

April 18, 2002

GOVERNMENT AFFAIRS  
COMMITTEE  
REPORT NO. 5

ALL MEMBERS PRESENT.

1. RESOLVED, that the following items are hereby received and filed.

a.           Item           Page                           -2002           (Comm. 5M-15)  
**RECORD THEATRE:** Letter to All Legislators Re: Opposition to EC Scanner  
Accuracy Law.  
(5-0)

b.           Item           Page                           -2002           (Comm. 7D-1)  
**COUNTY EXECUTIVE'S OFFICE:** Memo Re: Intro 5-2 – County Purchase  
Contracts Availability on Erie County Web Site.  
(5-0)

c.           Item           Page                           -2002           (Comm. 8D-1)  
**COUNTY ATTORNEY:** Notice of Claims.  
(5-0)

2.           Item           page                           -2002           (Comm. 8E-12)  
**COUNTY EXECUTIVE**

WHEREAS, the County Clerk-Auto Bureau and Registrar have the need to purchase various Laboratory and Technical Equipment items, such as scanners and printers; and

WHEREAS, there are no Laboratory and Technical Equipment line items in the 2002 Operating budget for these administrative units; and

WHEREAS, there are sufficient monies available in the 2002 Office Equipment Capital Improvement Project; and,

WHEREAS, the County Clerk-Auto Bureau and Registrar can reduce their 2002 Office Equipment Capital Improvement Lines by the amount needed for said Lab & Tech Equipment.

NOW, THEREFORE, BE IT

RESOLVED, that the following transactions are hereby authorized in the FY 2002 budget of the Capital Equipment Improvement Projects:

		Increase/Decrease
Account 441-269-131-933	Capital Lab & Tech Equipment	\$50,000
Account 441-268-131-932	Capital Office Equipment	(50,000)

	Net Change	\$ -0-
Account 441-269-130-933	Capital Lab & Tech Equipment	\$17,100
Account 441-268-130-932	Capital Office Equipment	(17,000)
	Net Change	\$ -0-

and be it further

RESOLVED, that certified copies of this resolution be forwarded to the County Executive, the Division of Budget, Management & Finance, the Office of the Comptroller and the County Clerk.

(5-0)

3. Item Page -2002 (Comm. 8E-13)

**COUNTY EXECUTIVE**

WHEREAS, an adjustment in staffing is needed to meet changing administrative and clerical needs in the Office of the County Executive; and

WHEREAS, funds are available for the proposed action in the personal services line for Clerk Typist part-time in the same administrative unit.

NOW, THEREFORE, BE IT

RESOLVED, that a new Secretarial Assistant part-time position is hereby established in Code 111.00, Wages, Temporary Employees, in job group 8, step 5, at a rate of \$18.064 per hour for 277 hours for a total amount of \$5,000, and be it further

RESOLVED, that the part-time amount for Clerk Typist in Code 111.00, Wages, Temporary Employees is hereby reduced by \$5,000, with a revised amount of \$11,994 (1210 hours @ \$9.91 per hour), and be it further

RESOLVED, that certified copies of this resolution shall be forwarded to the Office of the County Executive, the Division of Budget, Management & Finance, the Office of the Comptroller, and the Department of Personnel.

(5-0)

4. Item Page -2002 (Comm. 8E-19)

**COUNTY EXECUTIVE**

WHEREAS, the Department of Probation and Youth Detention Services is responsible for providing investigative and supervision services to all courts in Erie County, and

WHEREAS, additional clerical staff is needed in order to provide compliance with the mandated New York State Penal Codes, and

WHEREAS, additional clerical support is needed to respond to the demands placed on the present clerical staff, where current staffing patterns have proven to be inadequate for the Probation's Division's adjustment to the new Court facility, and

WHEREAS, funding for the additional position will be made available through the deletion of another title.

NOW, THEREFORE, BE IT

RESOLVED, that authorization is hereby provided to delete one vacant position of Senior Clerk Typist Job Grade 4 and create one position of Receptionist, Job Grade 3 within the 2002 Budget of the Probation Division, there being sufficient funds available within the personnel services account of the Division for this action, and be it further

RESOLVED, that copies of this resolution be forwarded to the Division of Budget, Management and Finance, the Office of the Comptroller and the Department of Probation and Youth Detention Services.

(5-0)

**STEVEN P. McCARVILLE**  
**CHAIRMAN**