



**TOWN OF CLARENCE**  
One Town Place  
**Meeting Notice**  
**TOWN BOARD WORK SESSION**  
**April 22, 2026 \*8:00am-9:30am**



\*Note the change in start time for this meeting

**Meeting Agenda**

**\*8:00am**

1. Lumsden & McCormick, Mary Young 2025 Audit Report

**8:30am**

1. Jonathan Bleuer, Director of Community Development

**Public Hearings:**

1. 2026 Temporary Conditional Permit Renewals. Consider renewal of existing Temporary Conditional Permits.

**Formal Agenda Items:**

1. Brawdy Construction, 9795 County Road. Requests preliminary Conceptual review of a proposed office and shop/warehouse addition in the Industrial Business Park zone.

**Work Session Items:**

1. 7 Brew, 4301 Transit Road. Requests preliminary Conceptual review of a proposed drive-thru coffee stand at the Transitown Plaza in the Major Arterial zone.

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**TOWN OF CLARENCE**  
**TOWN BOARD MEETING AGENDA**  
**April 22, 2026 at 10:00 A.M.**

**Meeting Live Streamed on YouTube\***

YouTube: @ClarenceNY | [www.youtube.com/@ClarenceNY](http://www.youtube.com/@ClarenceNY)

\*Work sessions not live streamed. The Town reserves the right to continue in-person meeting without live stream should technical issues arise.

1. Call the Meeting to Order
2. Pledge to the Flag – Lead by Councilman Altieri
3. Roll Call
4. Minutes of the Work Session and Town Board Meeting minutes held April 8, 2026
5. Supervisor’s Report
  1. Establish Hours for Elected & Appointed Positions for NYS Retirement Purposes
  2. Establish Hours for All Town Employee Titles for NYS Retirement Purposes
  3. Appoint Employee Promotional Full-Time, Motor Equipment Operator- Highway Dept
  4. Appoint Two (2) Employees Promotional Full-Time, Maintenance Worker- Highway Dept
  5. Award Proposal for Resurfacing Two (2) Tennis Courts
  6. Award Proposal for Replacement Fencing at Two (2) Tennis Courts
  7. Award Residential Post Top Streetlight Purchase Bid
  8. Request for Court Clerk to attend 2026 Impaired Driving Seminar
6. Councilman’s Report
  - A. Councilman Peter DiCostanzo
    1. Request for 2025 Audited Financial Statements Submitted by Auditors for the Town of Clarence
    2. Appoint Two (2) Laborers Part-Time Seasonal- Parks Department
    3. Appoint Laborer Part-Time Seasonal Parks/ Recreation Attendant Part-Time Seasonal
    4. Request for Assessor to attend virtual training
  - B. Councilman Paul Shear
    1. Request Adding Title of Senior Planner Full-Time to the Town of Clarence Civil Service Inventory

C. Councilman Daniel Michnik

1. Appoint Two (2) Employees to Youth Activities Leader Part-Time Seasonal

D. Councilman Bob Altieri

1. Request the Supervisor to Sign and Authorize the Grant Award regarding the Lions Club All-Inclusive Playground Project

7. Special Events: 1. Clarence Hollow Association - Bob Lenz 5K Memorial Walk/Run – May 2, 2026.

2. Pedal & Play Community Wellness Day Event - May 16, 2026.

8. Public Announcements

9. Department Reports

10. Added Motions

11. Public Hearing 10:15 a.m.: 2026 Temporary Conditional Permit Renewals. Consider renewal of existing Temporary Conditional Permits.

12. Brawdy Construction, 9795 County Road. Requests preliminary Conceptual review of a proposed office and shop/warehouse addition in the Industrial Business Park zone.

13. Applications:

Legion Hall:

- A. Joan Kapuscinski April 26, 2026
- B. Anward Hossain May 9, 2026
- C. Sandy Hoestermann November 7, 2026

14. Bills of: April 9, 2026

15. “For the Good of the Town”