

## Newstead Town Board Meeting- August 22, 2022

The Board entered executive session at 7:10pm to discuss personnel and contracts on a motion from Councilman Jendrowski, seconded by Councilman Dugan. Carried

The Board exited executive session on a motion by Councilman Dugan, seconded by Councilman Jendrowski at 7:38pm, having taken no action. Carried

A regular meeting was called to order by the Newstead Town Board on Monday, August 22, 2022 at 7:40pm at the Newstead Town Hall.

Present: David Cummings- Supervisor  
John Jendrowski- Councilman  
Joseph Dugan- Councilman  
Patricia Pope- Councilwoman (remotely)  
Emily Janicz - Town Attorney  
Dawn Izydorczak – Town Clerk

Roll Call was taken with all board members present except Councilman Burke who is ill.

Councilman Dugan led the pledge to the flag.

Minutes from the regular meeting held on August 8, 2022 were presented for approval. A motion was made by Councilman Dugan, seconded by Councilman Jendrowski to approve as presented. Carried

**Agenda Changes** – A motion was made by Councilman Dugan, seconded by Councilwoman Pope to approve the following changes: delete resolution D and replace with a resolution for NFC approval to use town property, add a motion F. to hire PT clerk, and add a motion G. to cancel 8/29 work session Carried

**Communications** – The Town Clerk presented the following correspondence:

A letter was received from Charter Communications notifying the town of upcoming programming changes taking place on August 1st.

A copy of a public hearing notice was received from the Town of Alden regarding their Local Law #1 of 2022 overriding the Tax Cap.

A motion was made by Councilman Dugan, seconded by Councilman Jendrowski to accept and file the presented correspondence. Carried

**Work Session:** The Supervisor reported that at work session held last week the following items were discussed: met with Joe Green of Stork LLC to discuss electric charging stations, held budget meetings with department heads, water/sewer updates, planning items, building issue updates, grant updates, plus any other items brought before the Board. An executive session was held from 7:45pm-7:55pm on highway personnel issues and then went into an executive session again from 8:23pm-9:05pm to discuss contract negotiations and personnel issues, with no action taken by the Board.

**Agenda Items Question Period:** no one spoke

**Budget Transfers:** a motion was made by Councilman Dugan, seconded by Councilwoman Pope to approve the budget transfer(s) as presented in a memo from Bookkeeper Colleen Salmon dated 8/22/22. Carried

**Approval of Bills** – Councilman Jendrowski reported that the Abstract(s) from Batch(es) #2265 & 2267 have been reviewed with the previously un-audited vouchers and everything was found in order. Abstract Batch(es) #2271 were presented for payment. Vouchers on this abstract(s)

numbered 862-896, totaling \$83,062.37. Councilman Dugan seconded to approve payment as follows:

Abstract Batch(es) #2271:

General Fund (A)-\$10,311.53, General Fund- Outside Village (B)-\$0.24, Highway (DA) -\$0, Highway: Outside Village (DB)-\$65,705.81, CAP-Multicultural Ctr (HMCC)- \$0, CAP-Water-Scotland (HS)-\$0, CAP-Water-Koepsel (HW)-\$0, CAP-Water-Draper (HW01)-\$0, CAP-Water-Cedar (HW02)-\$0, CAP-Water-Knapp (HW03)- \$0, CAP-Bike Path (HTG)-\$0, Drainage (SD)-\$0, Fire Protection (SF)-\$0, Refuse (SR)-\$6,886.40, Sewer #1 Fund (SS)-\$32.62, Sewer District #2 (SS02)-\$83.73, Sewer District #3 (SS03)-\$0, Trust & Agency(TA)-\$0 and Consolidated Water (SW00)-\$42.04, WD1(SW1)- \$0, WD2(SW2)- \$0, WD3(SW3)- \$0, WD4(SW4)- \$0, WD5(SW5)- \$0, WD6(SW6)- \$0, WD7(SW7)- \$0, WD7A(SW7A)- \$0, WD8(SW8)- \$0, WD9(SW9)- \$0, WD10(SW10)- \$0; Total: \$83,062.37 Carried

**COMMITTEE AND DEPARTMENT HEAD REPORTS:**

**Highway** – no report presented

**Assessor** – a report was presented from Tina and read by the Supervisor as follows: All sales we have received have been entered. The latest sales list is included with the report. She also included the list of vacant land and agricultural sales data that will be used for the reassessment project. She just received trends from the state, and she will analyze the data further to determine typical sales data to build land tables. Once she has it narrowed down by neighborhood and determines new lot and per acre values, she will share that information.

**Building Office** – the following building report was presented by Julie Brady of the Planning & Building Department:

Frank Hojnacki	6541 Draper	Roof
Charles Genovese	5835 Davison	Roof
Theodore Dormeyer	236 Golden Pond	Roof
Francis LeClair	250 Golden Pond	Roof
James Ebersole	12459 Clarence center	Roof
Cynthia Keys	12320 Nice	Porch with Ramp
Jeffrey Tocha	7535 Berghorn	Shed
Raymond Braun	11891 Main	Special Event Permit
Donald Leising	5931 Cummings	Generator
Jeffrey Tocha	7535 Berghorn	Generator
Brian Colf	7160 Sandhill	HVAC
LP Commercial Net Lease	12996 Main	Replacing Gas Pumps

The Town Board accepted the building report as presented.

**Town Clerk-** Dawn announced the appointment of Christine Falkowski as part-time help during tax time, with approval by the Board.

**Town Attorney(s)** – nothing at this time

**COUNCILPERSONS:**

**Jendrowski** – he spoke with Dale Gooch about the Cultural Center AC unit needing cleaning, he met with Councilman Dugan and Newstead Fire Co President Louis Henley and Chief Chris Bower on the contract, he spoke to a resident on Swift mills Rd regarding some construction issues and followed up with the Code Enforcement Officer, he spoke with the Dog Control Officer and Dave will arrange for the lettering to be done on the new DCO truck and look into ramps, and he spoke with Doyle Security on the library and obtained the Zone list from Johnson Controls.

**Dugan** – he met with Newstead Fire Co President Louis Henley and Chief Chris Bower on the contract with John and spoke with Colleen on the budget and issues relating to the fire contract. She was a wealth of information and provided great insight.

**Burke** – not present

**Pope** – nothing at this time

**Supervisor** – the July Supervisor’s Report is on file with the Town Clerk. He attended a meeting with the union reps and Councilman Burke, worked on the tentative budget which will be out by September 26<sup>th</sup>, spoke with Mr. Green on the charging stations and addressed several residents’ concerns and complaints.

**UNFINISHED BUSINESS:**

**Buildings** – John continues to work on library issues

**Planning** – nothing new

**Water/Sewer** – resolution tonight will address getting project back on track.

**Grants** – nothing new

**NEW BUSINESS:**

**Approval- Award Bid for Sign Display:**

A motion was made by Councilman Dugan, seconded by Councilman Jendrowski approving the award of the bid for the sign display to Garland Graphics & Signs with a total bid of \$51,400.00 on the proposal for an 8mm sign display at the Town Hall property and authorizing the Supervisor to execute a contract with Garland Graphics & Signs on behalf of the town.

(Resolution) Cummings-Aye, Dugan-Aye, Burke-Absent, Jendrowski-Aye, Pope- No Carried

**Approval- Add Streetlight Cummings Rd Request:**

A motion was made by Councilwoman Pope, seconded by Councilman Dugan approving the request to National Grid to install one new streetlight to be located on Cummings Rd (Pole#5720) with an LED D-96 light installed at a 45-degree angle facing towards the Newstead Fire Hall location and authorizing the Supervisor to execute the request application.

(Resolution) Cummings-Aye, Dugan-Aye, Burke-Absent, Jendrowski-Aye, Pope- Aye Carried

**Approval- DJM Waterline Contract Amendments:**

A motion was made by Councilman Jendrowski, seconded by Councilman Dugan approving the proposed amendments to the contract with DJM Contracting for the Waterline project on Indian Falls, Knapp Rd & Kirby Rd, including an increase in the project cost from \$1,154,871.16 up to \$1,205,918.80, and approving the extension of time for completion to November 18, 2022 with final payment by May 12, 2023 and authorizing the Supervisor to execute the necessary paperwork for the amendments.

(Resolution) Cummings-Aye, Dugan-Aye, Burke-Absent, Jendrowski-Aye, Pope- Aye Carried

**Approval- Newstead Fire Co Permission:**

A motion was made by Councilman Dugan, seconded by Councilwoman Pope approving the request by the Newstead Fire Co to use the Sandhill Rd property for a fire drill and directing the Town Attorney to negotiate a “hold harmless” agreement with the fire company on behalf of the town for said use, pending providing insurance information to the town.

Cummings-Aye, Dugan-Aye, Burke-Absent, Jendrowski-Aye, Pope- Aye Carried

**Approval- Hire Highway Laborer:**

A motion was made by Councilwoman Pope, seconded by Councilman Dugan approving the hire of Dawson Bruyere as a highway laborer at a step three wage under the union contract, effective September 1, 2022.

Cummings-Aye, Dugan-Aye, Burke-Absent, Jendrowski-No, Pope- Aye Carried

**Approval- Hire Part time Clerk for Tax Time:**

A motion was made by Councilwoman Pope, seconded by Councilman Jendrowski approving the hire of Christine Falkowski as a part time Clerk during tax time at \$16.40/hour, effective immediately.

Cummings-Aye, Dugan-Aye, Burke-Absent, Jendrowski-Aye, Pope- Aye Carried

**Approval- Cancel optional Work Session for August 29th:**

A motion was made by Councilman Dugan, seconded by Councilwoman Pope approving the cancellation of the optional work session scheduled for August 29, 2022.

Cummings-Aye, Dugan-Aye, Burke-Absent, Jendrowski-Aye, Pope-Aye Carried

**Privilege of the Floor/Question Period:** Nick Scalion questioned the bid for the LED sign and if it included just the sign or full construction.

Supervisor Cummings stated it was for the purchase of the sign and full construction completed.

Alvin Dahn of Quarry Hill Estates questioned what is being done at the concert site to control the noise levels. He said they did install a 6' fence along the perimeter which has helped security issues but had no effect on the noise. He would like to see a full soundproof wall constructed behind the stage.

The Code Enforcement Officer was present and said he and Carl are working with the venue owner to come up with sound diversion efforts to help with the noise. The owner has been very involved in trying to make it better.

There being no further business to come before the board for the regular meeting, a motion was made by Councilman Jendrowski, seconded by Councilman Dugan to adjourn the regular meeting at 8:10pm. Carried

Respectfully Submitted,  
Dawn D. Izydorczak, RMC, Town Clerk