

September 17, 2020

FINANCE & MANAGEMENT COMMITTEE
REPORT NO. 9

ALL MEMBERS PRESENT.

CHAIR BASKIN PRESENT AS EX-OFFICIO MEMBER.

1. RESOLVED, the following item is hereby received and filed, and referred to the Small Business Committee:
 - a. COMM. 16E-38 (2020)
LORIGO, RATH, TODARO & MILLS: “Small Business Assistance Grant Program”
(Chair’s Ruling)
2. RESOLVED, the following items are hereby received and filed:
 - a. COMM. 11E-24 (2020)
HARDWICK: “Letter to Comptroller Regarding Details Surrounding Declaration of Deficit”
(Chair’s Ruling)
 - b. COMM. 11E-28 (2020)
COMPTROLLER: “Report on Deficit Declaration Remediation Plan”
(Chair’s Ruling)
 - c. COMM. 13E-2 (2020)
COMPTROLLER: “2020 COVID-19 Deficit Remediation Plan”
(Chair’s Ruling)
 - d. COMM. 13E-15 (2020)
BASKIN: “Letter Regarding 2020 Mid-Year Budget Hearings”
(Chair’s Ruling)
 - e. COMM. 13D-1 (2020)
COMPTROLLER’S OFFICE: “Report on Historical Fund Balance”
(Chair’s Ruling)
 - f. COMM. 13D-2 (2020)
DEPUTY COMPTROLLER: “Letter Concerning April Sales Tax Receipts”
(Chair’s Ruling)

- g. COMM. 13D-8 (2020)
DIRECTOR OF BUDGET & MANAGEMENT: “Budget Monitoring Report for Period Ending 04/2020”
(Chair’s Ruling)
- h. COMM. 13D-14 (2020)
DEPUTY COMPTROLLER: “Letter Concerning Second Round of April Sales Tax Receipts”
(Chair’s Ruling)
- i. COMM. 14E-5 (2020)
COMPTROLLER: “Revenue Anticipation Note”
(Chair’s Ruling)
- j. COMM. 14E-8 (2020)
COMPTROLLER: “Report of Apportionment & Distribution of Net Collections from Sales Tax - 03/2020 - 05/2020”
(Chair’s Ruling)
- k. COMM. 14D-6 (2020)
DIRECTOR OF BUDGET & MANAGEMENT: “Budget Monitoring Report for Period Ending 05/2020”
(Chair’s Ruling)
- l. COMM. 14D-8 (2020)
DEPT. OF REAL PROPERTY TAX SERVICES: “2020 Annual Report - 2019 Equalization Rates & 2019-20 Tax Rates”
(Chair’s Ruling)
- m. COMM. 15E-20 (2020)
COUNTY EXECUTIVE: “Documents Relating to Overtime During COVID-19 Outbreak”
(Chair’s Ruling)
- n. COMM. 15D-1 (2020)
DEPUTY COMPTROLLER: “Letter to Legislature Concerning Second Round of May Sales Tax Receipts”
(Chair’s Ruling)
- o. COMM. 15D-3 (2020)
DIRECTOR OF BUDGET & MANAGEMENT: “Fund 252 Consumption Report”
(Chair’s Ruling)

- p. COMM. 15D-5 (2020)
DEPUTY COMPTROLLER: “Letter Concerning Albright Knox Funding”
(Chair’s Ruling)
- q. COMM. 15D-7 (2020)
DIRECTOR OF BUDGET & MANAGEMENT: “Update Concerning Albright-Knox Art Gallery Funding”
(Chair’s Ruling)
- r. COMM. 15D-8 (2020)
DEPUTY COMPTROLLER: “Follow-Up Letter Regarding Albright-Knox Art Gallery Funding”
(Chair’s Ruling)
- s. COMM. 15M-3 (2020)
ASSIGNED COUNSEL PROGRAM: “Financial Report & Cash Basis for the Period 1/1/20 - 6/30/20”
(Chair’s Ruling)
- t. COMM. 15M-4 (2020)
ASSIGNED COUNSEL PROGRAM: “Quarterly Report for 2nd Quarter of 2020”
(Chair’s Ruling)
- u. COMM. 16E-1 (2020)
COMPTROLLER: “Six-Month Interim Financial Report for Period Ending 06/30/2020”
(Chair’s Ruling)
- v. COMM. 16E-4 (2020)
BASKIN: “Request for Data Concerning Managerial-Confidential Overtime During COVID-19 Pandemic”
(Chair’s Ruling)
- w. COMM. 16E-13 (2020)
COMPTROLLER: “Letter to Chair of Legislature Regarding Sale of Rath Building”
(Chair’s Ruling)
- x. COMM. 16E-14 (2020)
COMPTROLLER: “EC 2019 Comprehensive Annual Financial Report”
(Chair’s Ruling)

- y. COMM. 16E-15 (2020)
COMPTROLLER: “EC Federal Financial Assistance Audit Report for Year Ending 12/31/2019”
(Chair’s Ruling)
- z. COMM. 16E-16 (2020)
COMPTROLLER: “EC NYSDOT Single Audit Report for Year Ending 12/31/2019”
(Chair’s Ruling)
- aa. COMM. 16D-1 (2020)
COMPTROLLER’S OFFICE: “Report on Food Expenses Charged to COVID-19 Relief Fund”
(Chair’s Ruling)
- bb. COMM. 16D-2 (2020)
COMPTROLLER’S OFFICE: “Report on Use of "Unutilized" & "Emergency Closing" Pay Codes”
(Chair’s Ruling)
- cc. COMM. 16D-5 (2020)
COMPTROLLER’S OFFICE: “Report on Overtime Expenses for Bargaining Unit Employees Charged to COVID-19 Relief Fund”
(Chair’s Ruling)
- dd. COMM. 16D-6 (2020)
DIRECTOR OF BUDGET & MANAGEMENT: “Budget Monitoring Report for Period Ending 06/2020”
(Chair’s Ruling)
- ee. COMM. 16D-7 (2020)
DEPUTY COMPTROLLER – AUDIT: “Letter to Chair of Legislature Regarding Overtime Charged to Fund 252 (COVID)”
(Chair’s Ruling)
- ff. COMM. 16D-8 (2020)
DEPT. OF LAW: “Letter Concerning Albright-Knox Art Gallery Funding”
(Chair’s Ruling)

- gg. COMM. 16D-10 (2020)
DEPUTY COMPTROLLER: “Letter to Legislature Concerning Second Round of June Sales Tax Receipts”
(Chair’s Ruling)
- hh. COMM. 16D-12 (2020)
DEPUTY COMPTROLLER: “Law Department Spending - 02/2020 - 06/2020”
(Chair’s Ruling)
- ii. COMM. 16D-13 (2020)
DEPUTY COMPTROLLER: “Letter to Legislature Regarding Hotel Occupancy Tax Collection”
(Chair’s Ruling)
- jj. COMM. 16D-14 (2020)
COMPTROLLER’S OFFICE: “Report on Updated Overtime Expenses Charged to COVID-19 Relief Fund & Pay for Not Working”
(Chair’s Ruling)
- kk. COMM. 16D-18 (2020)
DEPUTY COMPTROLLER: “Law Department Spending - 07/2020”
(Chair’s Ruling)
- ll. COMM. 16M-3 (2020)
INVEST BUFFALO: “Letter Regarding Financial Support for Invest Buffalo Niagara in 2021 EC Budget”
(Chair’s Ruling)
- mm. COMM. 16M-6 (2020)
EC FISCAL STABILITY AUTHORITY: “Audited Financial Statements”
(Chair’s Ruling)
3. COMM. 16E-23 (2020)
COUNTY CLERK
WHEREAS, pursuant to New York State Vehicle and Traffic Law §205, the Erie County Clerk acts as an agent of the Commissioner of the Department of Motor Vehicles and in such capacity the operates the Erie County Auto Bureau; and

WHEREAS, pursuant to New York State Vehicle and Traffic Law §205, the County of Erie retains approximately 12.7% of all fees generated at Erie County Auto Bureau locations; and

WHEREAS, prior to the COVID-19 pandemic, the Erie County Auto Bureau maintained six (6) branch locations and one (1) mobile unit throughout the County of Erie to provide convenient services to County residents; and

WHEREAS, pursuant to a Lease Agreement (18-99-CC) the County currently leases from MDC Eastern Hills, LLC (the “Landlord”) 2,100 rentable square feet of space located at 4545 Transit Road, Williamsville, New York (the “EHM Auto Bureau Branch”); and

WHEREAS, during the COVID-19 pandemic response, the Governor of the State of New York ordered the shuttering of all county operated auto bureau facilities; and

WHEREAS, the Governor subsequently reopened the county auto bureaus with the caveat that they accept customers by appointment only and operate consistently with NY Forward reopening health, safety and social distancing guidelines; and

WHEREAS, the current location of the EHM Auto Bureau Branch provides inadequate area for employees and customers to maintain social distancing protocols; and

WHEREAS, the leased space for the EHM Auto Bureau Branch must be increased so the facility may fully operate in compliance with NY Forward reopening health, safety and social distancing guidelines; and

WHEREAS, the Landlord has agreed to relocate the County to a 3,350 square foot space in the Eastern Hills Mall; and

WHEREAS, the relocation will also provide immediate access for customers to a bathroom facility.

NOW, THEREFORE, BE IT

RESOLVED, that the County of Erie is hereby authorized to enter into an Amended Lease Agreement with the Landlord for the purpose of relocating the EHM Auto Bureau Branch at the Property; and be it further

RESOLVED, that said Amended Lease Agreement shall be for an identical term as the prior agreement and include approximately 3,350 rentable square feet with rental payments for rubbish removal, water and sewer, and property insurance in a monthly amount not to exceed \$2,899.32 annually, a one-time construction build out cost in an amount not to exceed \$135,169.53; and be it further

RESOLVED, that the Clerk of the Legislature shall forward certified copies of this Resolution to the Erie County Executive; the Erie County Attorney; the Director of the Division of Budget and Management; and the Erie County Clerk.

(6-0)

TIMOTHY J. MEYERS
CHAIR