

JUNE 29, 2006

HUMAN SERVICES COMMITTEE  
REPORT NO. 9

ALL MEMBERS PRESENT.

1. RESOLVED, the following items are hereby received and filed:
  - a. COMM. 12E-32 (2006)  
**COUNTY EXECUTIVE:** Social Services – Contract for Nursing Services (4-0)
  - b. COMM. 12M-15 (2006)  
**COORDINATED CARE MANAGEMENT CORPORATION:** Comm. 12E-32 – Replacing Services Provided by Coordinated Care to the CASA Program Through DSS Contract (4-0)

**AS AMENDED**

2. COMM. 10E-14 (2006)  
**COUNTY EXECUTIVE**  
WHEREAS, the Department of Social Services is required to maintain records related to the administration of Medicaid, Food Stamps and Temporary Assistance programs consisting of eligibility documents and benefit disbursement detail, and these records are maintained on an optical imaging system to enable sound security and ready access, and

WHEREAS, the preparation and imaging of paper documents is a time consuming and labor intensive process that the Department has been unable to sustain and for which a serious backlog of nearly 2 million pages exists, and

WHEREAS, in recognition of the inability to sustain the current operation, the Department included an amount of \$535,000 in the Adopted Budget for 2006 for contracted services, and a Request for Proposals for imaging services was released and evaluated, and

WHEREAS, based on a comprehensive review of factors including quality, qualifications, technical merit and cost the Department has selected Biel’s Information Technology as the contractor of choice, and

WHEREAS, the Department of Social Services and the Civil Service Employees Association (CSEA) have negotiated a Memorandum of Understanding (MOU) related to document imaging functions and activities to be contracted vs. those to be retained as bargaining unit work; and

WHEREAS, this MOU provides for the addition of essential County staff and one-time only equipment purchases to efficiently and effectively perform the additional bargaining unit work related to document imaging; and

WHEREAS, there is no fiscal impact to this resolution.

NOW, THEREFORE, BE IT

RESOLVED, that the County Executive and the Commissioner of Social Services are authorized to execute necessary contracts and agreements with Biel’s Information Technology Systems Corporation for optical imaging services, at a rate of 5.1 cents per image, there being sufficient funds for this purpose in the 2006 Professional Services Contracts and Fess appropriation (Account 516020) in the budget of the Department of Social Services, and be it further

RESOLVED, that the following new positions are hereby authorized in the budget of the Department of Social Services effective August 1, 2006:

- 13 Clerk JG 1-0
- 2 Principal Clerk JG 6-3

and be it further

RESOLVED, that the following budget amendments are hereby authorized in the 2006 Adopted Budget:

DEPARTMENT OF SOCIAL SERVICES, FUND 110, DEPARTMENT 120

<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>INCREASE (DECREASE)</u>
500000	Personal Services	\$146,139
502000	Fringe Benefits	\$ 58,456
561410	Lab & Technical Equipment	\$ 91,500
516020	Professional Services Contract	<u>\$(296,095)</u>
	<b>TOTAL APPROPRIATIONS</b>	<b>\$ 0</b>

And be it further

RESOLVED, that certified copies of this resolution shall be forwarded to the County Executive, the Commissioner of the Department of Social Services, the Erie County Comptroller and the Director of the Division of Budget, Management and Finance.  
(4-0)

3. COMM. 11E-15 (2006)  
**COUNTY EXECUTIVE**

WHEREAS, the Office of Public Advocacy is, in part, charged with developing and administering Equal Employment and Affirmative Action Programs in accordance with the laws of New York State; and

WHEREAS, services and programs provided are for the benefit of all County residents; and

WHEREAS, the Office of Public Advocacy combines Erie County advocacy services, including the Division of Equal Employment Opportunity, the Commission on the Status of Women, the Office of Veterans' Affairs and the Office for the Disabled into one office for a more centralized and effective use of skills and resources; and

WHEREAS, certain revenue and expenses for the Office for the Disabled were not included in the 2006 Adopted Budget.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Executive is hereby authorized to increase the 2006 Adopted Budget as follows:

**Office of Public Advocacy  
Dept #109**

<b>ACCOUNT</b>	<b>REVENUE</b>	<b>INCREASE</b>
406890	Handicapped Parking Surcharge	<u>20,000</u>
	<b>TOTAL</b>	<u><b>\$20,000</b></u>
	<b>EXPENSES</b>	
500010	Part Time Salaries	\$13,600
502000	Fringe Benefits	1,400
505000	Office Supplies	500
506200	Maintenance & Repair Supplies	500
561410	Lab & Technical Equipment	2,000

980000 DISS	<u>2,000</u>
<b>TOTAL</b>	<u><b>\$20,000</b></u>

And be it further

RESOLVED, that authorization provided to add the position of is Public Health Educator (Part Time), Job Group 8, to the Office of Public Advocacy – Office of the Disabled, and be it further

RESOLVED, that certified copies of this resolution be forwarded to the Office of the County Executive, the Office of Public Advocacy, the Office of the Comptroller, the Division of Budget, Management and Finance, and the Department of Law.  
(4-0)

4. COMM. 12E-30 (2006)  
**COUNTY EXECUTIVE**

WHEREAS, the Erie County Legislature has already appropriated funds for the Community Services for the Elderly (CSE) and Expanded In-Home Services for the Elderly Program (EISEP) grants for the period April 1, 2006 to March 31, 2007, and the State Pharmaceutical Assistance Program (SPAP) grant for the period October 1, 2005 to September 30, 2006, and

WHEREAS, the New York State Office for the Aging has notified the Department of Senior Services (Department) that the Department has been awarded additional EISEP funds, and

WHEREAS, the Department also received notification from the New York State Office for Aging of a \$16,000 grant award for the Performance Outcome Measures Project (POMP VII) program for the period September 30, 2005 to September 29, 2006, and

WHEREAS, the Department desires to use the POMP VII grant funds to maintain and support the case management system that will compile the POMP statistical results, and

WHEREAS, the Department currently contracts with the various community-based agencies to deliver case management services, and

WHEREAS, the Department desires to transfer the funding sources of selected contracts to ensure sufficient match is properly allocated in both grants, and

WHEREAS, the Department has identified CSE and EISEP funds so that some of the Custer agencies will be able to increase their match funds, and

WHEREAS, the Department regularly reviews grant objectives with actual costs and position funding with actual functions, and

WHEREAS, the Department desires to transfer the Senior Case Manager position (No.8171) from the SPAP grant to the EISEP grant and the Research Analyst position (No. 51002218) from the SPAP grant to the CSE grant, effective October 1, 2006, and

WHEREAS, these position transfers are reflected in the SAP system on B-100 position authorization forms, Control numbers 2070 and 2101, and

WHEREAS, SPAP relies on technology to enable seniors and case managers to access Medicare-Part D information and enrollment processes, and

WHEREAS, it is necessary for the Department to seek technical assistance to correct hardware and software problems within its service network, and

WHEREAS, the POMP VII grant budget needs to be established and the CSE, EISEP and SPAP grant budgets need to be revised, and

WHEREAS, the mix of subcontractor match and current County funds are sufficient to meet the grantor's matching requirements for CSE and EISEP, and

WHEREAS, local match is not required for the POMP VII or SPAP grants.

NOW, THEREFORE, BE IT

RESOLVED, that the County Executive be and is hereby authorized to accept the POMP VII funds from New York State Office for Aging, and be it further

RESOLVED, that the County Executive be and is hereby authorized to amend the CSE and EISEP contracts with the community-based agencies in the grants and by the amounts detailed herein, and be it further

RESOLVED, that the Senior Case Manager and the Research Analyst positions be transferred from SPAP to EISEP and CSE, respectively, effective October 1, 2006, and be it further

RESOLVED, that the budget for the POMP VII grant, 163POMPVII0506, be established as follows:

			INITIAL	
			BUDGET	
	REVENUES			
Account	Description			
409000	State Aid		\$16,000	
	TOTAL REVENUE		<u>\$16,000</u>	
	APPROPRIATIONS			
516020	Software Support & Modifications		\$16,000	
	TOTAL APPROPRIATIONS		<u>\$16,000</u>	
and be it further				
RESOLVED, that the budget for the CSE grant, 163CSE0607, be revised as follows:				
		CURRENT		AMENDED
		BUDGET	CHANGES	BUDGET
	REVENUES			
Account	Description			
409000	State Aid	\$923,589	\$298	\$923,887
466000	Miscellaneous Receipts	111,635	-25,321	86,314
479000	County Share Contribution	337,140	-74,978	262,162
	TOTAL REVENUE		<u>-\$100,001</u>	
	APPROPRIATIONS			
500000	Full Time Salaries	\$128,618	\$31,000	\$159,618
502000	Fringe Benefits	48,909	13,000	61,909
516010	St. Augustine's	132,374	-132,374	0
516010	Concerned Ecumenical Ministry	134,299	-27,277	107,022
516010	Lt. Col. Matt Urban	137,948	9,650	147,598
980000	ID DISS Services	6,158	6,000	12,158
	TOTAL APPROPRIATIONS		<u>-\$100,001</u>	

and be it further

RESOLVED, that the budget for the EISEP grant, 163EISEP0607, be revised as follows:

		CURRENT	CHANGES	AMENDED
		BUDGET		BUDGET
<b>REVENUES</b>				
Account	Description			
409000	State Aid	\$1,975,315	\$777,575	\$2,752,890
466000	Miscellaneous Receipts	86,620	26,471	113,091
479000	County Share Contribution	452,074	74,978	527,052
<b>TOTAL REVENUE</b>		<b>\$879,024</b>		
<b>APPROPRIATIONS</b>				
500000	Full Time Salaries	\$423,572	\$24,000	\$447,572
502000	Fringe Benefits	176,059	13,000	189,059
516010	Schiller Park Community Services	14,920	135,000	149,920
516010	Town of Amherst	65,015	46,000	111,015
516010	Concerned Ecumenical Ministry	99,333	100,024	199,357
516010	Contractual- Lt. Col. Matt Urban	107,768	21,000	128,768
516020	Home Care Services	1,35406	400,000	1,735,406
516020	Personal Emergency Response System	15,000	20,000	35,000
516020	Adult Day Care Services	0	70,000	70,000
516020	Software Support & Modifications	0	50,000	50,000
<b>TOTAL APPROPRIATIONS</b>		<b>\$879,024</b>		

and be it further

RESOLVED, that the budget for the SPAP grant, 163SPAP0506, be revised as follows:

CURRENT	CHANGES	AMENDED
BUDGET		BUDGET

**APPROPRIATIONS**

Account	Description			
500000	Full Time Salaries	\$151,020	-\$19,000	\$132,020
505000	Office supplies	3,500	+3,000	6,500
510000	Local Mileage	7,000	-3,000	4,000
516020	Professional Fees	22,325	+47,000	69,325
561440	Motor Vehicles	30,000	-30,000	0
980000	DISS	2,500	+2,000	4,500
<b>Total Change</b>		<b>0</b>		

and be it further

RESOLVED, that certified copies of this resolution be forwarded to the County Executive's Office; the Division of Budget, Management and Finance; the County Attorney's Office; the Comptroller's Office and the Department of Senior Services.

(4-0)

5. **COMM. 12E-31 (2006)**  
**COUNTY EXECUTIVE**

WHEREAS, the Erie County Legislature has already appropriated funds for the Elder Abuse Prevention (Title VII) grant for the period January 1, 2006 to December 31, 2006; the Long Tern Care Ombudsman Program (LTCOP) for the period April 1, 2006 to March 31, 2007; and the Retired and Senior Volunteer Program (RSVP) grants for the periods July 1, 2005 to June 30, 2006 and July 1, 2006 to June 30, 2007, and

WHEREAS, the New York State Office for the Aging has notified the Department of Senior Services (Department) of final allocations for the Title VII and LTCOP grant programs, and

WHEREAS, the Corporation for National Service has made available an additional \$1,216 in funds for the 2006/2007 RSVP grant program to provide support services to 1,150 RSVP volunteers working in community agencies throughout the county, and

WHEREAS, the Department has reviewed the budgets and actual costs of carrying out grant objectives, and desires to reflect the additional funds available and to cover all costs, and

WHEREAS, the Department currently contracts with the American Red Cross, Greater Buffalo Chapter to provide ombudsman services under the Title VII and LTCOP grants, and

WHEREAS, the Department desires to amend the contracts with the American Red Cross, and

WHEREAS, there are no County funds associated with the Title VII and LTCOP grants, and there is no impact on County funds associated with the RSVP grants.

NOW, THEREFORE, BE IT

RESOLVED, that the County Executive be and is hereby authorized to amend the Title VII and LTCOP contracts with the American Red Cross, Greater Buffalo Chapter by the amounts detailed herein, and be it further

RESOLVED, that the budget for the Title VII grant, 163VII2006, be revised as follows:

		CURRENT BUDGET	CHANGES	AMENDED BUDGET
<b>REVENUES</b>				
Account	Description			
414000	State Aid Revenue	\$42,051	\$12,723	\$54,774
	<b>TOTAL CHANGE</b>		<u>\$12,723</u>	
<b>APPROPRIATIONS</b>				
516010	American Red Cross	\$42,051	\$12,723	\$54,774
	<b>TOTAL CHANGE</b>		<u>\$12,723</u>	

and be it further

RESOLVED, that the budget for the LTCOP grant, 163LTCOP0607, be revised as follows:

		CURRENT BUDGET	CHANGES	AMENDED BUDGET
<b>REVENUES</b>				
Account	Description			
409000	State Aid Revenue	\$42,051	\$2,835	\$44,886
	<b>TOTAL CHANGE</b>		<u>\$2,835</u>	

**APPROPRIATIONS**

516010	American Red Cross	\$42,051	\$2,835	\$44,886
	<b>TOTAL CHANGE</b>		<u>\$2,835</u>	

and be it further

RESOLVED, that the budget for the RSVP grant, 163RSVP0506 be revised as follows:

		CURRENT BUDGET	CHANGES	AMENDED BUDGET
<b>REVENUES</b>				
Account	Description			
466000	Miscellaneous Receipts	\$2,000	\$1,595	\$3,595
	<b>TOTAL REVENUE</b>	<u>\$2,000</u>	<u>\$1,595</u>	<u>\$3,595</u>
<b>APPROPRIATIONS</b>				
500000	Full Time Salaries	\$93,205	\$891	\$94,096
502000	Fringe Benefits	26,715	17,283	43,998
510000	Local Mileage Reimbursement	31,440	-7,445	23,995
510100	Out of Area Travel	1,500	-1,500	0
510200	Training & Education	150	-150	0
516020	Prof. Service Contracts & Fees	10,250	-2,200	8,050
516030	Maintenance Contracts	300	-165	135
530000	Other Expenses	1,961	-629	1,332
545000	Rental Expenses	2,000	310	2,310
980000	ID DISS Services	10,000	-4,800	5,200
	<b>TOTAL APPROPRIATIONS</b>	<u>\$177,521</u>	<u>\$1,595</u>	<u>\$179,116</u>

and be it further

RESOLVED, that the budget for the RSVP grant, 163RSVP0607 be revised as follows:

		CURRENT BUDGET	CHANGES	AMENDED BUDGET
<b>REVENUES</b>				

Account	Description			
414000	Federal Revenue	\$90,051	\$1,216	\$91,267
	TOTAL REVENUE	\$90,051	\$1,216	\$91,267
APPROPRIATIONS				
510000	Local Mileage	\$28,692	\$732	\$29,424
510100	Travel Out of Area	1,000	500	1,500
510200	Training & Education	0	150	150
516020	Professional Fees	750	300	1,050
516030	Maintenance Contracts	0	300	300
530000	Other Expenses	8,472	691	9,163
545000	Rental Charges	3,500	-1,500	2,000
555050	Insurance Premiums	3,400	793	4,193
980000	ID DISS Services	3,000	-750	2,250
	TOTAL APPROPRIATIONS	48,814	\$1,216	50,030

and be it further

RESOLVED, that certified copies of this resolution be forwarded to the Office of the County Executive, Division of Budget, Management and Finance, the County Attorney's Office, the Comptroller's Office and the Department of Senior Services.  
(4-0)

6. COMM. 12E-33 (2006)  
**COUNTY EXECUTIVE**

WHEREAS, the Department of Social Services has issued an annual Request for Proposals (RFP) and has selected providers for its Employee Education and Training Program pursuant to Section 19.08 of the Erie County Administrative Code, and has responses and the evaluation and selection material available, and

WHEREAS, the Department of Social Services must have Legislative approval to renew Employee Education and Training Program contracts, and

WHEREAS, these contracts will allow for employees of the Department of Social Services to upgrade their professional knowledge and skills thereby benefiting the operations of the Department, and

WHEREAS, no additional County funds are required since the 2006 Adopted Budget of the Erie County Department of Social Services has an existing appropriation in Account 516040, DSS Training and Education, sufficient to cover the Employee Education and Training Program.

NOW, THEREFORE, BE IT

RESOLVED, that the County Executive, on behalf of the Department of Social Services, is hereby authorized to renew the Employee Education and Training Program contracts as specified below:

<b><u>Educational Institution</u></b>	<b><u>Period</u></b>	<b><u>Gross Contract</u></b>	<b><u>Institution's Contribution</u></b>	<b><u>Paid by ECDSS</u></b>
Buffalo State College (CDHS) (Master's/ Bachelor's Degrees)	9/1/06-8/31/07	\$438,502	\$157,861	\$280,641
Buffalo State College (CDHS) (In-service Training and Organizational Development)	9/1/06-8/31/07	\$1,124,823	\$404,936	\$719,887
Empire State College (Bachelor's/Associate's Degrees in Business/ Community and Human Services)	9/1/06-8/31/07	\$385,941	\$138,939	\$247,002
Empire State College (In-Service Training)	9/1/06-8/31/07	\$451,444	\$144,462	\$306,982
SUNY-Millard Fillmore College (Bachelor's Degrees in Business and Human Services)	8/29/06-8/28/07	\$101,953	\$35,684	\$66,269

SUNYAB - School of Social Work (Master's of Social Work & Certificate in Trauma Studies)	9/1/06-8/31/07	\$319,825	\$111,939	\$207,886
SUNYAB Institute for Addictions Studies and Training (In-Service Training)	10/1/06-9/30/07	\$298,778	\$104,572	\$194,206
Erie Community College (In-Service Training)	10/1/06-9/30/07	\$201,683	\$72,606	\$129,077

and be it further

RESOLVED, that the source of funds for the above contract renewals is available in an existing appropriation in the 2006 Adopted Budget of the Department of Social Services in Account 516040, DSS Training and Education, and be it further

RESOLVED, that certified copies of this resolution shall be forwarded to the Erie County Executive, the Department of Social Services, the Office of the Erie County Comptroller and the Division of Budget, Management and Finance.  
(4-0)

7. **COMM. 12E-38 (2006)**  
**COUNTY EXECUTIVE**

WHEREAS, the Erie County Legislature has already appropriated funds for the Area Agency on Aging (III-B), the Congregate Dining (III-C-1), Home Delivered Meals (III-C-2), and the Elder Caregiver Support Grant (III-E) grants for the period January 1, 2006 through December 31, 2006, and

WHEREAS, the final federal funding allocations have been issued by the New York State Office for the Aging, and

WHEREAS, the total federal funding available for the III-B and III-E grant programs is more than originally adopted and the total federal funding available for the III-C-1 and III-C-2 is less than originally adopted, and

WHEREAS, the Department desires to increase the allocation for adult day care services in the III-E grant, and provide funding for continued case management software support and modifications in the III-B grant, and

WHEREAS, the Department contracts with Meals on Wheels of Buffalo and Erie County (MOWs) to provide home delivered meals under the III-C-2 grant, and

WHEREAS, the Department desires to amend the contract with MOWs, and

WHEREAS, the Department has reviewed the budgets and actual costs of carrying out the grant programs through the end of the year, and

WHEREAS, the grant budgets need to be revised.

NOW, THEREFORE, BE IT

RESOLVED, that the County Executive be and is hereby authorized to amend the III -C-2 contract with MOWs by the amount detailed herein, and be it further

RESOLVED, that the III-B grant, 163III-B2006, be revised as follows:

		CURRENT BUDGET	CHANGES	AMENDED BUDGET
<b>REVENUES</b>				
Account	Description			
414000	Federal Revenue	\$1,407,424	\$65,673	\$1,473,097
466100	Other Revenue-Grant Programs	4,800	-3,300	1,500
<b>TOTAL REVENUE</b>		<b>\$1,407,424</b>	<b>\$62,373</b>	<b>\$1,473,097</b>
<b>APPROPRIATIONS</b>				
516020	Prof. Ser Con-Software Support	\$7,750	\$62,373	\$70,123
<b>TOTAL APPROPRIATIONS</b>		<b>\$7,750</b>	<b>\$62,373</b>	<b>\$70,123</b>

and be it further

RESOLVED, that the III-C-1 grant, 163III-C-12006, be revised as follows:

		CURRENT BUDGET	CHANGES	AMENDED BUDGET
<b>REVENUES</b>				
Account	Description			
414000	Federal Revenue	\$1,343,199	-\$19,991	\$1,323,208
466000	Miscellaneous Receipts	6,694	-6,694	0
<b>TOTAL REVENUE</b>		<u>\$1,343,199</u>	<u>-\$26,685</u>	<u>\$1,316,514</u>
<b>APPROPRIATIONS</b>				
516020	Prof. Ser Con-Food Service	\$1,273,823	-\$26,685	\$1,247,138
<b>TOTAL APPROPRIATIONS</b>		<u>\$1,273,823</u>	<u>-\$26,685</u>	<u>\$1,247,138</u>

and be it further

RESOLVED, that the III-C-2 grant, 163III-C-22006, be revised as follows:

		CURRENT BUDGET	CHANGES	AMENDED BUDGET
<b>REVENUES</b>				
Account	Description			
414000	Federal Revenue	\$803,249	-\$15,594	\$787,655
<b>TOTAL REVENUE</b>		<u>\$803,249</u>	<u>-\$15,594</u>	<u>\$787,655</u>
<b>APPROPRIATIONS</b>				
516010	Cont Pmts- MOWs	\$1,316,538	-\$15,594	\$1,300,944
<b>TOTAL APPROPRIATIONS</b>		<u>\$1,316,538</u>	<u>-\$15,594</u>	<u>\$1,300,944</u>

and be it further

RESOLVED, that the III-E grant, 163III-E2006, be revised as follows:

CURRENT BUDGET	CHANGES	AMENDED BUDGET
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**REVENUES**

Account	Description			
414000	Federal Revenue	\$579,940	\$25,773	\$605,713
<b>TOTAL REVENUE</b>		<u>\$579,940</u>	<u>\$25,773</u>	<u>\$605,713</u>

**APPROPRIATIONS**

516020	Prof Ser- Adult Day Care Services	\$160,000	\$25,773	\$185,773
<b>TOTAL APPROPRIATIONS</b>		<u>\$160,000</u>	<u>\$25,773</u>	<u>\$185,773</u>

and be it further

RESOLVED, that certified copies of this resolution be forwarded to the County Executive's Office, the Division of Budget, Management and Finance, the Comptroller's Office, the Department of Law and the Department of Senior Services.

**THOMAS MAZUR  
CHAIRMAN**