53

Carried

COMMITTEE AND DEPARTMENT HEAD REPORTS:

Highway – Mike reported the crews have gone out to plow and salt several times, they plowed the parking lots and Pioneer Cemetery, they fixed several mailboxes, they took truck #8 to Frey to replace the springs, they put driveway stakes in the cemetery, picked up leaves in cemetery and Russell Park for the village, they replaced marker lights and power steering reservoir in truck #7, replaced signs on Dye Road, they did 2 road piping jobs on Howe Road (210') and replaced the alternator and battery on the loader. There are still 2 piping jobs left for next year on Kathryn & Brucker and Billo Road.

Assessor – Tina presented a report read by the Supervisor stating their exemption administration process continues until March 1st She and Julie are reviewing older files to ensure all documentation is in order and are cross checking mailing address vs. physical address and are sending out some letters to clarify questions. Sales data for November was provided to the Board.

Building Office – the following building report was presented by Christine Falkowski of the Planning & Building Department:

Carol Boismenu	83 Quarry Hill Est	Manufactured home
Paul Fix	13136 Steiner	Siding
James DeLaurentis	12255 McNeeley	Solar panels
Joe Bykowicz	11900 Stage	Window

The Town Board accepted the building report as presented.

Town Clerk- School tax collection has been finalized and relevies sent to the Counties and final funds paid to the schools.

Town Attorney – attended the ZBA meeting. All requests were approved with modifications set by the ZBA.

COUNCILPERSONS:

Jendrowski- he attended the Newstead Fire Co. installation ceremony, which was very nice and he met with Bill Peronne & the Erie County Snowmobile club to discuss crossings for the bike path. Both of the historical buildings have passed their fire inspections.

Dugan – not present

Burke – he attended the Newstead Fire Co. installation dinner and the town safety meeting.

Morlacci- she attended the Newstead Fire Co. installation dinner and installed the ladies auxiliary. She also attended the town safety dinner and thanked Dawn for putting on a nice event. She recognized Dave's 35+ years of service and thanked him for his dedication to the community. She also attended the candlelight tour at the Octagon House.

Supervisor- he attended the NEST meeting, took part in the interviews for senior center assistant with Dawn & Sarah, attended the Elma Supervisors meeting, attended the Bloomingdale Cemetery Association meeting, worked on the organizational meeting for 2019, attended the town safety dinner, attended the Newstead Fire Co. installation dinner and attended the funeral services for Bruce Buyers, past owner of County Line Stone, who was a great friend of the Town of Newstead and our community. His son Brad has continued that tradition of working with our community.

UNFINISHED BUSINESS:

Buildings- had the fire inspection for the sprinkler systems in town buildings and some issues are being addressed.

Planning- working on 2019 fee schedule and addressing the Niagara Label & ADESA projects.

Water/Sewer- nothing new

Grants- the generator project is progressing, the bike path will be finished up in the spring and we are looking into potential funding to convert to LED lights for town buildings.

NEW BUSINESS:

Supervisor Cummings reported that 8 applicants were interviewed for the open positions, including some individuals that have worked for the center before. He wanted the process to be a level field for everyone interested.

Approval-Hire Senior Center Assistants (PT):

A motion was made by Councilman Jendrowski, seconded by Councilwoman Morlacci approving the hire of Barb Gaik, Wendy Heberling & Kathy Myers as part time assistants at the senior center effective 12/14/2018 at a rate of pay of \$13.09 for Barb and \$12.41 for Wendy and Kathy. Cummings-Aye, Dugan -Absent, Burke-Aye, Jendrowski- Aye, Morlacci-Aye Carried

Privilege of the Floor/Question Period:

Casey Zuba, student, asked about the location of the new trailways paths. Supervisor Cummings explained to him where the new extensions will be located.

Kayilah Tallchief, student, asked about the new road signs and will any of them be new speed limits? The Supervisor and Highway Supt. responded stating that existing signs are being replaced with new high visibility signs and eventually all the signage will be the same. The ones that were just replaced were a curve warning sign and a bridge abutment warning sign on Dye Rd.

The Supervisor reminded everyone that the town offices will be closed December 24th & 25th for Christmas.

The next town meeting is on Thursday, December 27th at 7:30pm and there will be no meeting on December 31st.

The organizational meeting for 2019 will be held on January 7th.

There being no further business to come before the board for the regular meeting a motion was made by Councilman Burke, seconded by Councilwoman Morlacci to adjourn the regular meeting at 8:30pm. Carried

Respectfully Submitted,
Dawn D. Izydorczyk, RMC, Town Clerk