



## ERIE COUNTY AUDIT COMMITTEE MINUTES

Meeting held on December 14, 2022

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**Present:** Honorable April McCants-Baskin, Honorable John Mills, Joshua Heim, Steven Sanders, Luke Malecki, David Capodagli, Mary Nytz-Hosler

**Excused:** Aaron Saykin

### **Discussion of Agenda Items:**

Meeting called to order at 2:05 pm by Mr. Heim

Mrs. Hosler was introduced to the committee as the new Deputy Comptroller for Audit

1. Approved minutes of meeting held on September 21, 2022 – Mr. Sanders made the motion to approve which was seconded by Mr. Heim and carried unanimously.
2. Audit Committee Annual Report – Mr. Malecki gave an overview of the annual audit report, discussed findings. Mrs. Hosler asked about how a finding is handled if it's not addressed. Mr. Malecki did indicate that some findings are reported on multiple management letters.
3. Meeting schedule for 2023 was discussed and next meeting was scheduled for February 22, 2023, at 10 am.
4. Status of audit committee members was discussed, Mrs. Hosler brought up the rules under the Charter stating that committee members are restricted to two (2) – three(3) year terms. Mr. Heim, Mr. Sanders, and Mr. Saykin are currently serving under expired terms. Mrs. Hosler asked if letters should be drafted to the three organization listed in the Charter to seek recommendations for new committee members. Mr. Heim stated he would be willing to continue to serve on the committee if needed. Legislator Mills stated that he was happy to recommend that Mr. Heim, Mr. Sanders, and Mr. Saykin continue to serve as members on the Audit Committee, Chairwoman Baskin was in favor of supporting the recommendation. Chairwoman Baskin and Legislator Mills both thanked Mr. Heim, and Mr. Sanders for their dedication to the committee.
5. Motion for adjournment was made at 3:10 pm by Mr. Heim and seconded by Mrs. Hosler and it was carried unanimously.