

JULY 11, 2005

COMMUNITY SERVICES COMMITTEE
REPORT NO. 8

ALL MEMBERS PRESENT.

1. RESOLVED, that the following items are hereby received and filed.
 - a. COMM. 13E-16 (2005)
COUNTY EXECUTIVE: Mental Health - Transfer of Funds - 2005 EC Assessment For Membership in the NYS Conference of Local Mental Hygiene Directors (4-0) Legislator Weinstein Absent.
 - b. COMM. 13D-3 (2005)
BECPL: Copy of Letter to Budget Director Re: Request For Assistance in Securing Bond Authorization (4-0) Legislator Weinstein Absent.
2. COMM. 19E-18 (2005)
COUNTY EXECUTIVE
WHEREAS, the Department has reviewed the case management Cluster agencies' contract budgets and actual costs of carrying out grant objectives, and

WHEREAS, the additional match is available from various Cluster agencies, and

WHEREAS, the Department desires to allocate the Community Services for the Elderly(CSE)and the Expanded In-Home Services for the Elderly(EISEP) funds by increasing the home care hours available to seniors throughout Erie County; and to improve the entire case management network by providing sufficient funds to the Cluster agencies to ensure that case managers and coordinators are compensated a minimum of \$12 and \$14 per hour, respectively; and by supporting the software used for case management, and

WHEREAS, the Department desires to transfer funding for the contract services received from the Town of Amherst from Elder Caregiver Support Program(III-E) to Expanded In-Home Services for the Elderly Program(EISEP) effective August 1, 2005, and

WHEREAS, the Department desires to transfer the Social Case Supervisor position (#9672) from the Elder Caregiver Support Grant to Expanded In-Home Services for5 the Elderly Program(EISEP), effective September 1, 2005, and

WHEREAS, this position transfer is reflected in the SAP system on B-100 position authorization form, Control number 993, and

WHEREAS, the Community Services for the Elderly(CSE) and the Expanded In-Home Services for the Elderly Program(EISEP) grant budgets need to be revised.

NOW, THEREFORE, BE IT

RESOLVED, that the County Executive is authorized to amend the existing contracts with the Community Services for the Elderly(CSE) and the Expanded In-Home Services for the Elderly Program (EISEP) Cluster agencies to reflect the additional funds (including local match) as shown herein, and with the Town of Amherst to reflect the change in funding source and the additional funds, and be it further

RESOLVED, that the Social Case Supervisor position be transferred from Elder Caregiver Support Program(III-E) to the Expanded In-Home Services Program(EISEP), effective September 1, 2005, and be it further

RESOLVED, that the EISEP grant budget, Project 163EISEP0506, be revised as follows:

		CURRENT BUDGET	CHANGES	AMENDED BUDGET
REVENUES				
Account	Description			
409000	State Aid Revenues	\$1,438,195	\$537,120	\$1,975,315
466000	Miscellaneous Revenue	\$ 59,620	\$ 27,000	86,620
466100	Other Revenue-Grant Program	33,000	<u>10,000</u>	43,000
	TOTAL CHANGE		\$574,120	
APPROPRIATIONS				
500000	Full Time Salaries	\$375,130	\$33,660	\$408,790
502000	Fringe Benefits	116,103	10,420	126,523
516010	Bailey Delavan Community Center	0	10,000	10,000
516010	Concerned Ecumenical Ministry	91,873	5,000	96,873
516010	Community Concern of WNY	32,836	24,000	56,836
516010	North Buffalo Community Center	40,755	7,000	47,755
516010	South Buffalo Comm. Development Assoc	94,055	7,000	101,055
516010	Northwest Buffalo Comm. Center	31,550	8,000	39,550
516010	Lt. Col. Matt Urban Center	31,588	55,000	86,588
516010	Town of Amherst	0	48,290	48,290
516020	Home Care Services	1,115,910	318,750	1,434,660

516020	Personal Emergency Response Svc	0	15,000	15,000
516020	Case Management Software Support	0	28,000	28,000
561410	Lab & Technical Equipment	0	<u>4,000</u>	4,000
	TOTAL CHANGE		\$574,120	

and be it further

RESOLVED, that the Community Services for the Elderly(CSE) grant budget, Project 163CSE0506, be revised as follows:

		CURRENT	CHANGES	AMENDED
		BUDGET		BUDGET
REVENUES				
Account	Description			
409000	State Aid Revenue	\$920,794	<u>\$2,795</u>	\$923,589
	TOTAL CHANGE		\$2,795	
APPROPRIATIONS				
510000	Local Mileage	\$1,500	-\$1,000	\$500
510100	Out of Area Travel	2750	-1,000	1750
516010	BFNC	100,728	1,000	101,728
516010	Town of Amherst	0	11,000	11,000
	Other Projected			
516010	Agencies	5,941	-5,941	0
980000	ID DISS Services	9,780	<u>-1,264</u>	8,516
	TOTAL CHANGE		\$2,795	

and be it further

RESOLVED, that certified copies of this resolution be forwarded to the County Executive's Office, the Comptroller's Office, The Department of Law, the Division of Budget, Management and Finance and the Department of Senior Services.
(4-0) Legislator Weinstein Absent.

3. COMM. 19E-19
COUNTY EXECUTIVE

AS AMENDED

WHEREAS, the New York State Office for the Aging (SOFA) has awarded the Erie County Department of Senior Services (Department) \$167,517 in State Pharmaceutical Assistance Program (SPAP) funds for the period April 1, 2005 to September 30, 2005, and

WHEREAS, SOFA and the New York State Department of Health are partnering with Area Agencies on Aging to educate and assist older New Yorkers enrolled in the Elderly Pharmaceutical Insurance Coverage (EPIC) program regarding the choices that seniors (i.e., those age 65 and older) must make to participate in the new Part D Medicare prescription drug coverage benefit under the Medicare Modernization Act of 2003 (M.A.), and

WHEREAS, the goal of the State Pharmaceutical Assistance Program(SPAP)grant is to maximize participation of Elderly Pharmaceutical Insurance Coverage(EPIC)enrollees in the new Medicare prescription drug coverage while maintaining or improving their current level of benefits, and

WHEREAS, the Department desires to use the State Pharmaceutical Assistance Program(SPAP) funds to encourage Elderly Pharmaceutical Insurance Coverage(EPIC)enrollees to consider joining the new Medicare prescription drug program; to assist low-income elderly Pharmaceutical Insurance Coverage (EPIC) enrollees in applying for the low income subsidy (LIS); and to educate and assist Elderly Pharmaceutical Insurance Coverage(EPIC) enrollees in selecting and enrolling in a Medicare prescription drug plan and in coordinating those benefits, and

WHEREAS, the Department desires to create a Coordinator –Insurance Outreach and Counseling – Senior Services position, job group XI, and a part time Coordinator of Volunteer Training -Senior Services, job group VIII, to seek out and organize information on all health insurance products; disseminate information to the elderly through presentations, written newsletters and correspondence; offer one-on-one advice on insurance to seniors and family members; coordinate events focusing on health insurance to educate the public about Medicare and prescription drug coverage; create and chair health insurance coalitions in the broader community; and train staff and volunteers in information and outreach, and

WHEREAS, these position adjustments are reflected in the State Pharmaceutical Assistance Program(SPAP) system on B-100 position authorization forms, Control numbers 977 and 978, and

WHEREAS, no County funds are required for the State Pharmaceutical Assistance Program(SPAP) grant.

NOW, THEREFORE, BE IT

RESOLVED, that the County Executive be and hereby is authorized to accept the \$167,517 grant from New York State Office for the Aging(SOFA) to operate the State Pharmaceutical Assistance Program(SPAP), and be it further

RESOLVED, that the Coordinator –Insurance Outreach and Counseling – Senior Services and part time Coordinator of Volunteer Training -Senior Services positions be created in the State Pharmaceutical Assistance Program(SPAP) grant, and be it further

RESOLVED, that the budget for the State Pharmaceutical Assistance Program(SPAP) grant for the period April 1, 2005 through September 30, 2005 be established as follows:

		INITIAL BUDGET
REVENUES		
Account	Description	
409000	State Aid	\$167,517
	TOTAL REVENUE	<u>\$167,517</u>
APPROPRIATIONS		
500000	Full Time Salaries	\$13,540
500010	Part Time Wages	\$3,760
502000	Fringe Benefits	5,300
505000	Office Supplies	9,620
510000	Local Mileage	2,000
510100	Out of Area Travel	1,500
510200	Training and Education	10,000
516020	Professional Services & Fees	30,000
530000	Other Expenses	45,000
545000	Rental Expenses	3,000
561410	Lab & Tech Equipment	15,497
980000	ID DISS Services	28,300
	TOTAL APPROPRIATIONS	<u>\$167,517</u>

and be it further

RESOLVED, that certified copies of this resolution be forwarded to the County Executive’s Office, the Division of Budget, Management and Finance, the Comptroller’s Office, the Department of Personnel and the Department of Senior Services.

(4-0) Legislator Weinstein Absent.

4. COMM. 19E-20
COUNTY EXECUTIVE

AS AMENDED

WHEREAS, the Erie County Legislature has eliminated all vacant positions throughout Erie County via Intro 15-9, dated June 14, 2005, and

WHEREAS, the Department of Senior Services (Department) had 15 vacant positions that were included in the legislation, and these positions are all reimbursed at either 100%, 90%, 87.5% or 75% in federal or state dollars (see attached vacancy listing), and

WHEREAS, the County share attributable to the positions equates to the local match required to receive the federal or state funds in total, and

WHEREAS, the Department has continuously streamlined administrative costs, maximizing Federal and State funds and addressing the ever increasing need for services to seniors, the fastest growing segment of Erie County’s population, and

WHEREAS, the Department has been successful in providing core supportive services to “at-risk” seniors in Erie County that result in maintaining their independence in the community rather than facing more costly institutional care under the Medicaid program, and

WHEREAS, the failure to fill these positions jeopardizes the safety, health and well being of our most frail, “at-risk” population, as well as hinders our ability to draw down all available funds to provide essential services, and

WHEREAS, the New York State Office for Aging and federal government are expanding support for local services through new grant funding, and

WHEREAS, the Department desires to recreate the Dispatcher and Community Service Aide Part Time positions in the Area Agency on Aging grant (90% federally reimbursed), the part time Energy Crisis Worker I and II positions in the HEAP program (100% federally reimbursed), the three Senior Case Manager, two Case Manager, two Senior Account Clerk and the Senior Community Service Aide positions in Title XX Protective Services for Older Adults (87.5% average federal and state reimbursed), and the Case Manager position in the Elder Caregiver Support Program (75% reimbursed), and

WHEREAS, Protective Services are mandated by New York State and Erie County is responsible for providing this service and funds have been allocated in the 2005 budget, and a cost savings has not only been established, but surpassed, and staff currently carries an average of 35; whereas recommended case loads are 20-25, and

WHEREAS, these position adjustments are reflected in the SAP system on B-100 position authorization forms, Control numbers 979 to 992, and

WHEREAS, sufficient appropriations exist in the respective personal services lines, and

WHEREAS, no additional County funds are required.

NOW, THEREFORE, BE IT

RESOLVED, that the positions be recreated in the respective programs in order to maintain the safety, health and well-being of our elder population, and be it further

RESOLVED, that certified copies of this resolution be forwarded to the Office of the County Executive, the Division of Budget, Management and Finance, the Department of Personnel, the Comptroller's Office, the County Attorney and the Department of Senior Services.

DEPARTMENT OF SENIOR SERVICES

VACANCY LISTING

FOR 2005 COUNTY BUDGET

grd	TITLE	POSITION NO.	ANNUAL SALARY	COUNTY SHARE	AMOUNT REIMBURSED		
					FEDERAL	STATE	OTHER
PROTECTIVE SERVICES FOR ADULTS*							
9	SR CM	8173	49,270	6,159	36,952	6,159	
9	SR CM	8176	46,548	0	34,910	5,819	5,819
9	SR CM SS	51001509	44,426	5,553	33,320	5,553	
7	CM SS	51001510	34,418	4,302	25,814	4,302	
6	SRCSA	8701	30,430	3,804	22,822	3,804	
6	SAC	51001114	38,287	4,786	28,715	4,786	
6	SAC	51001115	38,287	4,786	28,715	4,786	
HEAP							
5	ECW2 PT	3368	11,644	0	11,644		
2	ECW1 PT	3317	10,176	0	10,176		
AREA AGENCY ON AGING GRANT							
4	DISPAT	3074	32,267	3,227	29,040		
1	CSA-PT	1806	10,413	1,041	9,372		
ELDER CAREGIVER SUPPORT GRANT							
7	CM	877	39,422	9,855	29,567		
			385,588	43,513	301,047	35,209	5,819

* DEPENDENT ON OVERALL SOCIAL SERVICES EXPENDITURES FOR TITLE XX.

(4-0) Legislator Weinstein Absent.

5. COMM. 19E-22
COUNTY EXECUTIVE

AS AMENDED

WHEREAS, the Department of Social Services requests restoration authorization to fill (9) critical positions as detailed on the attached matrix, and

WHEREAS, information is presented on the attachment that indicates Position Title, Job Group, Position Number, Function and Local Share for the balance of the 2005 budget year, and

WHEREAS, in accordance with the Erie County Legislature intro 15-9, positions are to be eliminated from the Adopted Budget once they became vacant, and

WHEREAS, once positions are vacant and deleted, Legislative approval is required in order to restore positions and authorize filling, and

WHEREAS, there is no fiscal impact to this resolution as the positions are fully funded in the 2005 Adopted Budget.

NOW, THEREFORE, BE IT

RESOLVED, that authorization to create and fill the (8) positions detailed on the attached list is granted, and be it further

RESOLVED, that certified copies of this resolution shall be forwarded to the County Executive, the Commissioner of the Department of Social Services, the Commissioner of Personnel, the Erie County Comptroller and the Director of the Division of Budget, Management and Finance.

**DEPARTMENT OF SOCIAL SERVICES
POSITION RESTORATION/VACANCY FILL REQUEST
LOCAL SHARE IMPACT CALCULATION DETAIL
July 11, 2005**

Note: Revised to Reflect New August 1, 2005 Effective Date (10.5 Pay Periods for Balance of Year)
Note: Local Share Impacts Are Within Existing CAAB Budget. They Represent A Reduction of Windfall Savings From Unanticipated New Vacancies

1. Head Welfare Examiner – (ECMC Medicaid Team)

	Title	Annual Salary	Local Share	Local Share Impact Balance of Year
Position to be Restored/Filled:	Hd Soc Welf Examiner JG-10-C	52,493	-	
Current Position to be Vacated/Deleted	Sr Soc Welf Examiner JG7-C (Pref List)	(41,221)	-	
	NET DIFFERENCE		-	-

(Note ECMC pays full State & Local Shares)

2. HEAD SOCIAL WELFARE EXAMINER – (Temp Assistance TTW Team)

	Title	Annual Salary	Local Share	Local Share Impact Balance of Year
Position to be Restored/Filled:	Hd Soc Welf Examiner JG-10-C	52,493	25,491	
Current Position to be Vacated/Deleted	Sr Soc Welf Examiner JG7-C (Pref List)	(41,221)	(20,017)	
	NET DIFFERENCE		5,474	2,211

3. CASEWORKER – (Children’s Services)

	Title	Annual Salary	Local Share	Local Share Impact Balance of Year
Position to be Restored/Filled:	Caseworker JG7-3	35,216	14,854	
Current Position to be Vacated/Deleted	None – Lay Off Recall from Pref List	-	-	
	NET DIFFERENCE		14,854	5,999

4. CASEWORKER – (Children’s Services)

	Title	Annual Salary	Local Share	Local Share Impact Balance of Year
Position to be Restored/Filled:	Caseworker JG7-3	35,216	14,854	
Current Position to be Vacated/Deleted	None – Lay Off Recall from Pref List	-	-	
	NET DIFFERENCE		14,854	5,999

5. SYSTEMS SUPPORT SPECIALIST – (Syst Support – Connections)

	Title	Annual Salary	Local Share	Local Share Impact Balance of Year
Position to be Restored/Filled:	Systems Support Spec JG11-D	58,972	21,879	
Current Position to be Vacated/Deleted	Sr Prog Support Spec JG9-D	(49,789)	(27,195)	

WHEREAS, only new contractual services or expansion of existing contractual services are eligible for this funding, and the vendors used must be among those named in the Department's submission to the State of the Consolidated Services Plan (CSP), and

WHEREAS, the Department has determined the distribution of these funds through the negotiation of program enhancements with all vendors eligible to receive funds.

NOW, THEREFORE, BE IT

RESOLVED, that the Commissioner of Social Services and/or the County Executive are hereby authorized to enter into or amend contracts for expanded non-residential services to victims of domestic violence with Child and Family Services, Crisis Services and Hispanics United, and be it further

RESOLVED, that the following budget amendments are hereby authorized in the 2005 Adopted Budget:

Department of Social Services, Fund 110, Department 120

<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>INCREASE</u>
516010	Crisis Services	\$46,397
516010	Hispanics United of Buffalo	25,546
516010	Child and Family Services	<u>71,940</u>
	Total Expenditures	<u>\$143,883</u>
411610	Federal Aid – Service for Recipients	<u>\$143,883</u>
	Total Revenues	<u>\$143,883</u>

and be it further

RESOLVED, that because only State-approved providers of non-residential services to victims of domestic violence are eligible to receive these funds, and because the Department has negotiated program enhancements with all of the vendors eligible to provide services and because these special services are needed immediately, the County Administrative Code requirement in Section 19.08 for a Request for Proposals (RFP) is hereby waived, and be it further

RESOLVED, that certified copies of this resolution shall be forwarded to the County Executive, the Commissioner of the Department of Social Services, the Erie County Comptroller and the Director of the Division of Budget, Management and Finance.
(4-0) Legislator Weinstein Absent.

8. COMM. 19E-29
COUNTY EXECUTIVE
WHEREAS, the Department of Senior Services has several *Taken Out of Service Vans*, and

WHEREAS, various agencies and municipalities have expressed interest in using these vans to better serve their clients and citizens, and

WHEREAS, the Department has identified 5-*Taken Out of Service* vehicles that will not be used, and

WHEREAS, the Department wishes to transfer ownership of these *Taken Out of Service* vehicles to:

- 3 -Buffalo Community Center Collaborative
VIN#1GAGG25R111116986,
VIN#1GAGG25R111119421 and
VIN#1GAGG25R011117725
- 1 -Town of Evans
VIN#1GAGG25R341280007
- 1-City of Lackawanna
VIN#1GAGG25R841279614

NOW, THEREFORE, BE IT

RESOLVED, that the County Executive be and hereby is authorized to transfer ownership of the 5- *Taken Out of Service* vehicles, in as is condition, to:

- 3 -Buffalo Community Center Collaborative
VIN#1GAGG25R111116986,
VIN#1GAGG25R111119421 and
VIN#1GAGG25R011117725
- 1 -Town of Evans

VIN#1GAGG25R341280007

1-City of Lackawanna
VIN#1GAGG25R841279614

and be it further

RESOLVED, that certified copies of this resolution be forwarded to the Office of the County Executive, Division of Budget, Management and Finance, the Division of Purchase, the Comptroller's Office, the Department of Law and the Department of Senior Services.
(4-0) Legislator Weinstein Absent.

9. COMM. 19E-33
COUNTY EXECUTIVE

WHEREAS, New York State requires that the Medical Examiner's Toxicology Laboratory maintains forensic laboratory accreditation, and

WHEREAS, the New York State Legislature appropriated funds to help laboratories pay the costs associated with attaining and maintaining accreditation required by Executive Law Article 49-B, and

WHEREAS, the Medical Examiner's Division has received a grant in the amount of \$28,423 from the Division of Criminal Justice Services National Forensic Sciences Improvement Act for the purchase of a gas chromatograph.

NOW, THEREFORE BE IT

RESOLVED, that the Erie County Executive is hereby authorized to enter into an agreement with the Division of Criminal Justice Services to accept the grant budgeted as follows:

Department of Health
Criminal Justice Services National Forensic Improvement Act
10/1/04 – 9/30/06
SAP Title: 127NAFR0406

SAP	REVENUE	AMOUNT
409000	State Aid Revenues	<u>\$28,423</u>
	TOTAL	<u>\$28,423</u>
EXPENSES		
561410	Lab & Technical Equipment	<u>\$28,423</u>

TOTAL

\$28,423

and be it further

RESOLVED, that certified copies of this resolution be forwarded to the Office of the County Executive, the Department of Health, the Division of Budget, Management and Finance, the Office of the Comptroller and the Department of Law.
(4-0) Legislator Weinstein Absent.

10. COMM. 19E-39 **AS AMENDED**
COUNTY EXECUTIVE

WHEREAS, the Erie County Legislature has already appropriated funds for the Home Delivered Meals Program (III-C-2) for the period January 1, 2005 to December 31, 2005, and

WHEREAS, the Department of Senior Services allocated a portion of the III-C-2 funds to contract with a dietician consultant to provide nutrition assessment, education and counseling services to homebound nutrition participants, primarily in the Southtowns area, and

WHEREAS, the current contracted dietary consultant advised the Department that she will terminate the contract as of June 30, 2005, and

WHEREAS, the Department desires to contract with Jamie Lynn Bond, RD. to continue the services for the rest of 2005, and

WHEREAS, no additional County funds are needed.

NOW, THEREFORE, BE IT

RESOLVED, that the County Executive be and is hereby authorized to enter into a contract with Jamie Lynn Bond, RD. for the remainder of 2005 at an amount not to exceed \$10,000, and be it further

RESOLVED, that certified copies of this resolution be forwarded to the County Executive's Office, the Division of Budget, Management and Finance, the County Attorney's Office, the Comptroller's Office and the Department of Senior Services.
(4-0) Legislator Weinstein Absent.

11. COMM. 19E-42
COUNTY EXECUTIVE

WHEREAS, the following grant programs are included in Book B of the 2005 Adopted Budget,
and

WHEREAS, the 2005 Adopted Budget resolutions require legislative approval for the County Executive to enter into contracts with grantor agencies for the purpose of receiving grants awarded or budgeted for fiscal 2005.

NOW, THEREFORE, BE IT

RESOLVED, that the County Executive is hereby authorized to enter into contracts with grantor agencies for the purpose of receiving grants, following review and approval by the Director of Budget, Management and Finance with respect to the availability of State and/or Federal funds, for the following grant programs which commence on July 1, 2005:

Department	Grant Program	2005 Budget Book B Page No.
Central Police Services	Points of Entry Drug Interdiction	122
Probation	Challenge Grant	156

and be it further

RESOLVED, that the County Executive is hereby authorized to enter into contracts with grantor agencies for the purpose of receiving grants, following review and approval by the Director of Budget, Management and Finance with respect to the availability of State and/or Federal funds, for the following grant programs which commence on October 1, 2005 and thereafter:

Department	Grant Program	2005 Budget Book B Page No.
Social Services	Energy Services Packaging Project 05-06	108
Social Services	Home Energy Assistance Project (HEAP)	108
Central Police Services	Juvenile Accountability Incentive Block Grant	122

Central Police Services	Traffic Safety Grant	123
Central Police Services	Child Car Seat Grant	123
District Attorney	S.T.O.P. Violence Against Women	135
District Attorney	BE-SAFE	135
District Attorney	Victim/Witness Assistance Program	136
Sheriff	High Impact Incarceration Program (HIIP)	153*
Probation	Juvenile Accountability Incentive Block Grant	156
Probation	Shared Population – Defendants/Offenders With Mental Illness	156
Probation	Crime Victims Board	157

* Begins 11/1/05

and be it further

RESOLVED, that the Director of Budget, Management and Finance is hereby authorized to adjust items of appropriations and revenues which may be impacted by decreases in Federal or State aid, and be it further

RESOLVED, that certified copies of this resolution be forwarded to the following departments: District Attorney, Central Police Services, the Office of the Sheriff, Probation, and Youth Detention Services, Social Services, Law, the Office of the Comptroller and the Division of Budget, Management and Finance.
(4-0) Legislator Weinstein Absent.

TIMOTHY M. KENNEDY
CHAIRMAN