The Work Session meeting of the Town Board of the Town of Clarence was held on Wednesday November 4, 2026 at the Clarence Town Hall, One Town Place, Clarence, New York.

Supervisor Patrick Casilio called the meeting to order at 8:31 a.m.

Members of the Town Board present were Councilmembers Robert Altieri, Daniel Michnik, J. Paul Shear, Peter DiCostanzo, and Supervisor Patrick Casilio. Other Town officials present were Director of Community Development Jonathan Bleuer, Town Engineer Timothy Lavocat and Town Attorney Lawrence Meckler.

Director of Community Development - Jonathan Bleuer

PUBLIC HEARINGS: None

FORMAL AGENDA ITEMS: None

WORK SESSION ITEMS:

Eileen Herbert

This property is located at 5690 Davison Road. It is on the west side of Davison Road and north of Howe Road. It is an existing residence on a 0.75-acre parcel in the Agricultural Rural Residential zone.

The applicant is requesting a Public Hearing to consider a Special Exception Use Permit for the construction of a secondary living unit within the existing home's basement. A new exterior stairway is proposed to access the unit.

TOWN BOARD REPORTS:

Supervisor Patrick Casilio

- The house has been demolished. It looks like a nice piece of property.
  Tim Lavocat mentions there really is not much to be backfilled. The basement was very small.
- Moving forward with the rec center.
- Thinking about putting ice skating rink in the parking lot next door to Town Hall.
- Wifi at the Clubhouse is up and running.

Councilman Peter DiCostanzo

- Motion for transfer of funds.
- Motion to buy fencing.

Councilman J. Paul Shear

- Halloween was a success over 400 balloons were given away. Thanks to Steve Dale for all his help with this.

Councilman Daniel Michnik

- Next Tuesday there is a presentation at the Clubhouse by Joe McGreevy. It's about the Schopf Cemetery restoration project. There is a new projector set up.
- The Veteran's Day memorial next week. All Town Board members are invited.

Councilman Robert Altieri

- International director from the Lion's coming this Friday. He's flying into to Buffalo to look at the site for the playground. Town Board members are encouraged to attend. They have given a lot of money for this. The plans for the playground are close to being complete.
- Met with Marty Holowitz to talk about the banners in regards to what the Town wants. Marty was very receptive to the suggestions and will take the information back to his group.

Jonathan Bleuer shows a draft for the Clarence Hollow Farmers Market site plan. The goal is simple we would leave the parking lot as intact as possible without any major changes. This is would preserve all the existing parking and take the program space off of the parking lot. This would allow for the space behind the parking lot to be utilized. This could be full program market space. It could be seasonal, summer, winter etc. It provides a gated access area and

separates the regular patrons from the vendors. There would be a large pavilion area that would be potentially restrooms and open flex space for events. During the daytime it would resemble the pocket park pavilion. There would also be a viewing area of the escarpment.

Motion by Councilman Michnik, seconded by Councilman Shear, to adjourn the work session at 9:42 a.m. and enter into Executive Session pursuant to §105 (1) h of the Open Meetings Law to discuss the acquisition of real property.

Upon roll call – Ayes: All; Noes: None. Absent: None, Motion carried.

Janel A. Farolino
Deputy Town Clerk

Motion by Councilman Michnik Casilio, seconded by Councilman Shear, to adjourn the Executive Session at 10:02 a.m.

Upon roll call – Ayes: All; Noes: None. Absent: None, Motion carried. No action taken.

Regular meeting of the Town Board of the Town of Clarence was held on Wednesday, November 4, 2026 at the Clarence Town Hall, One Town Place, Clarence, New York.

Supervisor Patrick Casilio called the meeting to order at 10:11 a.m.

Members of the Town Board present were Councilmembers Robert Altieri, Daniel Michnik, Paul Shear, Peter DiCostanzo and Supervisor Patrick Casilio. Other Town officials present were Director of Community Development Jonathan Bleuer, Town Engineer, Timothy Lavocat and Town Attorney Lawrence Meckler.

Supervisor Casilio stated that we are having this meeting one week after the last Town Board meeting because Veteran's Day is next week Wednesday, November 11, 2026.

Motion by Councilman DiCostanzo, seconded by Councilman Shear to approve the Work Session and Town Board minutes of October 28, 2026.
Upon roll call – Ayes: All; Noes: None; Absent: None; Motion carried.

Motion by Supervisor Casilio, seconded by councilman Altieri upon the recommendation of Highway Superintendent, James Dussing, Jarrod Foster is appointed to the open full-time Highway Department Laborer Step 1 position to be paid at the union rate of $29.1106 per hour as per the Town of Clarence Blue collar Unit #6771 contract regulations with a start date of Monday November 23, 2026, subject to all pre-employment paperwork and requirements being met.
Upon roll call – Ayes: All; Noes: None; Absent: None; Motion carried.

Motion by Councilman DiCostanzo, seconded by Councilman Altieri to approve the following transfer of funds in the 2026 General Fund Budget:

$12,000.00 from account #001.7110.0100 Personal Services to account #001.7110.0265 Improvements.

Upon roll call – Ayes: All; Noes: None; Absent: None; Motion carried.

Motion by Councilman DiCostanzo, seconded by Councilman Shear to accept the Quote as of October 20, 2026 from Picket Fence for the purchase of the Town Place Sports Court Fencing materials, at an amount not to exceed $15,891.00 which will be paid from Parks 2026 Budget line (001.7110.265) Improvements.
On the question, they were the lowest bid received.
Upon roll call – Ayes: All; Noes: None; Absent: None; Motion carried.

Supervisor Casilio asked if the Town was putting the fence up.
Timothy Lavocat stated yes, the Parks Department will be installing the fence next year after the courts are completed.
Supervisor Casilio asked if there were any thoughts of doing all of the courts this fall.
Timothy Lavocat stated we are now weather dependent, we are supposed to be paving Monday the 9th , and the temperatures are going to plummet after that, we will struggle to get the bottom courts done.

Councilman Shear commented on Halloween, I had 425 people and went through over 20 pounds of candy.
Councilman Altieri stated he had 28 kids.

Councilman Michnik stated that the Historical Society is having a program by Joe McGreevy Tuesday November 10, 2026 at 7:00 p.m. on the Schopf Cemetery, stop out if you have the opportunity to.

Councilman Altieri mentioned that the Lions Club is working hard on the all-inclusive playground project with the final design is getting close, I will keep everyone updated as time goes on.

Motion by Supervisor Casilio, seconded by Councilman Shear for the following resolution:

WHEREAS, the Town purchased property known as 4055 Harris Hill Road from the Anstett family, and as part of the purchase agreement, the Town agreed to place a plaque or a commemorative marker on the site.

WHEREAS, multiple generations of the Anstett families have made a significant impact in Western New York and in the Clarence community, through hard work and service in the military; and

WHEREAS, the erection of a commemorative marker will serve as a lasting tribute, educating residents and visitors about this important family in our town's history; and

NOW, THEREFORE, be it

RESOLVED, that the Clarence Town Board hereby approves the erection of a commemorative marker honoring the Anstett families, to be placed on the property known as 4055 Harris Hill Road, Clarence, New York, to read as follows:

Anstett Families

Michael and Rosina Anstett came to the USA in 1845 with their four sons: Joseph, Sebastian, Michael and Antoine. The honorable, hardworking family volunteered and served in the Civil War. Five generations and their descendants have lived on Harris Hill Road.

Mary Anstett Baker

On the question, Supervisor Casilio stated the family owned the property that is Buffalo Crush Stone as well as some of Harris Hill Sunset Park.

Upon roll call – Ayes: All; Noes: None; Absent: None; Motion carried.

Supervisor Casilio opened the floor for the public hearing about the Preliminary Budget and Special District Assessment Roll for the Town of Clarence for the year 2027. I would like to thank all the hard work that went into the budget. We were able to keep the Tax Cap and Tax Rate the same. Without the cooperation of all of the Fire Companies, Town Employees and Department heads, we couldn't continue to do what we do every year by controlling our costs in the Town of Clarence. I mentioned in our work session today, I can't control what happens in the World, New York State or Erie County, our responsibility is here to the Town of Clarence. The 2027 Town Budget accomplishes this.

With no one coming forward to speak

Motion by Councilman DiCostanzo, seconded by Councilman Shear to close the public hearing.

Upon roll call – Ayes: All; Noes: None; Absent: None; Motion carried.

Supervisor Casilio asked if the board had any comments, and with no comment the following was resolved.

Motion by Supervisor Casilio, seconded by Councilman DiCostanzo for the following:

RESOLVED, that after a public hearing duly held on November 4, 2026 and after all interested parties being heard, the Clarence Town Board adopts the Preliminary Budget and Special District Assessment Roll for the Town of Clarence for the year 2027 as the Adopted Budget for 2027.

Upon roll call – Ayes: All; Noes: None; Absent: None; Motion carried.

Motion by Councilman DiCostanzo, seconded by Councilman Shear to approve the following application. Legion Hall: Maria Bassig November 22, 2026, Rachel Bagley November 29, 2026 and Angela Kelkenberg December 18, 2026. Clubhouse: Clarence Youth Bureau Saturday December 5 & December 6, 2026.

Upon roll call – Ayes: All; Noes: None; Absent: None; Motion carried.

With no further business, Supervisor Casilio adjourned the meeting at 10:20 a.m.

Karen Lang
Town Clerk