

**TOWN OF CLARENCE APPLICATION FOR USE OF THE CLARENCE NATURE CENTER LODGE**  
**9050 Sheridan Drive**

NAME OF GROUP OR ORGANIZATION \_\_\_\_\_  
EDUCATIONAL PURPOSE \_\_\_\_\_ NO. OF PEOPLE \_\_\_\_\_  
DATE OR DATES REQUIRED \_\_\_\_\_ TIME IN \_\_\_\_:\_\_\_\_ TIME OUT \_\_\_\_:\_\_\_\_  
NATURE CENTER KEYS \_\_\_\_\_ RETURNED \_\_\_\_\_  
REQUESTED: Yes \_\_\_ or No \_\_\_ Received By \_\_\_\_\_ Date \_\_\_\_\_ Date \_\_\_\_\_

**THE TOWN BOARD WILL HOLD THE USER RESPONSIBLE FOR SUPERVISION OF THEIR GROUP AND FOR ANY DAMAGE TO TOWN FACILITIES OCCURRING DURING AND RESULTING FROM SUCH USE.**

**RULES AND REGULATIONS**

1. An approved application is required to use the Nature Center Lodge. Use shall be for the purpose of environmental education only.
2. Only organizations or groups located within the Town of Clarence may make application. Applicant must be at least 21 years of age.
3. Hours of Use are 8:00 A.M. to Sunset.
4. The Nature Center Lodge will be closed on all Town of Clarence official holidays.
5. Maximum occupancy of the Nature Center Lodge is 75 persons.
6. No private use or overnight stays will be permitted.
7. No fires are permitted inside or outside of the building.
8. Alcoholic beverages and smoking are strictly prohibited.
9. All garbage shall be put in the garbage cans provided outside of the building.
10. Access to the Nature Center Lodge will be from Thompson Road unless special arrangements are requested with the application.
11. The key for the Nature Center Lodge must be picked up and returned at the Town Clerk's Office.
12. Reservations for use of the Nature Center Lodge must be made AT LEAST 48 HOURS IN ADVANCE. Any cancellation should also be made AT LEAST 48 HOURS IN ADVANCE to the Town Clerk at 741-8938 or the Park Office at 741-8927. In case of a building related emergency only, call 716-440-4089.
13. Return completed application to: Clarence Town Clerk, One Town Place, Clarence, NY 14031.

DATE \_\_\_\_\_ APPLICANT SIGNATURE \_\_\_\_\_

TELEPHONE \_\_\_\_\_ ADDRESS \_\_\_\_\_

APPROVED \_\_\_\_\_ APPROVED \_\_\_\_\_  
Town Clerk Town Board

DATE \_\_\_\_\_ DATE \_\_\_\_\_