



ERIE COUNTY COMPTROLLER'S OFFICE
 Edward A. Rath County Office Building
 95 Franklin Street, Room 1154
 Buffalo, New York 14202
Email: COR@erie.gov
Phone: (716) 858-8400

AFFIDAVIT (OR AFFIRMATION) AND APPLICATION FOR CERTIFICATE OF RESIDENCE

Pursuant to Sections 6305* & 6301** of the Education Law

IMPORTANT: Student Must Complete All Shaded Areas

Required proof of address is included with application

Community College Name: _____

Semester: _____ Year: _____

**STATE OF NEW YORK,
 COUNTY OF ERIE**

Applicant's Phone Number: () _____

Applicant's Email: _____

PERMANENT / LEGAL ADDRESS

*****PRINT ALL INFORMATION*****

I, _____ do hereby swear that I reside at _____
(PRINT FULL NAME) (PRINT LEGAL ADDRESS)

In the (City) (Village) (Town) of _____, Zip Code _____ County of Erie, State of New York; that I now am and have **for a period of one year** prior to the date of this affidavit (or affirmation) been a **resident of the State of New York**; that I now am, or have been for a period of six months immediately prior to the date of this affidavit (or affirmation) a resident of the **County of Erie** and that I have lived at the following places during the year immediately prior to the date of this affidavit (or affirmation) and application:

Time frame living at above address: (Year) _____ to **Present Time**.

If less than six months, list prior addresses below:

Address, City, State, Zip Code (Please indicate time frame)	Month/Year
_____	From: _____ / _____ To: _____ / _____
_____	From: _____ / _____ To: _____ / _____

Citizenship: United States Citizen Visa Type: _____ Resident Alien No.: _____

I further state, I plan to enroll in _____ **Community College** and that this affidavit (or affirmation) and application is made for the sole purpose of securing from the Comptroller of the County of Erie a Certificate of Residence pursuant to the requirements of Article 119 and 126 of the Education Law.

**Certificate of residence will be sent to student via email
 by the Erie County Comptroller's Office**

STUDENT SIGNATURE AND DATE

 (Student Signature)

 (Date)

IMPORTANT: Student is required to submit the certificate of residence to the school once it has been issued by the Erie County Comptroller

IMPORTANT: If multiple community colleges will be attended during the 1 year period, an application must be submitted for each school

• **Education Law, Section 6305, provides:** "The chief fiscal officer of each county, as defined by Section 2.00 of the local finance law, shall upon application and submission to him a satisfactory evidence, issue to any person desiring to enroll in a community college as a **non-resident student**, a **Certificate of Residence** showing that said person is a resident of said county. Such person shall upon his registration for each college year, file with the college such a Certificate of Residence issued not earlier than two months prior thereto, and such Certificate of Residence shall be valid for a period of one year from the date of issuance."

• • **Education Law, Section 6301, Paragraph 4, defines: "Resident"** A person who has resided in the state for a period of at least one year in the **county, city, town**, intermediate school district or school districts as the case may be for a period of at least six months, both immediately preceding the date of such person's registration in a community college, or for the purpose of section sixty-three hundred and five of this chapter, his application for a Certificate of Residence.

In the event that a person qualified as above for state residence, but has been a resident of two or more counties in the state during the six months immediately preceding his/her application for a Certificate of Residence pursuant to section sixty-three hundred and live of the chapter, the charges to the counties of residence shall be allocated among several counties proportional to the number of months, or major fraction thereof, of residence in each county.