

March 14, 2002

GOVERNMENT AFFAIRS
COMMITTEE
REPORT NO. 4

ALL MEMBERS PRESENT.

1. **RESOLVED**, that the following items are hereby received and filed.

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|----|---|--|-------|----------------|
| | Item | Page | -2001 | (Comm. 14M-13) |
| a. | ANIMAL BIRTH CONTROL SOCIETY OF WNY: | Letter to Chairman Swanick Re: Shelter Animals.
(5-0) | | |
| | Item | Page | -2001 | (Comm. 15E-8) |
| b. | COUNTY EXECUTIVE: | Home Rule Resolutions Permitting Janice Jaskowiak to Apply for & Receive Retirement Credit.
(5-0) | | |
| | Item | Page | -2002 | (Comm. 4D-10) |
| c. | BUDGET, MANAGEMENT & FINANCE: | Response from DISS to Countywide Review of Erie County's Passenger Vehicle Fleet Audit as of 4/30/01.
(5-0) | | |
| | Item | Page | -2002 | (Comm. 5D-4) |
| d. | COUNTY ATTORNEY: | Notice of Claim.
(5-0) | | |
| | Item | Page | -2002 | (Comm. 5D-6) |
| e. | COUNTY ATTORNEY: | Notice of Claims.
(5-0) | | |
| | Item | Page | -2002 | (Comm. 5D-9) |
| f. | COUNTY ATTORNEY: | Notice of Claim.
(5-0) | | |

2. Item Page -2002 (Comm. 5E-22)
COUNTY EXECUTIVE

WHEREAS, the Erie County Department of Environment and Planning carries out a variety of federally funded housing rehabilitation programs for low/moderate income households residing in the Erie County Community Development Consortium; and

WHEREAS, said households execute contracts with home improvement contractors to complete desired rehabilitation work; and

WHEREAS, from time to time disagreements occur between the aforementioned parties concerning warranty of work issues, time of performance, work quality, and other matters,

NOW, THEREFORE, BE IT

RESOLVED, that the County Executive is hereby authorized to enter into an agreement with the Better Business Bureau Foundation of Western New York, Inc. and the County of Erie in order to carry out dispute resolution services associated with the Erie County Housing Rehabilitation Program; and be it further

RESOLVED, that said agreement shall authorize an amount not to exceed \$5,000; and be it further

RESOLVED, that certified copies of the resolution shall be forwarded to the Commissioner of the Department of Environment and Planning and the County Comptroller.

(5-0)

3. Item Page -2002 (Comm. 5E-25)

COUNTY EXECUTIVE

WHEREAS, the County shall receive federal funding under the Housing and Community Development Act of 1974, and one of the purposes of said Act is to further fair housing; and

WHEREAS, Housing Opportunities Made Equal (HOME) has provided comprehensive fair housing services under contract to the County since 1989; and

WHEREAS, Housing Opportunities Made Equal was the sole respondent to a Request for Proposal to provide this special service to the thirty-four municipalities in the Community Development Block Grant Consortium.

NOW, THEREFORE, BE IT

RESOLVED, that the County Executive is hereby authorized to enter into three one-year contracts with HOME, a private, not-for-profit corporation, for the provision of comprehensive fair housing services in conjunction with the Erie County Consortium Community Development Block Grant Program; and be it further

RESOLVED, that the amount of the contracts shall not exceed \$25,000 for the 2002 program year, \$26,000 for the 2003 program year, and \$27,000 for the 2004 program year; and be it further

RESOLVED, that said contract authorization is contingent on the Erie County Community Development Block Grant Consortium receiving federal funds for the 2002-2004 program years; and be it further

RESOLVED, that the request for proposal provisions of Section 19.08 of the Erie County Administrative Code were complied with and a summary of the request for proposal process is attached to this resolution; and be it further

RESOLVED, that certified copies of this resolution shall be forwarded to the Director of the Division of Budget, Management and Finance, the County Comptroller, and the Commissioner of the Department of Environment and Planning.

(5-0)

4. Item Page -2002 (Comm. 5E-36)

COUNTY EXECUTIVE

WHEREAS, the County shall receive federal funding under the Housing and Community Development Act of 1974, and one of the purposes of said Act is to provide housing counseling to low and moderate income households; and

WHEREAS, Belmont Shelter Corporation has provided comprehensive housing counseling services under contract to the County since 1999; and

NOW, THEREFORE, BE IT

RESOLVED, that the County Executive is hereby authorized to enter into three one-year contracts with Belmont Shelter Corporation, a private, not-for-profit corporation, for the provision of comprehensive housing counseling services in conjunction with the Erie County Consortium Community Development Block Grant Program; and be it further

RESOLVED, that the amount of the contracts shall not exceed \$25,000 for the 2002 program year, \$25,750 for the 2003 program year, and \$26,523 for the 2004 program year; and be it further

RESOLVED, that said contract authorization is contingent on the Erie County Community Development Block Grant Consortium receiving federal funds for the 2002-2004 program years; and be it further

RESOLVED, that the request for proposal provisions of Section 19.08 of the Erie County Administrative Code were complied with and a summary of the request for proposal process is attached to this resolution; and be it further

RESOLVED, that certified copies of this resolution shall be forwarded to the Director of the Division of Budget, Management and Finance, the County Comptroller, and the Commissioner of the Department of Environment and Planning.

(5-0)

5. Item Page -2002 (Comm. 6E-6)

COUNTY EXECUTIVE

WHEREAS, the Erie County Department of Health is reorganizing its administrative staff, and

WHEREAS, in order to efficiently meet the needs of the Department and to reduce costs it is necessary to create one full time position of Administrative Assistant - CE, JG IX, Step 3, and delete one vacant full time position (position number 116232) of Jr. Administrative Consultant - CE, JG X, Step 4, and

WHEREAS, the Erie County Health Department desires to fill the position with a qualified and experienced professional.

NOW, THEREFORE, BE IT

RESOLVED, that one full time position of Administrative Assistant - CE, JG IX, Step 3, is hereby created and one vacant full time position (position number 116232) of Jr. Administrative Consultant - CE, JG X, Step 4, and be it further

RESOLVED, that variable hiring rate at Step 3 will be authorized for Administrative Assistant - CE.

The following personnel detail is hereby submitted:

TITLE: Administrative Assistant - CE	CIVIL SERVICE: Pending
JG: IX	Jurisdictional
STEP: 3	Classification
ANNUAL SALARY: \$39,158	FUNDING: 2002 Adopted Budget
ANNUAL BENEFITS: \$9,006	

and be it further

RESOLVED, that certified copies of this resolution be forwarded to the Department of Health, the Department of Personnel, the Office of the Comptroller, the Division of Budget, Management and Finance, the Department of Personnel and the Department of Law.

(3-2) Legislators Swanick and Marinelli in the negative.

6. Item Page -2002 (Comm. 6E-14)

COUNTY EXECUTIVE

WHEREAS, the County Clerk's Office will soon open a new Downtown branch of the Auto Bureau at 77 Broadway, replacing the office at 25 Delaware Avenue which is part of the Courthouse renovation project, and

WHEREAS, various renovations to the new space have been made by the landlord, Uniland, to accommodate the Auto Bureau, and

WHEREAS, some minor additional renovations were determined to be necessary for public convenience and employee safety after the approval of the lease at 77 Broadway, and

WHEREAS, funds are available in a State grant for the Auto Bureau to pay for the additional renovations, and

WHEREAS, the County Clerk has requested the State grant be adjusted for this purpose,

NOW, THEREFORE, BE IT

RESOLVED, that a resolution approved by this Legislature on July 5, 2001 (Comm. 14E-18) be amended by deleting the third resolve clause, and substituting in its place the following:

RESOLVED, the Erie County Clerk is authorized to make the following purchases with said funds:

- \$50,000 for phone system for the new Downtown Auto Bureau
- \$24,000 for mobile processing work station
- \$17,000 for directional service indicators at all 4 branches
- \$16,000 for stanchions at all 4 branches
- \$ 8,000 for completion of Auto Bureau renovations, 77 Broadway, Buffalo

and be it further

RESOLVED, that certified copies of this resolution be sent to the County Executive, the County Clerk, the County Comptroller, and the Director of Budget, Management and Finance, and the Commissioner of Personnel.

(5-0)

STEVEN P. McCARVILLE
CHAIRMAN