

**APPLICATION FOR PERMIT TO CONSTRUCT A PRIVATE IMPROVEMENT
IN THE TOWN OF CLARENCE, ERIE COUNTY, NEW YORK**



TO THE HONORABLE TOWN BOARD:

Application is hereby made for permission to construct a private improvement, and specifically,

_____ Pavement	_____ Storm Drainage and Grading	_____ Sidewalks
_____ Curb (upright)	_____ Retention Basin	_____ Other _____
_____ Curb (gutter)	_____ Erosion and Sedimentation Control	
_____ Sanitary Sewer	_____ Street Lights	

ESTIMATED COST OF IMPROVEMENT (MATERIAL AND LABOR): \$ _____

QUANTITY, DESCRIPTION AND LOCATION OF PRIVATE IMPROVEMENT:

CONTRACTOR INFORMATION:

Name: _____ Phone: _____

Address: _____ Fax: _____

Contractor's Insurance Company: _____ Insurance Certificate Received _____

REQUIREMENTS: **See additional requirements attached hereto as Schedule "A"***

- This application must be submitted along with two (2) sets of construction plans that have been highlighted showing the exact work to be performed under this permit.
- Work under this permit must be started within sixty (60) days of issuance. All requests for extensions shall be made in writing to the Town of Clarence Engineering Department.
- In consideration of the granting of this Permit hereby petitioned for, the undersigned hereby agrees that if this Permit is granted he/she comply with the terms of the Permit as well as all applicable laws, ordinances and regulations, and that he/she shall notify the Town of Clarence Engineering Department a minimum of forty-eight (48) hours in advance of commencing any work under this Permit.
- The undersigned also hereby agrees that if this Permit is granted, that all work requiring specific inspections will be done during normal business hours, 7:00 AM to 3:30 PM, Monday thru Friday.
- The undersigned also hereby agrees that if this Permit is granted, all work will be constructed under the supervision of the Town Engineer or his representative, and such work constructed and found not to be in conformance with the approved plans and specifications and/or Town of Clarence specifications will be considered unacceptable and subject to removal and replacement.
- The undersigned hereby certifies that all of the information contained on this Permit Application is correct and true.

FEES:

Item	Fee
PERMIT FEE	\$100.00
INSPECTION DEPOSIT	
TOTAL FEE	

Project Sponsor/Owner _____

Print Name

Address _____ Phone: _____

Project Sponsor/Owner Signature: _____

Date

I do certify that I have reviewed this Permit Application and associated drawings and that they conform to the Ordinances of the Town of Clarence.

Town Engineer

Date

Receipt is hereby acknowledged of the sum of \$ _____, being the required fees established by the Town of Clarence.

Town Clerk

Private Improvement Permit No. _____

Project approved by Resolution of the Town Board of the Town of Clarence on _____