

Newstead Town Board Meeting- April 23, 2018

A regular meeting was called to order by the Newstead Town Board on Monday, April 23, 2018 at 8:08pm at the Newstead Town Hall.

Present: David Cummings- Supervisor
John Jendrowski- Councilman
Edmund Burke- Councilman
Jeannine Morlacci- Councilwoman
Mike Bassanello- Highway Supt
Brendan Neill- Deputy Town Attorney
Scott Rybarczyk- Wendel/Town Engineer
Jennifer Herberger- Deputy Town Clerk

Roll Call was taken with all board members present with the exception of Councilman Dugan due to bereavement.

Councilman Jendrowski led the pledge to the flag.

Minutes from the regular meeting held on April 9, 2018 were presented for approval. A motion was made by Councilman Burke, seconded by Councilman Jendrowski to approve as presented.
Carried

Agenda Changes – a motion was made by Councilman Jendrowski, seconded by Councilwoman Morlacci to make the following agenda changes: add motion for Liquor license and to hire 2 seasonal park employees.
Carried

Communications – The Town Clerk presented the following correspondence:

A letter from Charter Communications notifying the town of a programming change that will take effect May 21st.

A notice of public hearings by the NYSDEC regarding proposed rule changes for State Pollutant Discharge Elimination System (SPDES) permit holders. The hearings will be held on May 1st in the Long Island City office, May 3rd in the Avon office, June 5th in the Avon office and June 7th in the Long Island City office.

A notice from the Restoration Society of programs available thru CDBG funding for housing rehabilitation.

A notice of the Erie County WNY Stormwater Coalitions annual rain barrel & compost bin sale. Orders must be placed by May 25th and pick up of orders will be on June 7th.

A notice of a public hearing by the Erie County Industrial Development Agency regarding a project tax abatement proposed for Niagara Label Co on Thursday, April 26th at 9:00am at the town hall.

A Letter of Intent to renew a liquor license was received from Clinton Holcomb for the Arrowhead Timberlodge LLC located at 12292 Clarence Center Rd.

A motion was made by Councilman Jendrowski, seconded by Councilwoman Morlacci to accept and file the presented correspondence.
Carried

Work Session: The Supervisor reported that at work session held last week on April 16th the following items were discussed: highway items, building projects, water & sewer projects, planning items, grants, dog control, bike path issues, the town hall parking lot, active shooter training for employees and any other items brought before the Board.

Agenda Items Question Period: no one spoke

Budget transfers: a motion was made by Councilman Jendrowski, seconded by Councilwoman Morlacci to approve the budget amendment as presented in a memo from Bookkeeper Colleen Salmon dated 4/23/18. Carried

Approval of Bills – Councilman Jendrowski reported that the Abstract(s) from Batch(es) #1820 have been reviewed with the previously un-audited vouchers and everything was found in order. He presented Abstract Batch(es) #1823 for payment. Vouchers on this abstract(s) numbered from 394-421, totaling \$34,126.23. Councilman Burke seconded to approve payment as follows:

Abstract Batch(es) #1823:
 General Fund (A) -\$18,354.99, General Fund- Outside Village (B) \$38.85, Highway (DA) -\$0, Highway: Outside Village (DB) \$15,586.50, CAP-Sewer Dist. 3(HNL) \$0, CAP- Trail Grant (HTG)- \$0, CAP- Water Improvement (HW)- \$0, CAP Water-Downey (HW01)- \$0, CAP- Water-Cedar (HW02)- \$0, CAP- Water-Knapp- (HW03) \$0, Drainage (SD)- \$0, Fire Protection (SF) \$0, Refuse (SR) \$0, Sewer #1 Fund (SS) \$28.21, Sewer District #2 (SS02)- \$75.29, Trust & Agency(TA)- \$0 and Water Districts: Consolidated (SW00) \$42.39, (SW1) \$0, (SW2) \$0, (SW3) \$0, (SW4) \$0, (SW5) \$0, (SW6) \$0, (SW7) \$0, (SW7A) \$0, (SW8) \$0, (SW9) \$0, (SW10) \$0;
 Total:\$34,126.23 Carried

COMMITTEE AND DEPARTMENT HEAD REPORTS:

Highway – Mike reported the crews have broomed and put out benches on the bike path, did ditching on the bike path and Barnum Road, picked up tires on town roads, took the sander off truck #3, went out to plow and salt on 4/16 & 4/17, did road ditching & piping for 11529 Howe Road (120’), did road ditching & piping for 13100 & 13188 Stage Road (150’), installed driveway pipe at 11589 Howe Road (40’), did road ditching on Utley Road (590’), cleaned yard damage from plowing, broomed town roads, cleaned up garbage at the Bruning Road turnaround and serviced truck #5.

Assessor – Tina presented a report stating she & Julie have been working on Change of Assessment notices and getting the roll ready for the tentative filing. The change of assessment notices were mailed on Friday and Tina will begin to hold informal hearings as needed this week. They have also been working on following up on the transfers with incorrect deed descriptions to resolve lingering issues.

Building Office –the following building report was presented by Christine Falkowski of the Planning & Building Department:

CMK Builders	11589 Howe	Driveway
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Thomas & Lisa Filski	6629 Hake	Windows
Thomas Land	13427 Stage	Permit renewal
Thomas Pacenzia	12124 McNeeley	Driveway
Thomas Pacenzia	12124 McNeeley	One Family Home & shop
Thomas Pacenzia	12124 McNeeley	Temp. Special Use Permit
Lavern Hastrich	13600 Steiner	Roof
Jeffrey Green	5000 Havens	Shed
Scott Allen	13082 Martin	Roof
Clint Stanfield	12869 Clarence Center	Pole barn
Jeff Dee	7722 Moore	Interior drainage & sump pump
Ryan Roetzer	13421 Steiner	Pole barn
Brian Lords	4099 N Millgrove	Pole barn & mud room
Jerome Kostanciak	12722 Stage	Roof
Lou & Kelly Pinto	11314 Main	Porch & garage

The Town Board accepted the report as presented.

Town Clerk- the 1st Quarter Dog Control Officers report was presented to the Board.

Town Attorney's – nothing to report

COUNCILPERSONS:

Jendrowski- went lock shopping for the new storage shed at Skyline Park. Ultimately found what he was looking for on-line and the new lock has been installed. He attended the rec board meeting, spoke to Kristine at the library regarding the bathrooms, which have been taken care of, and a leak in the upstairs hall. Has been trying to get a hold of Brad Rehwaldt regarding the sidewalk job.

Dugan – not present

Burke – he asked a question about the valuation of highway equipment the board members had been given. He will talk to Superintendent Bassanello about it this evening.

Morlacci - nothing to report

Supervisor- Supervisors report for March 2018 has been filed, met with auditors, met with village attorney regarding the fire company, sent a letter to the village board, received information from Genesee County concerning the water expansion and sent an email to the master plan representative about issues that still need to be addressed.

UNFINISHED BUSINESS:

Buildings – covered in Councilman Jendrowski's report.

Planning - nothing

Water/Sewer – Scott has been working with Niagara Label, the Town Attorney and Town Supervisor on transferring ownership of sewer district #3 to the town and he has also been working with the Supervisor and Attorney regarding SEQR for the Genesee County water system phase 2.

Grants – meeting with the contractor for the trailways project next week and we are still waiting on the DASNY grant for the Town Hall generator.

NEW BUSINESS:

Public Hearing- Local Law #1 of 2018- Subdivision Law Amendments:

A motion was made by Councilwoman Morlacci, seconded by Councilman Jendrowski approving the calling of a public hearing to hear comments on the proposed Local Law #1 of 2018 regarding amendments to the Subdivision Law, to be held on May 14, 2018 at 7:45pm at the Town Hall and authorizing the Town Clerk to publish notice of the hearings in the town's official paper.

(Resolution) Cummings-Aye, Dugan -Absent, Burke-Aye, Jendrowski- Aye, Morlacci-Aye
Carried

Public Hearing- Local Law #2 of 2018- Zoning Law Amendments:

A motion was made by Councilman Burke, seconded by Councilman Jendrowski approving the calling of a public hearing to hear comments on the proposed Local Law #2 of 2018 regarding amendments to the Zoning Law, to be held on May 14, 2018 at 7:50pm at the Town Hall and authorizing the Town Clerk to publish notice of the hearings in the town's official paper.

(Resolution) Cummings-Aye, Dugan -Absent, Burke-Aye, Jendrowski- Aye, Morlacci-Aye
Carried

Approval- Purchase of Highway Equipment:

A motion was made by Councilman Jendrowski, seconded by Councilwoman Morlacci approving the purchase on state bid of a 2018 Ferris Model 5901568 lawn mower at a cost of \$13,547.36 from Buck's Motorsports and a 5100 Utility Tractor with 2018 Tiger SMF-SBD & TSF at a cost of \$89,777.39 from Deere & Company.

(Resolution) Cummings-Aye, Dugan -Absent, Burke-Aye, Jendrowski- Aye, Morlacci-Aye Carried

Approval- Support of Alden EMS:

A motion was made by Councilman Burke, seconded by Councilwoman Morlacci issuing a statement of support for the Town of Alden to provide Emergency Services to their residents with an ambulance service.

Cummings-Aye, Dugan -Absent, Burke-Aye, Jendrowski- Aye, Morlacci-Aye Carried

Approval- Knox Box Opt Outs:

A motion was made by Supervisor Cummings, seconded by Councilman Burek approving the requests for the opt out option for the installation of Knox Box systems at the following locations: 13001 Main Rd, 11986 Main Rd, 11825 Main Rd, 13800 Siehl Rd, 11727 Main Rd, 12221 Main Rd, 13035 Main Rd, 11661 Main Rd, 11520 Main Rd and 5271 Crittenden Rd.

Cummings-Aye, Dugan -Absent, Burke-Aye, Jendrowski- Aye, Morlacci-Aye Carried

Approval- Liquor License renewal request-12292 Clarence Center Rd:

A motion was made by Councilman Burke, seconded by Councilwoman Morlacci approving the request for a liquor license renewal for 12292 Clarence Center Rd owned by Arrowhead Timberlodge LLC.

Cummings-Aye, Dugan -Absent, Burke-Aye, Jendrowski- Aye, Morlacci-Aye Carried

Approval- Summer Park help:

A motion was made by Councilman Jendrowski, seconded by Councilwoman Morlacci approving the hire of Bob Massaro on May 1st and Dan Pawlick in mid-May for the summer park season.

Cummings-Aye, Dugan -Absent, Burke-Aye, Jendrowski- Aye, Morlacci-Aye Carried

Privilege of the Floor/Question Period: Councilman Burke stated that the board met with a representative from Dresher & Malecki and received a very good audit report. He wished to thank Supervisor Cummings and Bookkeeper Colleen Salmon for keeping the town in good shape.

There being no further business to come before the board for the regular meeting a motion was made by Councilman Burke, seconded by Councilwoman Morlacci to adjourn the regular meeting at 8:41pm. Carried

Respectfully Submitted,
Jennifer Herberger, Deputy Town Clerk