

# ErieNet Local Development Corporation

## Board Meeting

Friday, December 16, 2022

### DRAFT Meeting Minutes

The Board of Directors meeting was held on December 16, 2022, in the Conference Room on the tenth floor of the Edward A. Rath County Office Building located at 95 Franklin Street, Buffalo, New York and by videoconference, in accordance with the Corporation's Bylaws and Chapter 1 of the Laws of 2022. A quorum was present as indicated:

#### Members:

Mark Cornell, Erie County Deputy Budget Director  
Jeremy Toth, Erie County Attorney  
Daniel Castle, Erie County Commissioner of Environment and Planning  
John Spears, Director of the Buffalo and Erie County Public Library  
Thomas E. Baines, Erie County Deputy Commissioner of Planning & Economic Development

#### Absent:

Michael Breeden, Erie County Chief Information Officer  
Joseph Lorigo, Erie County Legislature Minority Leader  
Timothy Meyers, Erie County Legislature Majority Leader

#### Other Attendees:

Benjamin Swanekamp, Erie County Chief of Staff

1. Open Board Meeting, Roll Call, and declaration of Quorum – The meeting was called to order by the Chair of the Board at 2:01 p.m., roll call was taken by Courtney Scordato and a quorum was declared present.
2. Approval of the Draft Minutes from September 12, 2022 Initial Board Meeting – Upon motion by Mr. Toth and seconded by Mr. Cornell, the Draft Board Minutes were unanimously approved.
3. Report of the Chair
  - i. Administrative Services
    - a. Marketing & Sales RFP – Chairman Baines informed the Board that the RFP for Marketing & Sales has been posted and all submission are due by December 21<sup>st</sup>. A selection committee of Mr. Spears, Mr. Breeden and Mr. Baines will be meeting to review and discuss once all submissions received.
    - b. Executive Director – Chairman Baines stated a posting for the Executive Director position has been listed and at this time, we have received 14

resumes. Mr. Baines will compile a list of all applicants for the Personnel Committee to review once the posting is closed.

- c. ConnectAll Meeting – Mr. Castle provided an update to the Board about the 12/16/22 meeting that took place. Until January 13<sup>th</sup> the County has the ability to review and challenge areas covered by service providers. Mr. Castle stated that if there are areas that indeed are not covered, the County can provide proof of no-coverage and potentially receive funding to get coverage in that particular area. Mr. Castle states he will have an update at the next Board Meeting.

4. Committee Reports – Mr. Toth reached out to Robert Murry to establish Governance Committee.

5. Unfinished Business – No unfinished business

6. Resolutions

22-05 RESOLUTION OF THE ERIENET LOCAL DEVELOPMENT CORPORATION (“ENLDC”) TO (i) NEGOTIATE AND EXECUTE A CERTAIN MEMORANDUM OF UNDERSTANDING WITH THE COUNTY OF ERIE GOVERNING THE RECEIPT AND UTILIZATION OF FEDERAL AMERICAN RESCUE PLAN FUNDING (“ARP FUNDS”) AND (ii) APPROVE OF THE PURCHASE OF CERTAIN PROJECT EQUIPMENT

Upon motion by Mr. Toth and seconded by Mr. Castle, Resolution 22-01 was unanimously approved.

7. Adjournment - Upon motion made by Mr. Toth and seconded by Mr. Spears the meeting adjourned at 2:19 p.m.

BY: \_\_\_\_\_