

ERIE COUNTY AUDIT COMMITTEE

Minutes

Meeting Held on May 18, 2022

Present: Joshua Heim, Steven Sanders, Timothy Callan, John Mills, Luke Malecki, Erica Handley, Corey Sveinsson, David Capodagli

Mr. Heim called the meeting to order at 2:06 PM.

Discussion of Agenda Items:

1. Approve minutes of meeting held on May 18, 2022 - Mr. Sanders made a motion to approve which was seconded by Mr. Mills, and carried unanimously.
2. Annual Audit Update & Schedule – Mr. Luke Malecki, Ms. Erica Handley, and Ms. Corey Sveinsson of Drescher & Malecki presented an updated schedule for the external audit of the Erie County financial and compliance audit for fiscal year 2021. The management letter details will be discussed during the September 21, 2022 meeting.
3. Meeting schedule – The committee agreed on a tentative schedule of meetings for the balance of 2022 which included September 21, 2022, and November 16, 2022. All meetings are scheduled to begin at 2:00 PM. The committee will consider adding a meeting in December at the May meeting.
4. Status of Audit Committee members – Mr. Mills stated that he was comfortable with the existing members if they were willing to continue serving. Mr. Capodagli said that he would research the method for approving members. The committee agreed to continue this discussion at the September meeting.
5. Adjournment – Mr. Heim made a motion to adjourn which was seconded by Mr. Sanders, and carried unanimously at 3:04 PM.