

Newstead Town Board Meeting- April 11, 2022

A regular meeting was called to order by the Newstead Town Board on Monday, April 11, 2022 at 7:32pm at the Newstead Town Hall.

Present: David Cummings- Supervisor
John Jendrowski- Councilman
Joseph Dugan- Councilman
Edmund Burke- Councilman
Patricia Pope- Councilwoman
Emily Janicz - Town Attorney
Scott Rybarczyk- Town Engineer
Jennifer DiChristina – Deputy Town Clerk

Roll Call was taken with all board members present.

Supervisor Cummings led the pledge to the flag.

Minutes from the regular meeting held on March 28, 2022 were presented for approval. A motion was made by Councilman Dugan, seconded by Councilman Jendrowski to approve as presented. Carried Unanimously

Agenda Changes – None

Communications – The Town Clerk presented the following correspondence:

Three notices were received from Charter Communications regarding programming changes that are taking place in May.

A letter of resignation was received from janitor Ken Pask effective April 16, 2022. The Board thanked Ken for his years of service.

Two letters were received from Forest Lawn notifying the Town of their proposed mergers with Mount Olive Cemetery on South Newstead Rd and Evergreen Lawn Cemetery on Bloomingdale Rd as required by NYS law.

A request for use of the Skyline Park fields was received from Akron Sports for their 2022 baseball season beginning on April 10th-August 31st.

A letter was received from New York Rural Water Association Inc. congratulating the Town on their 30-year anniversary as a member of the association.

A motion was made by Councilman Dugan, seconded by Councilwoman Pope to accept and file the presented correspondence. Carried Unanimously

Work Session: The Supervisor reported that at work session held last week the following items were discussed: water/sewer updates, planning items, building issue updates, grant updates, highway items, gas well, dog control truck, sign for town hall, procurement policy update, NYPSC packaging resolution, plus any other items brought before the Board. The Board also entered into executive session at 6:54pm to discuss water contract issues and exited executive session at 7:10pm, having taken no action. The Board entered into executive session tonight at 6:45pm to discuss a personnel issue and exited executive session at 7:05pm, having taken no action.

Agenda Items Question Period: No one spoke

Approval of Bills – Councilman Jendrowski reported that the Abstract(s) from Batch(es) #2228 have been reviewed with the previously un-audited vouchers and everything was found in order. Abstract Batch(es) #2233 was presented for payment. Vouchers on this abstract(s) numbered 316-378, totaling \$520,145.08. Councilman Dugan seconded to approve payment as follows:

Abstract Batch(es) #2233:

General Fund (A)-\$31,799.78, General Fund- Outside Village (B)-\$49.14, Highway (DA) -\$0, Highway: Outside Village (DB)-\$6,398.73, CAP-Multicultural Ctr (HMCC)- \$0, CAP-Water-Scotland (HS)-\$0, CAP-Water-Koepsel (HW)-\$0, CAP-Water-Draper (HW01)-\$0, CAP-Water-Cedar (HW02)-\$0, CAP-Water-Knapp (HW03)- \$0, CAP-Bike Path (HTG)-\$0, Drainage (SD)-\$220.88, Fire Protection (SF)-\$308,218.50, Refuse (SR)-\$26,411.69, Sewer #1 Fund (SS)-\$369.75, Sewer District #2 (SS02)-\$134.50, Sewer District #3 (SS03)-\$621.50, Trust & Agency(TA)-\$0 and Consolidated Water (SW00)-\$60.61, WD1(SW1)- \$0, WD2(SW2)- \$0, WD3(SW3)- \$0, WD4(SW4)- \$0, WD5(SW5)- \$97.793.00, WD6(SW6)- \$0, WD7(SW7)- \$0, WD7A(SW7A)- \$0, WD8(SW8)- \$0, WD9(SW9)- \$0, WD10(SW10)- \$145,860.00;
 Total: \$520,145.08 Carried Unanimously

COMMITTEE AND DEPARTMENT HEAD REPORTS:

Highway – a report from the Highway Supt was read by the Supervisor. The crews painted a wall in the office, removed trees from field ditches, took the sander out of #3 and oiled the apron chain, picked up an excavator from George & Swede, cleaned up around the building on Main Road and serviced equipment.

Assessor – a report was presented from Tina and read by the Supervisor stating she has completed the inspection and valuation of the new construction. Change of assessment notices will be going out in the next couple of weeks although she doesn't anticipate a lot of phone calls this year. She attended a class last Tuesday on the impact of Covid on the real estate market and how different property classes were impacted. Another discussion in the class dealt with what is happening in the current market and if it will continue as it is or drop off and level out.

Building Office – the following building report was presented by Julie Brady of the Planning & Building Department:

Arthur Beitz	13012 Dorsch Rd	Windows
Gail Bedford	6714 Cedar St	Windows
Joseph Matalone	13427 Steiner Rd	AG Pool
Paul Jurek	11268 Crego Rd	Res Addition
Jamie Gonsowski	5070 Havens Rd	3 Car Garage
Douglas Geiger	13382 Steiner Rd	Shed
Andrew Black	6935 Cedar St	SFH
Joseph Witnauer	13419 Bloomingdale Rd	Roof
Patricia Cimerman	11253 Crego Rd	Roof
Gregory Bolis	4333 S Newstead Rd	Roof
Grant Sanville	11985 Clarence Ctr Rd	Waterguard Drainage

The Town Board accepted the building report as presented.

Town Clerk- Jennifer presented the Dog Control Officers report for the 1st quarter of 2022.

Town Attorney(s) – nothing at this time

COUNCILPERSONS:

Jendrowski –taking care of the library roof. It was found to have about 6” of water and a lot of garbage. It has been cleaned up and he is talking to several power washing companies to obtain quotes for having both the roof and patio cleaned. The library is dealing with a water pressure issue as well that will be addressed once the roof has been taken care of. He also addressed and repaired a leak in the Town Hall roof, ordered a new truck cap for the DCO truck, met with Mike Borth at the Denio to talk about where to place a new generator and met with department heads regarding personnel matters at the JMF.

Dugan – nothing at this time

Burke – took part in a meeting at the JMF regarding village and town joint issues.

Pope – attended the recreation board meeting and said the recreation department is looking to hire for their summer program.

Supervisor – attended a meeting given by County Clerk Micky Kearns regarding ZOMBIE properties, attended the JMF meeting and meet individually with personnel from the highway department, attended the Supervisors meeting in East Aurora, met with the auditors today along with Colleen and met with 3+1 where we were advised to add Key Bank as an authorized depository.

UNFINISHED BUSINESS:

Buildings – the paint on the wall in the alleyway at the library is being monitored and Jon Cummings will be working on the HVAC and will coordinate with John Jendrowski. The highway crews cleaned the old barn on the property the Town owns on Main Rd and the CEO inspected the building and deemed it in good condition.

Planning – nothing new

Water/Sewer – had been waiting for several waivers to be signed and returned. One has been and we are still waiting for the second. Also, Scott has emailed the contractors as to their start date once the second waiver is received.

Grants – nothing new

NEW BUSINESS:

Approval – Lead Agency and Site Plan – 11061 Main Rd:

A motion was made by Councilman Jendrowski, seconded by Councilman Dugan approving the site plans dated 2/24/2022 & 2/28/2022 for construction of one addition (1,200 sq. ft.) and five storage buildings (total of 21,100 sq. ft.) at 11061 Main Road in the Town of Newstead.

(Resolution) Cummings-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Pope-Aye

Carried Unanimously

Approval -Lead Agency and 3-lot Major Subdivision – Utley Rd:

A motion was made by Councilwoman Pope, seconded by Councilman Burke approving the final subdivision plat received from Nutley Acres, LLC for subdividing the 5.1 acre property into three residential building lots fronting on Utley Road in the R-A zone.

(Resolution) Cummings-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Pope-Aye

Carried Unanimously

Approval -Erie County Zombie Initiative:

A motion was made by Councilman Burke, seconded by Councilman Dugan supporting the Erie County Clerk's ZOMBIES initiative and the Stay in Your Home Campaign.

(Resolution) Cummings-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Pope-Aye

Carried Unanimously

Approval – Add Key Bank as an Authorized Trading Partner for the Town of Newstead:

A motion was made by Councilman Jendrowski, seconded by Councilman Burke approving the use of Keybank Capital Markets as an authorized trading partner for the Town of Newstead effective April 11, 2022.

Cummings-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Pope-Aye

Carried Unanimously

Approval- Use of Park:

A motion was made by Councilman Dugan, seconded by Councilman Jendrowski approving the requests for Park Use as follows: Skyline Park by Akron Sports for their 2022 baseball season from April 10th – August 31st.

Cummings-Aye, Dugan-Aye, Burke-Aye, Jendrowski-Aye, Pope-Aye

Carried Unanimously

Privilege of the Floor/Question Period: No one spoke

There being no further business to come before the board for the regular meeting, a motion was made by Councilman Burke, seconded by Councilwoman Pope to adjourn the regular meeting at 8:05pm. Carried Unanimously

Respectfully Submitted,
Jennifer L. DiChristina, Deputy Town Clerk