

JUNE 12, 2007

PERSONNEL COMMITTEE
REPORT NO. 7

ALL MEMBERS PRESENT EXCEPT LEGISLATORS MILLER-WILLIAMS AND KOZUB.
CHAIRPERSON MARINELLI PRESENT AS EX-OFFICIO MEMBER.

1. COMM. 12E-6 (2007)
COUNTY EXECUTIVE

WHEREAS, Sheriff's Office court security positions had been providing reimbursed security services for the New York State Office of Court Administration (OCA); and

WHEREAS, OCA decided to end the contract with the Sheriff's Office and create its own security force, by hiring Sheriff's employees who had been working the in the Courts; and

WHEREAS, Sheriff Court related positions, now vacant, are no longer required in the Division of Jail Management.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature does hereby approve the deletion of the following vacant positions in the Division of Jail Management:

Amount	Title	Job Group
1	Principal Court Deputy	11
4	Lieutenant Officer	10
2	Sergeant Officer	9
129	Deputy Sheriff Officer	8
1	Deputy Sheriff Officer (55A)	8
<u>3</u>	Deputy Sheriff Officer Spanish Spk.	8f
140		

and be it further

RESOLVED, that the Erie County Legislature does hereby authorize the following budget adjustment to balance the budget of the Division of Jail Management Fund Center 116:

Revenue	Current Budget	Decrease	Adjusted Budget
408560 SA-Criminal Justice Program	9,598,200	(7,004,654)	2,593,546
Expense			
500000 Full Time Salaries	38,336,670	(4,908,654)	33,428,016
500320 Uniform Allowance	602,250	(105,000)	497,250
500340 Line Up	1,431,880	(125,000)	1,306,880
502000 Fringe Benefits	<u>19,223,730</u>	<u>(1,866,000)</u>	<u>17,357,730</u>
Total	59,594,730	(7,004,654)	52,589,876

and be it further

RESOLVED, that certified copies of this resolution be forwarded to the Office of the County Executive, the Office of the Comptroller, the Division of Budget and Management, the Office of the Sheriff and the Division of Personnel.
(3-0)

2. COMM. 12E-9 (2007) **AS AMENDED**
COUNTY EXECUTIVE

WHEREAS, the Sheriff's Office Division of Jail Management continues to generate significant amounts of overtime; and

WHEREAS, high prisoner populations, staffing deletions in 2005 and the inability to use State court deputies to assist in prisoner transports to the courts have all contributed to overtime; and

WHEREAS, the NYS Commission of Corrections and the Erie County Comptroller's Office have recommended increased staffing levels; and

WHEREAS, due to vacancies, it is projected that the Jail Management Division will generate savings in the full time salary account which can be utilized to create new positions and balance the overtime account.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature does hereby approve the following staffing adjustments in the Division of Jail Management:

Title	Job Group	Positions to Add/(Delete)
Security		
Sergeant Officers	9	2
Deputy Officers	8	8
Booking and Classification		
Records Clerk	5	2
Medical Care		
Registered Nurse	8	4
Medical Aid	7	(3)
Registered Nurse PT	8	1
Medical Aid PT	7	(1)

and be it further

RESOLVED, that the Erie County Legislature does hereby authorize the following budget adjustment to balance the budget of the Division of Jail Management, Fund Center 116:

Expense	Current Budget	Increase/ (Decrease)	Adjusted Budget
500000 Full Time Salaries	38,336,670	(1,091,004)	37,245,666
500320 Uniform Allowance	602,250	9,750	612,000
501000 Overtime	8,610,000	990,000	9,600,000
502000 Fringe Benefits	<u>19,223,730</u>	<u>91,254</u>	<u>19,314,984</u>
	59,594,530	0	59,594,530

and be it further

RESOLVED, that certified copies of this resolution be forwarded to the Office of the County Executive, the Office of the Comptroller, the Office of the Sheriff, the Division of Budget and Management and the Division of Personnel.

(3-0)

3. COMM. 12E-34 (2007)
COUNTY EXECUTIVE

WHEREAS, the Erie County Department of Health Division of Public Health Laboratories, Epidemiology & Environmental Health has the responsibility for

surveillance, tracking and epidemiology of reportable infectious/communicable diseases, and

WHEREAS, the Division has new responsibilities for disease tracking and intervention activities for patients from the Department's Sexually Transmitted Disease Clinic, and

WHEREAS, in order to meet the needs of the Department in an effective and efficient manner, it is necessary to create one full-time position of Principal Clerk, JG VI, Step 0, and

WHEREAS, sufficient existing funds are available in the Adopted 2007 Budget due to vacant positions for which qualified candidates have been difficult to identify and due to the delay in filling vacancies with the existing approval requirements.

NOW, THEREFORE, BE IT

RESOLVED, that one full-time position of Principal Clerk, JG VI, Step 0 is hereby created as indicated on B100 control number 2969.

The following personnel detail is hereby submitted:

TITLE: Principal Clerk

JG: VI

STEP: 0

ANNUAL SALARY: \$28,503

FISCAL IMPACT ON THE BUDGET FOR THE REMAINING

PORTION OF THE FISCAL YEAR: Effective June 1, 2007

COUNTY'S SHARE: \$18,242 (64%)

FRINGE BENEFIT COST: 41.15%

SOURCE FROM WHICH POSITION TO BE FILLED: Civil Service Eligibility List

and be it further

RESOLVED, that certified copies of this resolution be forwarded to the Office of the County Executive, the Department of Health, Department of Personnel, the Office of the Comptroller, the Division of Budget, Management and Finance, and the Department of Law.

(3-0)

4. COMM. 12E-49 (2007)
COUNTY EXECUTIVE

WHEREAS, as a result of previous budget cuts, retirements and general attrition of personnel, Environmental Health has lost integral parts of its organizational structure, and

WHEREAS, the loss of organizational structure erodes expertise and negatively impacts the public health of Erie County residents, and

WHEREAS, repair and stabilization of the Environmental Health organizational structure is of immediate and pressing concern, and

WHEREAS, staffing adjustments including the creation of two full-time Associate Public Health Sanitarian positions, JG XIV, two full-time Senior Public Health Sanitarian positions, JG XII, one full-time Senior Investigating Public Health Sanitarian position, JG X and one part-time Associate Public Health Sanitarian, JG XIV and the deletion of one vacant full-time Associate Public Health Engineer position, JG XV (position number 00000600) and one Supervising Public Health Sanitarian JG XI position (position number 00010151) when it becomes vacant . This will provide the long-term framework allowing Environmental Health Services to move forward effectively and efficiently, and

WHEREAS, these staffing adjustments will immediately result in the savings of \$7,700 from the Department FY2007 General Operating budget despite a net gain of staff due to the combination of deleted positions and new hires at lower steps and grade levels.

NOW, THEREFORE, BE IT

RESOLVED, that two full-time positions of Associate Public Health Sanitarian, JG XIV, Step 0, two full-time positions of Senior Public Health Sanitarian, JG XII, Step 0, one full-time position of Senior Investigating Public Health Sanitarian, JG X, Step 0, and one part-time position of Associate Public Health Sanitarian, JG XIV, Step 0, are hereby created and one vacant full-time position of Associate Public Health Engineer, JG XV position number 00000600 is hereby deleted and one full-time position of Supervising Public Health Sanitarian, JG XI position number 00010151 is hereby deleted when it becomes vacant, as indicated on B100 Control Numbers 2984, 2994 and 2995.

The following personnel detail is hereby submitted:

TITLE: Associate Public Health Sanitarian	
JG: XIV	COUNTY SHARE: 64%
STEP: 0	CIVIL SERVICE: Yes
ANNUAL SALARY: \$54,902	CIVIL SERVICE LIST: Promotional List
	ANNUAL BENEFITS: 41.15%

TITLE: Senior Public Health Sanitarian
JG: XII
STEP: 0
ANNUAL SALARY: \$44,876

COUNTY SHARE: 64%
CIVIL SERVICE: Yes
CIVIL SERVICE LIST: Promotional List
ANNUAL BENEFITS: 41.15%

TITLE: Senior Investigating Public Health Sanitarian
JG: X
STEP: 0
ANNUAL SALARY: \$37,886

COUNTY SHARE: 64%
CIVIL SERVICE: Yes
CIVIL SERVICE LIST: Promotional List
ANNUAL BENEFITS: 41.15%

TITLE: Associate Public Health Sanitarian PT
JG: IX
STEP: 0
HOURLY RATE: \$26.395

NUMBER OF HOURS: 19/WK
COUNTY SHARE: 64%
FRINGE BENEFIT: 13%

MANNER FILLED: Previous experience in Public Health Sanitarian Title

and be it further

RESOLVED, that certified copies of this resolution be forwarded to the Office of the County Executive, the Department of Health, Department of Personnel, the Office of the Comptroller, the Division of Budget, Management and Finance, and the Department of Law.
(3-0)

5. COMM. 12E-52 (2007)
COUNTY EXECUTIVE

WHEREAS, the District Attorney's Office receives funding from the New York State Division of Criminal Justice Services for the Crimes against Revenue Program (CARP) Grant, and

WHEREAS, the District Attorney desires to upgrade one position of Assistant District Attorney V to that of Assistant District Attorney VI to make the salary level commensurate with the duties and knowledge required of that position for this particular grant program, and

WHEREAS, the District Attorney wishes to replace the position of Confidential Investigator of Accounts, JG 7, which is currently vacant, with that of Economic Crime Analyst , JG 11, to more accurately reflect the qualifications and job duties required of this position by the grant objectives under this particular program, and

WHEREAS, the funds necessary to effectuate the following changes are available through the CARP grant, and

WHEREAS, the Erie County Legislature has already approved the District Attorney's Grant Budgets in Book B for 2006 and 2007.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature hereby provides authorization to delete position #51001786, namely one Assistant District Attorney V, Job Group 16 and create one position of Assistant District Attorney VI, Job Group 17 (B100 #3011), and be it further

RESOLVED, that the Erie County Legislature hereby provides authorization to delete position #51001787, namely one Confidential Investigator of Accounts, Job Group 7 and create the position of Economic Crime Analyst, Job Group 11, (B-100 #2990), and be it further

RESOLVED, that authorization is hereby provided to reallocate funds within the District Attorney's Crimes against Revenue Program Grant to match state authorized funding levels, to be adjusted as follows:

**CRIMES AGAINST REVENUE PROGRAM (CARP)
Fund: 281, Cost Center: 1140050, Grant: 114CARP0607
July 1, 2006 to June 30, 2007**

<u>Revenue</u>	<u>Original</u>	<u>Change</u>	<u>Final</u>
409000 State Revenue	\$ 170,000	\$ - 0 -	\$ 170,000
Total Revenue	<u>\$ 170,000</u>	<u>\$ - 0 -</u>	<u>\$ 170,000</u>
 <u>Appropriation</u>			
500000 Full Time Salaries	\$103,641	\$4,359	\$ 105,000
502000 Fringe Benefits	42,649	5,901	45,525
510000 Local Mileage	435	(435)	- 0 -
510100 Out of Area Travel	3,750	(3,250)	500
510200 Training & Education	500	(300)	200
561410 Equipment	1,000	(250)	750
911400 ID District Attorney Services	<u>18,025</u>	<u>- 0 -</u>	<u>18,025</u>
Total Appropriations	<u>\$ 170,000</u>	<u>\$ - 0 -</u>	<u>\$ 170,000</u>

**CRIMES AGAINST REVENUE PROGRAM (CARP)
Fund: 281, Cost Center: 1140050, Grant: 114CARP0708
July 1, 2007 to June 30, 2008**

<u>Revenue</u>	<u>Original</u>	<u>Change</u>	<u>Final</u>
409000 State Revenue	\$ 155,621	\$ 24,379	\$ 180,000
Total Revenue	<u>\$ 155,621</u>	<u>\$ 24,379</u>	<u>\$ 180,000</u>
 <u>Appropriation</u>			
500000 Full Time Salaries	\$110,252	\$ 17,748	\$ 128,000
502000 Fringe Benefits	<u>45,369</u>	<u>6,631</u>	<u>52,000</u>
Total Appropriations	<u>\$ 155,621</u>	<u>\$ 24,379</u>	<u>\$ 180,000</u>

And be it further,

RESOLVED, that certified copies of this resolution be forwarded to the Erie County District Attorney, Erie County Personnel, Erie County Executive, the Erie County Comptroller and the Director of Budget, Management and Finance.
(3-0)

**KATHY KONST
CHAIRPERSON**